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## **Columbia County Executive Committee Minutes October 9, 2017**

Members present: Mary Cupery, Vern E. Gove, Kirk Konkol, JoAnn Wingers  
Members absent with notice: James E. Foley

Also in attendance during all or portions of the meeting: Kristen Anderson, Rich Hasse, Karen Manske, Sue Moll, Joe Ruf, Melissa Duane, and Lyn Jerde (Portage Daily Register)

The meeting of the Executive Committee was called to order by Chair Gove at 1:00 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration Building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

### **Approval of Agenda**

Motion by Wingers to approve the agenda as published. Second by Cupery. Motion carried.

### **Approval of Minutes**

Motion by Konkol to approve the minutes of the August 4, 2017 Joint Executive Committee and Human Resources Committee meeting and the September 11, 2017 Executive Committee regular meeting. Second by Cupery. Motion carried.

### **Operational Review – Veterans Service Officer**

Motion by Wingers to approve the September 2017 Expenditure Report from 9/8/2017 through 10/5/2017 for the Veterans Service Office. Second by Cupery. Motion carried.

Hasse reported out of county travel for his department. He will plan to attend the joint hearing in Madison on October 10 regarding the King Veteran's Home.

### **Operational Review – Register of Deeds**

Motion by Wingers to approve the September 2017 Expenditure Report from 9/8/2017 through 10/5/2017 for the Register of Deeds Office. Second by Konkol. Motion carried.

Manske stated budgets are in line and reported out of county travel for a staff member to attend training at the end of the month.

### **Operational Review – Land Information**

Motion by Wingers to approve the September 2017 Expenditure Report from 9/8/2017 through 10/5/2017 for the Land Information Office. Second by Cupery. Motion carried.

Anderson reported out of county travel for her department. She gave a demonstration of changes made to the Land Information Department website.

### **Operational Review – County Clerk**

Motion by Wingers to approve the September 2017 Expenditure Report from 9/8/2017 through 10/5/2017 for the County Board. Second by Konkell. Motion carried.

Motion by Konkell to approve the September 2017 Expenditure Report from 9/8/2017 through 10/5/2017 for the County Clerk and Elections. Second by Wingers. Motion carried.

Motion by Wingers to approve the September 2017 Expenditure Report from 9/8/2017 through 10/5/2017 for Insurance. Second by Cupery. Motion carried.

### **Local Emergency Planning Committee**

Motion by Wingers to recommend the appointment of E. Kevin O'Neill and Sharon Foley to the Local Emergency Planning Committee for a term to April, 2018. Second by Cupery. Motion carried.

### **Zoning Board of Adjustment**

Motion by Cupery to recommend the appointment of Pat Beghin as an alternate to the Zoning Board of Adjustment for a term to July, 2020. Second by Konkell. Motion carried.

### **Resolution: Opioid Litigation Engagement Letter**

Ruf gave an explanation of the opioid litigation to pursue claims against certain opioid manufacturers to recover county costs in dealing with the opioid epidemic. The resolution would authorize the County to enter into an agreement with the law firms under the terms and conditions stated in the Engagement Letter. Fees would be contingent on the County receiving a financial benefit.

Motion by Konkell to approve the Opioid Litigation Engagement Letter resolution. Second by Wingers. Motion carried.

### **Ordinance: Amend Title 25 – Recreational Areas**

Motion by Cupery to approve the ordinance amending Title 25 - Recreational Areas – Chapter 1. Second by Wingers.

Ruf stated the ordinance was tabled at the September County Board meeting, following discussion and concerns related to the reference on Firearms, until it could be reviewed further. Ruf recommended the proposed changes should be reviewed by the Land and Water Conservation and Highway Departments, and their governing committees.

Motion by Wingers to table the ordinance amendment until the proposed changes are reviewed further. Second by Konkell. Motion carried.

### **River Haven Homeless Shelter – Update on Lease and Request to Make Building Improvements**

Ruf stated a lease agreement signed by River Haven representatives was received along with the required lease fees. He requested approval of the lease for the Chair and County Clerk to sign. Melissa Duane, Economic Support Specialist Administrator for Columbia County Health and Human Services and a River Haven Shelter Board member, requested approval to proceed with building improvements at the homeless shelter. She stated the roof replacement is scheduled for the Spring of 2018. Replacing windows and upgrading the security system are also planned. Fundraising efforts are being organized to cover the cost of materials and volunteers have offered to donate time to make the necessary repairs.

Motion by Wingers to approve the lease agreement with the River Haven Homeless Shelter, Inc. for a term of five (5) years from July 1, 2016, until June 30, 2021. Second by Konkel. Motion carried.

Motion by Cupery to approve the proposed improvements at the River Haven Homeless Shelter, Inc., to include replacement of the roof and windows, and security system upgrades. Second by Wingers. Motion carried.

**Hold Harmless Agreement – New Health and Human Services Building Art**

The changes to the Hold Harmless Agreement were reviewed. Ruf stated Items #2 and #3 were changed to reflect the artist installing the metal sculptures.

Motion by Konkel to approve the Home Harmless Agreement on the new Health and Human Services building artwork. Second by Wingers. Chair Gove called for a roll call vote. Motion failed. Roll call vote: NO: 3; YES: 1; ABSENT: 1. (NO: Cupery, Gove, Wingers; YES: Konkel; ABSENT: Foley.)

**Set Next Meeting Date**

The next meeting of the Executive Committee will be held on Monday, November 6, 2017 at 1 p.m. in Meeting Room #115.

Motion by Wingers to adjourn the meeting. Second by Cupery. The Executive Committee meeting was adjourned at 1:47 p.m.

Respectfully Submitted,



JoAnn Wingers  
Executive Committee Secretary

*These minutes were recorded by Sue Moll, County Clerk.*