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Columbia County Executive Committee Minutes September 8, 2020

Members present: James E. Foley, Vern E. Gove, Bob Koch, Barry Pufahl, JoAnn Wingers

Also in attendance during all or portions of the meeting: Eric Shimpach, Rebecca Cary, Katie Day, Dave Drews, Dean Kaderabek, Greg Kaminski, Karen Manske, Sue Moll, Joe Ruf, Cory Wiegel

The meeting of the Executive Committee was called to order by Chair Gove at 1:00 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

Public Input

None.

Approval of Agenda

Motion by Koch to approve the agenda as published. Second by Wingers. Motion carried.

Approval of Minutes

Motion by Wingers to approve the minutes of the August 7, 2020 Executive Committee regular meeting and Joint meeting with the Ad Hoc 911 Radio Upgrade Committee, and August 10, 2020 joint meeting with the Human Resources Committee. Second by Pufahl. Motion carried.

Operational Review: Veterans Service Officer

Cary stated a donation was received to cover the \$3,796.79 cost of the flag markers.

Motion by Pufahl to approve the August, 2020 Expenditure Report from 8/01/2020 through 9/03/2020 for the Veterans Service Office. Second by Foley. Motion carried.

Cary reported budgets and compensatory time were in line and there was no out of county travel.

2020 Veteran's Grave Payments

Motion by Foley to approve the 2020 Veteran's Grave Payments in the amount of \$7,615.00. Second by Wingers. Motion carried.

Operational Review: Register of Deeds

Manske reviewed the Register of Deeds budget summary.

Motion by Foley to approve the August, 2020 Expenditure Report from 8/01/2020 through 9/03/2020 for the Register of Deeds Office. Second by Koch. Motion carried.

Manske reported budgets and compensatory time were in line and there was no out of county travel.

Operational Review: Land Information

Motion by Foley to approve the August, 2020 Expenditure Report from 8/01/2020 through 9/03/2020 for the Land Information Office. Second by Wingers. Motion carried.

Kaderabek stated budgets and compensatory time are on target for the year to date, and there was no out of county travel to report.

Operational Review: County Clerk

Motion by Pufahl to approve the August, 2020 Expenditure Report from 8/01/2020 through 9/03/2020 for the County Board. Second by Foley. Motion carried.

Motion by Pufahl to approve the August, 2020 Expenditure Report from 8/01/2020 through 9/03/2020 for the County Clerk and Elections. Second by Wingers. Motion carried.

Motion by Wingers to approve the August, 2020 Expenditure Report from 8/01/2020 through 9/03/2020 for Insurance. Second by Foley. Motion carried.

Moll reported budgets are in line and there will be no out of county travel or compensatory time.

2020 Dog License Fund Payments

Motion by Wingers to approve the 2020 Dog License Fund Payments in the amount of \$76.50. Second by Koch. Motion carried.

Moll stated the deadline to submit dog listings is September 15th. The deadline to make payment is the end of September. If additional lists are submitted, the Executive Committee could consider approval at a committee meeting scheduled prior to the County Board meeting.

Appointments

Motion by Foley to appoint Karen Schluter to Aging and Disability Resource Center Governing Board to complete Renee DeMott-McMahon's remaining term to April, 2021. Second by Pufahl. Motion carried.

Motion by Wingers to appoint Craig Ratz and Diana O'Neill to the Local Emergency Planning Committee for a term to April, 2022. Second by Pufahl. Motion carried.

Motion by Foley to reappoint Debra Torrison and appoint Judy Sjoedsma to the Cambria Library Board. Second by Koch. Motion carried.

Motion by Koch to appoint Jane Poelma to the Lodi Library Board. Second by Wingers. Motion carried.

Motion by Koch to reappoint Melissa Simonson to the Portage Library Board. Second by Wingers. Motion carried.

Motion by Pufahl to appoint Darcy Miller to the Poynette Library Board to complete Caryn A. Stone's remaining term to May, 2021. Second by Foley. Motion carried.

County Supervisor District 7 & 11 Vacancies

Gove announced the resignation of Supervisor Ferguson as County Supervisor. Gove has directed the County Clerk to advertise the District 7 and District 11 vacancies.

Solid Waste Position Revision Request – Truck Driver to Maintenance Mechanic

Kaminski requested to change an employee from driver to mechanic, effective January 1, 2021. The change would result in a Grade change from Grade G to Grade H, with an estimated increase of \$3,253 in 2021.

Motion by Pufahl to approve the position revision request from Solid Waste Truck Driver to Maintenance Mechanic, effective on January 1, 2021. Second by Wingers. Motion carried.

Resolution: Authorize Transfer of Funds for Relocation of Fiber Optic Cable Connecting the Courthouse and the Law Enforcement Center

Drews gave a brief explanation of the need to relocate the fiber optic cable connecting the Courthouse and the Law Enforcement Center due to the Highway 51 improvement project. The estimated cost to relocate the cable is \$28,000.

Motion by Foley to approve the resolution to authorize the transfer \$28,000 of funds for relocation of fiber optic cable connecting the Courthouse and the Law Enforcement Center. Second by Koch. Motion carried.

Resolution: Authorize Transfer of Funds for Columbia Health Care Center Water Meter Pit Upgrade Project

Ruf stated the current underground water meter pit at the Columbia Health Care Center is obsolete and unsafe and a new above ground water meter station needs to be installed. The estimated cost of the project is \$69,500. Funds are in the Health Care Center Unrestricted Equity Account. Approval is needed to transfer the funds to the Capital Outlay Other Building Improvement Account.

Motion by Koch to approve the resolution to authorize the transfer of \$69,500 of funds for the Columbia Health Care Center water meter pit upgrade project. Second by Pufahl. Motion carried.

Award Contract for Bi-Polar Ionization System

Wiegel gave a report on the bid opening results held earlier in the day for a bi-polar ionization system to be installed at the Courthouse and Health and Human Services buildings. The air purification systems would need to be installed by the end of October to be eligible for COVID funds.

Wiegel was directed to obtain more information regarding the companies who submitted bids before the contract could be awarded. This item could be considered at a committee meeting scheduled prior to the County Board meeting.

Motion by Foley to table awarding the contract for the Bi-Polar Ionization System until further information is provided. Second by Wingers. Motion carried.

Set Next Meeting Date

The next regularly scheduled meeting of the Executive Committee was scheduled for Monday, October 12, 2020 at 1 p.m. in the Administration building.

Motion by Foley to adjourn the Executive Committee meeting. Second by Wingers. Motion carried. The Executive Committee meeting was adjourned at 1:49 p.m.

Respectfully Submitted,



Bob Koch
Executive Committee Secretary

These minutes were recorded by Sue Moll, County Clerk