



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Executive Committee Minutes September 8, 2014

Members Present: Mary Cupery, Vern E. Gove, Kenneth Hutler, Kirk Konkol, Andy Ross

Also In attendance during all or portions of the meeting: Rich Hasse, Sue Moll, Joe Ruf, Mike Babcock, Tom Lorfeld, Jesse Weaver, Lyn Jerde (Portage Daily Register)

The meeting of the Executive Committee was called to order by Chair Gove at 1:00 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Cupery to approve the agenda as published. Second by Konkol. Motion carried.

Approval of Minutes

Motion by Ross to approve the minutes of the August 11, 2014 and August 20, 2014 Executive meetings and the August 1, 2014 Joint Human Resources and Executive Committee meeting. Second by Hutler. Motion carried.

Operational Review – Veterans Service Officer

Motion by Hutler to approve the August 2014 expenditure report for the Veterans Service Office. Second by Cupery. Motion carried.

Hasse gave a summary of the department budget and out of county travel.

2014 Veteran's Grave Payments

Motion by Hutler to approve the 2014 veteran grave payments in the amount of \$6,995. Second by Cupery. Motion carried.

Position Replacement/Change Requests

Mike Babcock requested to replace the dispatcher position in the Sheriff's Department which became vacant due to a resignation.

Motion by Hutler to approve the position replacement request for a dispatcher at the Sheriff's Department. Second by Konkol. Motion carried.

Tom Lorfeld requested to replace a master mechanic position at the Highway Department.

Motion by Hutler to approve the position replacement request for a master mechanic at the Highway Department. Second by Ross. Motion carried.

City of Portage Resolution and Report on Infrastructure Committee

A copy of the resolution from the City of Portage Common Counsel was distributed regarding the county facility locations.

Resolution to Amend Policies and Procedures and Operations Manual for Management – Grievance Procedure

Joe Ruf gave an overview of the resolution regarding the grievance procedure.

Motion by Cupery to approve the resolution to amend the policies and procedures and operations manual for management concerning the grievance procedure. Second by Ross. Motion carried.

Operational Review – County Clerk

Committee members reviewed each of the expenditure reports and questions were addressed.

Motion by Ross to approve the August 2014 expenditure report for the County Board. Second by Konkel. Motion carried.

Motion by Hutler to approve the August 2014 expenditure report for the Insurance. Second by Konkel. Motion carried.

Motion by Ross to approve the August 2014 expenditure report for the County Clerk. Second by Konkel. Motion carried.

Moll reported on the department budget, compensatory time, and out of county travel to Wisconsin Dells for the WCA/WCCA Fall Conference on September 15-16th.

2015 Budget Request for Printer Maintenance

Motion by Ross to approve \$123 in the 2015 County Clerk Printer Maintenance Budget for maintenance on a new printer requested in the 2015 Capital Outlay budget. Second by Cupery. Motion carried.

Set Next Meeting Date

The next regular meeting of the Executive Committee is set for October 6, 2014 at 1:00 p.m.

Performance Evaluation – County Veterans Service Officer

Motion by Ross to go into closed session pursuant to Wisconsin State Statute Section 19.85(1)(c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

[Performance Evaluation – County Veterans Service Officer]. If the Committee goes into closed session it will return to open session. Second by Hutler. Roll call vote was unanimous. The committee went into closed session at 1:46 p.m.

Motion by Ross to return to open session. Second by Cupery. Motion carried. The meeting returned to open session at 2:44 p.m.

Motion by Konkel to adjourn at 2:45 p.m. Second by Hutler. Motion carried.

Respectfully Submitted,



Kirk Konkel
Executive Committee Secretary