



COLUMBIA COUNTY

Board of Supervisors

112 E. Edgewater Street
Portage, WI 53901

608-742-9654

FAX: 608-742-9602

WEBSITE: www.co.columbia.wi.us

Columbia County Executive Committee Minutes October 12, 2020

Members present: James E. Foley, Vern E. Gove, Bob Koch, Barry Pufahl, JoAnn Wingers

Also in attendance during all or portions of the meeting: Roger Brandner, Rebecca Cary, Dave Drews, Dean Kaderabek, Jason Kocovsky, Karen Manske, Sue Moll, Shonna Neary, Joe Ruf

The meeting of the Executive Committee was called to order by Chair Gove at 1:00 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

Public Input

None.

Approval of Agenda

Motion by Foley to approve the agenda as published. Second by Wingers. Motion carried.

Approval of Minutes

Motion by Wingers to approve the minutes of the September 8, 2020 Executive Committee regular meeting and September 16, 2020 meeting. Second by Koch. Motion carried.

Operational Review: Veterans Service Officer

Motion by Pufahl to approve the September, 2020 Expenditure Report from 9/04/2020 through 10/08/2020 for the Veterans Service Office. Second by Foley. Motion carried.

Cary reported budgets and compensatory time were in line and there was no out of county travel.

Operational Review: Register of Deeds

Motion by Foley to approve the September, 2020 Expenditure Report from 9/04/2020 through 10/08/2020 for the Register of Deeds Office. Second by Wingers. Motion carried.

Manske reported budgets and compensatory time were in line and there was no out of county travel. She stated another E-recording vendor has been added, for a total of 4 E-recording vendors to be used by clients to file documents electronically. Manske also reported on the backscan project. The miscellaneous books were just completed. The Deeds Books and Indexes are scheduled next. The vendor would prefer to take the materials off location to complete the scan project instead of scanning onsite. Manske would prefer the materials remain onsite and postpone the project until onsite scanning could be completed. Funds to cover the backscan project are in a non-lapsing account.

Motion by Pufahl to postpone the backscan project until the project can be completed onsite. Second by Foley. Motion carried.

Operational Review: Land Information

Motion by Koch to approve the September, 2020 Expenditure Report from 9/04/2020 through 10/08/2020 for the Land Information Office. Second by Wingers. Motion carried.

Kaderabek stated budgets and compensatory time are on target for the year to date, and there was no out of county travel to report. He reported the Land and Water Conservation Department Best Management Program has gone live. Kaderabek thanked the MIS Department for their assistance on the project. Kaderabek also reported on several department requests for targeted direct mail listings.

Operational Review: County Clerk

Motion by Foley to approve the September, 2020 Expenditure Report from 9/04/2020 through 10/08/2020 for the County Board. Second by Wingers. Motion carried.

Motion by Pufahl to approve the September, 2020 Expenditure Report from 9/04/2020 through 10/08/2020 for the County Clerk and Elections. Second by Wingers. Motion carried.

Motion by Koch to approve the September, 2020 Expenditure Report from 9/04/2020 through 10/08/2020 for Insurance. Second by Foley. Motion carried.

Moll reported budgets and compensatory time are in line and there will be no out of county travel. She also gave a brief update on the preparations for the upcoming election.

River Haven Bathroom Renovation Project

The Columbia County Economic Support Division was accepting proposals for the bathroom remodeling project at the River Haven Homeless Shelter. Three companies submitted bids for the project. J. Doro Construction submitted the lowest bid and was recommended for the project by the River Haven Homeless Shelter Board of Directors. Heather Gove joined the meeting by conference call to address any questions. Rich Hoege was also in attendance and addressed questions.

Motion by Pufahl to approve the recommendation to award the bathroom remodeling project to J. Doro Construction. Second by Wingers. Motion carried.

2021 Position Schedule Bond Limits

Neary stated current limits for the Position Schedule Bond need to be reviewed as part of the 2021 renewal process. She reviewed the current limits and recommended the following changes:

- Susan M. Moll, County Clerk: \$5,000 (from \$2,000)
- Deborah A. Raimer (Stacy Opalewski, pending election results), Treasurer: \$1,000,000 (from \$500,000)
- Roger Brandner, Sheriff: \$25,000 (from \$5,000)
- Angela Hinze, Medical Examiner: \$10,000 (from \$500)
- Susan Raimer, Clerk of Circuit Court: \$250,000 (from \$5,000)
- Karen Manske (Lisa Krintz, pending election results), Register of Deeds: \$25,000 (from \$13,000)
- Rebekka L. Cary, County Veterans Service Officer: \$190,000 (from \$180,000)
- Add: Tamra Brueggman (was added last year and omitted from this year's quote), Assistant County Veterans Service Officer: \$190,000
- Add: Jan Bauman (replacing John C. Van Wie), Veteran Service Commission: \$190,000 (from \$180,000)
- Norman C. Bednarek, Veteran Service Commission: \$190,000 (from \$180,000)
- Keith F. Miller, Veteran Service Commission: \$190,000 (from \$180,000)

Neary explained a change in the current position schedule bond limits for the County Veterans Service Officer, Assistant County Veterans Service Officer, and the three members of the Veterans Service Commission, from \$180,000 to \$190,000, was based on the Veterans Service Office levy.

Motion by Wingers to approve the 2021 renewal of the position schedule bond coverage with a change in the current limits as presented. Second by Foley. Motion carried.

2021 Public Employee Blanket Bond Current Limits and Deductibles

Neary stated current limits and deductibles for the public employee blanket bond/crime coverage needs to be reviewed as part of the 2021 renewal process. She reviewed the current limits and recommended no changes to the current limits and deductibles.

Motion by Foley to approve the 2021 renewal of the public employee blanket bond current limits and deductibles as presented, with no changes. Second by Koch. Motion carried.

Award Full Body Scanner for the Jail

The Sheriff's Office was seeking bids for a full body scanner for the County Jail. Four companies submitted bids. A representative from CAL RAY, Inc. gave a presentation of their body scanner machine. After a review of the body scanners, the Sheriff's Office recommended the scanner from Tek84 at a cost of \$139,000, which would best fit their needs. Brandner requested to include the 4 year warranty option for an additional \$7,500. Routes to Recovery grant funds will be used to cover all costs. Neary confirmed the invoice will need to be paid by November 6th and the deadline for work and equipment was extended to December 30th. She will plan to issue and hold payment.

Motion by Pufahl to approve the bid for the full body scanner and extended warranty from Tek84 in the amount of \$146,500. Second by Foley. Motion carried.

Award AV Equipment for the Law Enforcement Center John Roche Community Room

The MIS Office was seeking bids to design and install a new audio video system at the John Roche Community Room in the Law Enforcement Center. The system would allow for recordings, streaming, and ability to be broadcast over the Internet. Three companies submitted bids. Drews recommended AVI-SPL in the amount of \$65,624.02. The company submitted the most complete bid to meet the County's needs.

Motion by Pufahl to award the AV Equipment for the Law Enforcement Center John Roche Community Room to AVI-SPL in the amount of 65,624.02. Second by Foley. Motion carried.

2020 WCA Resolutions

Gove explained counties submit resolutions for consideration and approval by the County Board Chairs at the WCA Conference as part of the WCA legislative agenda. Resolutions were distributed for discussion and review at the November meeting.

Interview Applicants for County Supervisor – District 7

Motion by Foley to go into closed session pursuant to Wis. State Statute Section 19.85(1)(f), Wis. Stat., Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. [Interview applicants for County Supervisor – District 7]. If the Committee goes into closed session, it will return to open session. Second by Wingers. The roll call vote was unanimous. The Executive Committee went into closed session at

2:27 p.m. with Foley, Gove, Koch, Pufahl, Wingers, Moll and Ruf. Atkinson and Bernander joined the meeting when interviewed.

Motion by Pufahl to return to open session. Second by Foley. Motion carried. The Committee returned to open session at 2:47 p.m.

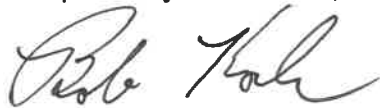
Motion by Koch to recommend the appointment of Kyle Bernander as County Supervisor for Supervisory District 7. Second by Wingers. Motion carried.

Set Next Meeting Date

The next regularly scheduled meeting of the Executive Committee was scheduled for Monday, November 2, 2020 at 1 p.m. in the Administration building. A committee meeting before County Board may be scheduled to approve committee appointments.

Motion by Koch to adjourn the Executive Committee meeting. Second by Foley. Motion carried. The Executive Committee meeting was adjourned at 2:53 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Bob Koch".

Bob Koch
Executive Committee Secretary

These minutes were recorded by Sue Moll, County Clerk