



# COLUMBIA COUNTY

Board of Supervisors

112 E. Edgewater Street  
Portage, WI 53901

608-742-9654

FAX: 608-742-9602

WEBSITE: [www.co.columbia.wi.us](http://www.co.columbia.wi.us)

## **Columbia County Executive Committee Minutes September 10, 2018**

Members present: Dan E. Drew, James E. Foley, Vern E. Gove, Barry Pufahl, JoAnn Wingers

Also in attendance during all or portions of the meeting: Kristen Anderson, Rebekka Cary, Karen Manske, Sue Moll, Joe Ruf

The meeting of the Executive Committee was called to order by Chair Gove at 1:00 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

### **Approval of Agenda**

Motion by Foley to approve the agenda as amended with the removal of the Jail Nurse (RN) and Health Care Service Administrator and Jail Nurse (RN) items from the agenda. Second by Wingers. Motion carried.

### **Approval of Minutes**

Motion by Pufahl to approve the minutes of the August 15, 2018 Executive Committee regular meeting and August 17, 2018 joint meeting with the Human Resources Committee. Second by Foley. Motion carried.

### **Operational Review – Veterans Service Officer**

Motion by Pufahl to approve the August 2018 Expenditure Report from 8/10/2018 through 9/6/2018 for the Veterans Service Office. Second by Foley. Motion carried.

Cary reported out of county travel to the WI CVSO Assoc. Fall Training Conference in Minocqua.

### **2018 Veteran's Grave Payments**

The grave payments for 2018 were reviewed. Moll stated two reports for payment were received after the statutory deadline of September 1<sup>st</sup>. The reports were for the North Marcellon Cemetery Assn. in the amount of \$145.00, received on Sept. 7<sup>th</sup>; and Mount Pleasant Cemetery Assn. in the amount of \$3,345.00, received on Sept. 10<sup>th</sup>.

Motion by Drew to approve the 2018 Veteran's Grave Payments in the amount of \$7,660, to include the two late arriving reports. Second by Wingers. Motion carried.

### **Operational Review – Register of Deeds**

Manske shared a budget summary showing accounts are within the budget.

Motion by Foley to approve the August 2018 Expenditure Report from 8/10/2018 through 9/6/2018 for the Register of Deeds Office. Second by Wingers. Motion carried.

Manske reported out of county travel to Stevens Point for Fidler training and October to Green Bay for the Register of Deeds Fall Conference.

#### **Operational Review – Land Information**

Motion by Foley to approve the August 2018 Expenditure Report from 8/10/2018 through 9/6/2018 for the Land Information Office. Second by Pufahl. Motion carried.

Anderson reported Compensatory time was earned for staff that worked at the Open House and she reported out of county travel for the department.

#### **Operational Review – County Clerk**

Motion by Foley to approve the August 2018 Expenditure Report from 8/10/2018 through 9/6/2018 for the County Board. Second by Wingers. Motion carried.

Motion by Wingers to approve the August 2018 Expenditure Report from 8/10/2018 through 9/6/2018 for the County Clerk and Elections. Second by Foley. Motion carried.

Motion by Pufahl to approve the August 2018 Expenditure Report from 8/10/2018 through 9/6/2018 for the Insurance. Second by Foley. Motion carried.

Moll reported out of county travel to La Crosse for the WCCA Fall Conference.

#### **2018 Dog License Fund Payments**

Motion by Foley to approve the 2018 Dog Listing Payments in the amount of \$105.50 to be paid from the Dog License Fund. Second by Pufahl. Motion carried.

Moll informed members the municipalities have until September 15<sup>th</sup> to turn in reports for payment. If additional reports are received in the County Clerk's Office by the deadline, a committee meeting may need to be scheduled before the County Board meeting to approve the additional payments.

#### **Resolution Honoring Andy Ross**

Motion by Pufahl to approve the resolution Honoring Outgoing County Board Supervisor Ross. Second by Wingers. Motion carried.

#### **Committee Appointments**

Gove named the following committee appointments to fill in the vacancies created by Supervisor Ross' resignation: Adam Field to the Information Services & Property Committee as Chair. Field would be removed from the Public Safety Committee; Dan Drew to the Public Safety Committee as a temporary appointment; and Bob Koch to the Highway Committee. Koch would be removed from the Columbia Health Care Center Committee. Gove stated the Columbia Health Care Center Committee originally had 6 members appointed, he would not be appointing an additional member at this time.

Motion by Pufahl to approve the committee appointments as presented. Second by Foley. Motion carried.

#### **Veterans Service Office Staffing**

Motion by Foley to go into closed session pursuant to Wisconsin State Statute Section 19.85 (1) (c), "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" [Veteran

Service Office Staffing]. The Committee will return to open session. Second by Drew. Roll call vote was unanimous. The Executive Committee went into closed session at 1:25 p.m. with Drew, Foley, Gove, Pufahl, Wingers, Cary, Moll and Ruf attending.

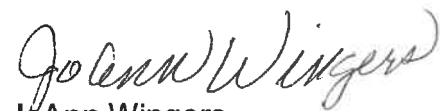
Motion by Drew to return to open session. Second by Wingers. Motion carried. The Executive Committee returned to open session at 2:00 p.m.

**Set Next Meeting Date**

The next meeting of the Executive Committee will be held on October 8, 2018 at 1 p.m. in Meeting Room #115 of the Administration building.

Motion by Drew to adjourn the meeting. Second by Foley. The Executive Committee meeting was adjourned at 2:03 p.m.

Respectfully Submitted,



JoAnn Wingers  
Executive Committee Secretary

*These minutes were recorded by Sue Moll, County Clerk*