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## **Columbia County Executive Committee Minutes September 15, 2022**

Members present: Denise Brusveen, Adam R. Field, Chris Polzer, Matthew L. Rohrbeck, Darren W. Schroeder

Also in attendance during all or portions of the meeting: Eric Shimpach, Roger Brandner, Rebekka Cary, Dave Drews, Heather Gove, Jessica Hale, Chris Hardy, Dean Kaderabek, Bob Koch, Lisa Krintz, Sue Moll, Shonna Neary, Joe Ruf

Representatives from several municipal police departments were also in attendance.

The meeting of the Executive Committee was called to order by Chair Polzer at 8:00 a.m. A quorum of the committee was present. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

### **Public Input**

Wayne Smith, Lodi PD; Richard Hoege, Portage PD; and Nick Brinker, Wisconsin Dells PD, spoke in support of using county ARPA funds to purchase a modular vehicle barrier system to be shared throughout the county.

### **Approval of Agenda**

Motion by Schroeder to approve the agenda as published. Second by Field. Motion carried.

### **Approval of Minutes**

Motion by Field to approve the minutes of the August 11, 2022 and August 17, 2022 Executive Committee meetings. Second by Brusveen. Motion carried.

### **Operational Review: Veterans Service Officer**

Motion by Schroeder to approve the August, 2022 Expenditure Report from 8/5/2022 through 9/8/2022 for the Veterans Service Office. Second by Field. Motion carried.

Cary reported the budgets are on target and there was no compensatory time. She reported out of county travel to Wisconsin Dells for the WCA Conference, and travel in October to King for a Veteran's Grave Presentation.

### **2022 Veteran's Grave Payments**

Motion by Field to approve the 2022 Veterans Grave Payments in the amount of \$7,425.00. Second by Brusveen. Motion carried.

**Resolution: Support Operation Green Light for Veterans**

Cary gave a brief overview of the plans to display green lights at county buildings in observance of Operation Green Light.

Motion by Polzer to approve the resolution to support Operation Green Light for Veterans. Second by Field. Motion carried.

**Operational Review: Register of Deeds**

Motion by Schroeder to approve the August, 2022 Expenditure Report from 8/5/2022 through 9/8/2022 for the Register of Deeds Office. Second by Brusveen. Motion carried.

Krintz reported the budgets are on target and there was no compensatory time or out of county travel.

**Operational Review: Land Information**

Motion by Rohrbeck to approve the August, 2022 Expenditure Report from 8/5/2022 through 9/8/2022 for the Land Information Office. Second by Field. Motion carried.

Kaderabek reported the budgets are on target and there was no compensatory time or out of county travel. He received notice the Strategic Initiative Grant for 2023 will be \$70,000; a \$10,000 increase from 2022.

**Operational Review: County Clerk**

Motion by Brusveen to approve the August, 2022 Expenditure Report from 8/5/2022 through 9/8/2022 for the County Board. Second by Field. Motion carried.

Motion by Field to approve the August, 2022 Expenditure Report from 8/5/2022 through 9/8/2022 for the County Clerk and Elections. Second by Brusveen. Motion carried.

Motion by Brusveen to approve the August, 2022 Expenditure Report from 8/5/2022 through 9/8/2022 for Insurance. Second by Rohrbeck. Motion carried.

Moll reported the budgets are on target and there was no compensatory time. She reported out of county travel to Wisconsin Dells for the WCA/County Clerk Fall Conference.

**2022 Dog Listing Payments**

No action taken.

**American Rescue Plan Act (ARPA) Funding Update**

Neary gave an update on the ARPA funding and provided a handout. The Solid Waste concrete floor project was posted for rebid.

**American Rescue Plan Act (ARPA) Funding Review**

The following department request was considered:

MIS

Fiber Optic Cable \$ 13,800.00

Drews stated the lowest bid for the fiber optic project was \$13,800.00, which was over the allocated amount of \$10,000.00 for the project. Four companies submitted bids.

Motion by Schroeder to approve \$13,800.00 in ARPA funds for fiber optic cable. Second by Rohrbeck. Motion carried.

**Resolution: Authorize American Rescue Plan Act Expenditures**

Motion by Rohrbeck to approve the resolution authorizing American Rescue Plan Act expenditures in the amount of \$13,800.00 for fiber optic cable. Second by Field. Motion carried.

Koch asked for consideration of his request to use ARPA funds to purchase a modular vehicle barrier system. The request was made at the August meeting and no action was taken. The item would need to go out for bids after allocated funds are approved. The item has been requested in the 2023 Emergency Management Capital Outlay budget. No action was taken.

**Out of State Travel Requests**

Chris Hardy requested out of state travel to Illinois to view a demonstration on a mobile barrier trailer which could be implemented in Wisconsin for work zone safety.

Motion by Schroeder to approve the out of state travel request for Chris Hardy as presented. Second by Rohrbeck. Motion carried.

**Appointments:****Health and Human Services Board**

Rohrbeck brought up concerns about the appointment process and who has responsibility to recommend appointments. Brusveen inquired if an interview process or application should be completed, as outlined in the County Board Standing Rules (Rule 18, Rule 22). She also suggested the role could be split.

No action was taken on the appointment of Dr. Susan Kreckman, Physician Member to the Health and Human Services Board, to complete Dr. Dan Gutmann's remaining term to April, 2024.

**Medical Examiner's Office Management and Organization**

Motion by Rohrbeck to go into closed session pursuant to Wisconsin Statutes Section 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Medical Examiner's Office Management and Organization]. If the Committee goes into closed session, it will return to open session. Second by Brusveen. The roll call vote was unanimous. The Executive Committee went into closed session at 9:21 a.m. with Brusveen, Field, Polzer, Rohrbeck, Schroeder, Shimpach, Hale, Moll, and Ruf attending.

Motion by Schroeder to return to open session. Second by Field. Motion carried. The Executive Committee returned to Open Session at 9:57 a.m.

**Chair's Comments**

None.

The next regularly scheduled meeting of the Executive Committee is October 13, 2022 at 8:00 a.m.

The Executive Committee meeting was adjourned at 9:57 a.m.

Respectfully Submitted,



Darren W. Schroeder  
Executive Committee Secretary

*These minutes were recorded by Sue Moll, County Clerk*