



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Executive Committee Minutes October 7, 2019

Members present: Dan F. Drew, James E. Foley, Vern E. Gove, Barry Pufahl, JoAnn Wingers

Also in attendance during all or portions of the meeting: Tom Borgkvist, Nancy Long, Rebekka Cary, Katie Day, Dean Kaderabek, Cathy Karls, Susan Lorenz, Karen Manske, Sue Moll, Becky Mulhern, Shonna Neary, Joe Ruf, Cory Wiegel

The meeting of the Executive Committee was called to order by Chair Gove at 1:00 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

Approval of Agenda

Motion by Foley to approve the revised agenda as published. Second by Wingers. Motion carried.

Approval of Minutes

Motion by Pufahl to approve the minutes of the September 9, 2019 Executive Committee regular meeting. Second by Foley. Motion carried.

Operational Review – Veterans Service Officer

Motion by Foley to approve the September 2019 Expenditure Report from 9/6/2019 through 10/3/2019 for the Veterans Service Office. Second by Drew. Motion carried.

Cary reported the budgets are in line. She also reported out of county travel to Darlington at the end of October. Cary is working on plans to host an Open House in the office all day on December 6th. She has an opportunity to have a work study person assist in the office. Arrangements are being worked out. The person will be paid by the Veterans Administration.

Operational Review – Register of Deeds

Motion by Foley to approve the September 2019 Expenditure Report from 9/6/2019 through 10/3/2019 for the Register of Deeds Office. Second by Wingers. Motion carried.

Manske reported the budget is on track and there is no compensatory time. She reported out of county travel to Madison on October 16th to testify on a bill, and October 23-25 for the Annual Fall Conference in Door County.

Operational Review – Land Information

Motion by Foley to approve the September 2019 Expenditure Report from 9/6/2019 through 10/3/2019 for the Land Information Office. Second by Drew. Motion carried.

Kaderabek stated budgets and compensatory time are on target for the year to date and there is no out of county travel for the month. Department updates include the Replacement of the webserver and installation of a new file management system. Kaderabek also gave a brief report on the Spillman training he recently attended.

Operational Review – County Clerk

Motion by Pufahl to approve the September 2019 Expenditure Report from 9/6/2019 through 10/3/2019 for the County Board. Second by Wingers. Motion carried.

Motion by Foley to approve the September 2019 Expenditure Report from 9/6/2019 through 10/3/2019 for the County Clerk and Elections. Second by Wingers. Motion carried.

There were no September expenses for the Insurance Account.

Moll reported budgets and compensatory time are in line. She reported on an upcoming Election Security Training for municipal clerks and election inspectors.

Appointments

Motion by Wingers to recommend the appointment of Shelby Carter to the Aging Disability Resource Committee, completing John Primrose's remaining term to April, 2021. Second by Drew. Motion carried.

Motion by Drew to form a Complete Count Committee and recommend the appointment of Norm Bednarek, Tom Borgkvist, Rebekka Cary, Bobbie Goodman, Nancy Long, Liz Miller, Sue Moll, Becky Mulhern, Judy Robbins, and JoAnn Wingers. Second by Foley. Motion carried.

Motion by Pufahl to recommend the appointment of Henry A. St. Maurice as the county representative to the City of Columbus TID District #5. Second by Foley. Motion carried.

Resolution: 2020 Across The Board (ATB) Salary Increase for County Employees

Motion by Foley to approve the resolution for the 2020 Across the Board salary increase of 1.5% for county employees other than Sheriff's Sworn Union Staff. Second by Pufahl. Motion carried, not unanimous.

Ordinance: Amend Title 9, Chapter 1 – Health and Human Services Fee Schedule

Cathy Karls gave a brief overview of the proposed ordinance amendment regarding fees charged by the Health and Human Services Department.

Motion by Pufahl to approve amending Title 9, Chapter 1 of the County Code of Ordinances, Health and Human Services Fees. Second by Wingers. Motion carried.

Solicit Discounts for Foster Parents

Katie Day gave a brief explanation of the request to have foster parents solicit discounts for certain items.

Motion by Drew to allow foster parents the ability to solicit for discounts. Second by Wingers. Motion carried.

Compensation Adjustment – Clerk Typist, Grade F to Administrative Assistant, Grade G – Facilities Management

Motion by Wingers to approve the compensation adjustment for the Facilities Management position from Clerk Typist, Grade F to Administrative Assistant, Grade G. Second by Pufahl. Motion carried.

Connecting Bridge Between Administration and Health and Human Services Buildings

Chair Gove reported security for the Administration building and the Health and Human Services building began last week. Discussion was held on whether the connecting bridge between the buildings should remain inaccessible to the public or made accessible.

Motion by Foley to open the connecting bridge to the public during normal business hours, for a trial period of 6 months. Second by Pufahl. Motion carried.

Moll will send out an email to county employees of both buildings letting them know the connecting bridge will be accessible to the public, effective immediately.

Building Rules and Parking Policy

Ruf gave an overview of changes to the Building Rules and Parking Policy. The major changes include the addition of building rules and security for the Courthouse and changes to employee parking. It was also suggested that the portion of the Building Rules regarding the Meeting Room Guidelines become a separate document.

Motion by Foley to approve the Building Rules and Parking Policy as presented. Second by Wingers. Motion carried.

Motion by Foley to approve the Meeting Room Guidelines as presented. Second by Drew. Motion carried.

Closed Session:

Sale of Former Highway Office Building and 2652 Murphy Road Property

Motion by Drew to go into closed session pursuant to Wis. State Statute Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session [Sale of Former Highway Office Building and 2652 Murphy Road Property]; If the Committee goes into closed session, it will return to open session. Second by Wingers. The roll call vote was unanimous. The Executive Committee went into closed session at 2:00 p.m. with Borgkvist, Drew, Foley, Gove, Long, Pufahl, Wingers, Moll and Ruf attending.

Motion by Drew to return to open session. Second by Wingers. Motion carried. The Committee returned to open session at 2:25 p.m.

Set Next Meeting Date

The next meeting of the Executive Committee was scheduled for November 4, 2019 at 1 p.m. in Meeting Room #115 of the Administration building.

Motion by Foley to adjourn the meeting. Second by Wingers. Motion carried. The Executive Committee meeting was adjourned at 2:26 p.m.

Respectfully Submitted,



JoAnn Wingers
Executive Committee Secretary