



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Joint Human Resources and Executive Committees Minutes, Friday, August 7, 2020

Committee Members Present: Adam Field, Matthew Rohrbeck, Vern E. Gove, JoAnn Wingers, James Foley, Bob Koch and Barry Pufahl

Appearing via Telephone: Eric Shimpach

Also in Attendance: Nancy Long, Roger Brandner, Amy Yamriska, Brenda Yaskal, Katie Day, Cory Wiegel, Susan Lorenz, Greg Kaminski, Chris Hardy, Rebekka Cary, Joseph Ruf, Jodi Burmania, Jamie Henriksen and Nicole Aimone - PDR

The Executive meeting was called to order by County Board Chair Vern Gove at 10:25 a.m.

The HR meeting was called to order by HR Chair Adam Field at 10:26 a.m.

The Joint meeting was certified to be in compliance with the Wisconsin Open Meetings Law.

Approval of Agenda

Executive - Motion by Foley to approve the agenda, second by Koch. Motion carried.

HR - Motion by Rohrbeck to approve the agenda, second by Wingers. Motion carried.

Meeting to review the 2021 Budget position requests:

The Department Heads presented their requests supported by documentation. Results were tabulated at the end of the meeting.

Columbia Health Care Center

- Amy Yamriska, Columbia Health Care Center Administrator, presented the following requests:
 1. Increase two (2) Environmental Services Aides positions from 60% to 80% and decrease one (1) Environmental Services Aide position from 100% to 80%.
 2. Wage adjustments for eleven (11) Dietary Aides.

District Attorney

- Brenda Yaskal, District Attorney, presented requests for the following:
 1. Increase one (1) Legal Secretary's hours from 18.75 hours per week to 40 hours per week.
 2. Increase one (1) Legal Secretary's hours from 37.5 hours per week to 40 hours per week.
 3. Increase two (2) Victim Witness Coordinators' hours from 37.5 hours per week to 40 hours per week.

Facilities Management

- Cory Wiegel, Director of Facilities Management, presented requests for the following:
 1. Wage adjustment for one (1) Facilities Maintenance Worker
 2. Wage adjustment for twelve (12) Janitor positions
 3. Two (2) full time Janitor positions
 4. Title change for two (2) Janitors to Crew Leaders with wage adjustments
 5. Wage adjustments for two (2) Crew Leaders
 6. Training pay for time spent training new employees

Health & Human Services

Joint Human Resources/Executive Committee Meeting
August 7, 2020

- Katie Day, Acting Director of Health & Human Services, presented the following position requests:
 1. Social Worker (BHLTS) – position will be 60% MA reimbursable, 40% County Levy
 2. Social Worker (DCF)
 3. Increase hours for one (1) WIC Director from 37.5 to 40.0 hours per week.
 4. Increase hours for one (1) Registered Dietetic Technician from 33.75 to 37.5 hours per week.
 5. Increase hours for one (1) Information & Assistance Specialist (ADRC) from 18.75 to 28.25

Highway & Transportation

- Chris Hardy, Highway Commissioner, presented the following request:
 1. Title change for eighteen (18) Highway Maintenance Workers to Patrolmen with wage adjustments.

Sheriff

- Sheriff Roger Brandner, presented the following requests:
 1. Increase hours for one (1) part time Secretary from 20.0 to 32.0 hours per week.
 2. Wage adjustment for one (1) Dispatch Sergeant.

Solid Waste

- Greg Kaminski, Director of Solid Waste, presented the following position request:
 1. Increase hours for one (1) part time Administrative Assistant from 24.0 to 32.0 hours per week.

UW Extension

- Joseph Ruf, III, presented the following request:
 1. Decrease hours for one (1) full time Administrative Assistant from 37.5 to 25.0 hours per week.

Veteran's Services

- Rebekka Cary, Veteran's Service Officer, presented the following position request:
 1. Full Time Administrative Assistant

The Committee members took into consideration the requests and individually prioritized them. The ranking results are attached.

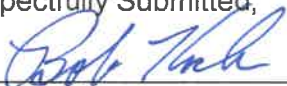
Executive - Motion by Koch to forward the rankings to the Finance Committee as shown. Seconded by Wingers. Motion carried.

HR - Motion by Pufahl to forward the rankings to Finance Committee as shown. Seconded by Wingers. Motion carried.

Motion by Koch to adjourn the Executive Committee Meeting at 11:51 a.m. Seconded by Wingers. Motion carried.

Motion by Rohrbeck to adjourn the Human Resources Meeting at 11:52 a.m. Seconded by Field. Motion carried.

Respectfully Submitted,



Bob Koch
Secretary Executive Committee



Jamie Henriksen
Recording Secretary



Barry Pufahl
Secretary Human Resources Committee