



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Executive Committee Minutes September 8, 2021

Members present: James E. Foley, Vern E. Gove, Bob Koch

Members absent with notice: Barry Pufahl, JoAnn Wingers

Also in attendance during all or portions of the meeting: Nancy Long, Henry St. Maurice, Roger Brandner, Rebecca Cary, Dave Drews, Dean Kaderabek, Shonna Neary, Jennifer Piotrowski, Joe Ruf, Lois Schepp, Jim Stilson, Amy Yamriska, Andy Ross, Cheryl Fahrner

The meeting of the Executive Committee was called to order by Chair Gove at 9:00 a.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

Public Input

Andy Ross, Columbia County Economic Development Corp. (CCEDC) President, and Cheryl Fahrner, CCEDC Director, spoke briefly on CCEDC activities.

Approval of Agenda

As the full committee could not be present, Gove requested to postpone the following items: American Rescue Plan Act (ARPA) Funding Update; COVID-19 Premium Pay; and Facilities Management Department Operations and Management. Another committee meeting will be scheduled later with the items added to the agenda for consideration.

Motion by Foley to approve the agenda with changes. Second by Koch. Motion carried.

Approval of Minutes

Motion by Koch to approve the minutes of the August 9, 2021 Executive Committee meeting. Second by Foley. Motion carried.

Operational Review: Veterans Service Officer

Motion by Koch to approve the August, 2021 Expenditure Report from 8/6/2021 through 9/2/2021 for the Veterans Service Office. Second by Foley. Motion carried.

Cary stated compensatory time is in line and there will be out of county travel next month to a conference. She will not be able to attend the regularly scheduled meeting in October.

2021 Veterans Grave Payments

Motion by Koch to approve the 2021 Veterans Grave Payments in the amount of \$7,125.00. Second by Gove. Motion carried.

Operational Review: Register of Deeds

Motion by Foley to approve the August, 2021 Expenditure Report from 8/6/2021 through 9/2/2021 for the Register of Deeds Office. Second by Koch. Motion carried.

Piotrowski, on behalf of Krintz, reported the budgets are in line and there was no compensatory time or out of county travel to report.

Operational Review: Land Information

Motion by Foley to approve the August, 2021 Expenditure Report from 8/6/2021 through 9/2/2021 for the Land Information Office. Second by Koch. Motion carried.

Kaderabek stated budgets are on target and there was no and compensatory time or out of county travel.

Ascent Software License Agreement

Kaderabek presented the Ascent Land Records software license agreement. Columbia County has already been billed approximately \$20,000 in the first quarter of 2021 for software support and development services. If the County enters into a license and maintenance agreement, the cost for 2021 is \$36,230 and the County would agree to pay the maintenance agreement less the total billed for 2021 services for a remaining total of \$16,975.50. This would be a more stable billing and save the County money.

Motion by Foley to approve the 2021 Ascent Software License Agreement and remaining total of \$16,975.50. Second by Koch. Motion carried.

Operational Review: County Clerk

Motion by Koch to approve the August, 2021 Expenditure Report from 8/6/2021 through 9/2/2021 for the County Board. Second by Foley. Motion carried.

Motion by Foley to approve the August, 2021 Expenditure Report from 8/6/2021 through 9/2/2021 for the County Clerk and Elections. Second by Koch. Motion carried.

Motion by Foley to approve the August, 2021 Expenditure Report from 8/6/2021 through 9/2/2021 for Insurance. Second by Koch. Motion carried.

2021 Dog Listing Payments

No action taken.

American Rescue Plan Act (ARPA) Funding Update

Postponed.

COVID-19 Premium Pay

Postponed.

Appointments:**Local Emergency Planning Committee**

Motion by Koch to approve the appointment of Dave Tishkowski, citizen member, to the Local Emergency Planning Committee to April, 2022. Second by Foley. Motion carried.

Resolution: Adopt a Tentative Columbia County Supervisory District Plan

Motion by Foley to approve the resolution to adopt a tentative Columbia County Supervisory District Plan. Second by Koch. Motion carried.

ADRC Bylaw Amendments

Ruf stated Susan Fisher, Assistant Corporation Counsel, worked with Health and Human Services and ADRC to bring the Bylaws in compliance with state law.

Motion by Koch to approve the ADRC Bylaw Amendments as presented. Second by Foley. Motion carried.

2022 Retirement and Replacement of Comptroller and Assistant Comptroller

Ruf stated the Comptroller and Assistant Comptroller announced their retirement effective in August, 2022. The County Board Chair will appoint an Interview Committee to put together a hiring plan to begin the process of filling the Comptroller position, with the selected Comptroller being involved in the process to hire an Assistant Comptroller.

Removal of Non-Government Sites from the County Website

Ruf explained some non-government websites are currently included on the Columbia County website. For security purposes, the websites should be removed.

Motion by Foley to authorize the MIS Department to remove any non-governmental sites from the County's website. Second by Koch. Motion carried.

Facilities Management Department Operations and Management

Postponed.

Set Next Meeting Date

The next meeting of the Executive Committee will be determined based on the availability of the committee members not in attendance.

Motion by Foley to adjourn the Executive Committee meeting. Second by Koch. Motion carried. The Executive Committee meeting was adjourned at 9:22 a.m.

Respectfully Submitted,



Bob Koch
Executive Committee Secretary

These minutes were recorded by Shanna Herrick, Chief Deputy Clerk