



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Executive Committee Minutes October 13, 2022

Members present: Denise Brusveen, Adam R. Field, Chris Polzer, Matthew L. Rohrbeck, Darren W. Schroeder

Also in attendance during all or portions of the meeting: Tess Carr, Char Holtan, Eric Shimpach, Kurt Calkins, Rebekka Cary, Dean Kaderabek, Greg Kaminski, Bob Koch, Lisa Krintz, Sue Moll, Shonna Neary, Joe Ruf, Dave Terrall (USDA)

The meeting of the Executive Committee was called to order by Chair Polzer at 8:00 a.m. A quorum of the committee was present. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

Public Input

None.

Approval of Agenda

Polzer requested to remove the appointment of the citizen member to the Columbia County Library Systems Board.

Motion by Rohrbeck to approve the agenda as amended and move to review, revise, and act on any proposed resolutions, standing rules amendments, and/or ordinance changes at the next Executive Committee meeting. Second by Brusveen.

Rohrbeck stated the purpose would be to review the committee appointment procedure.

Motion by Schroeder to amend the motion to be topic specific on the citizen committee appointments. Second by Polzer. Motion to amend failed. The original motion carried.

Approval of Minutes

Motion by Rohrbeck to approve the minutes of the September 15, 2022 Executive Committee meeting and the minutes of the September 15, 2022 Ad Hoc Negotiating Committee. Second by Schroeder. Motion carried.

Operational Review: Veterans Service Officer

Motion by Field to approve the September, 2022 Expenditure Report from 9/9/2022 through 10/6/2022 for the Veterans Service Office. Second by Brusveen. Motion carried.

Cary reported the budgets are on target and staff earned 2 hours of compensatory time. She reported out of county travel to Wisconsin Rapids the week of October 17 to attend a conference; and November 5 to La Crosse for a Veteran's event. Staff will be out on November 11 attending Veteran events in recognition of Veteran's Day.

Operational Review: Register of Deeds

Motion by Field to approve the September, 2022 Expenditure Report from 9/9/2022 through 10/6/2022 for the Register of Deeds Office. Second by Rohrbeck. Motion carried.

Krintz reported the budgets are on target and there was no compensatory time. She reported out of county travel to Sheboygan on October 26-28th to attend the fall conference.

Operational Review: Land Information

Motion by Schroeder to approve the September, 2022 Expenditure Report from 9/9/2022 through 10/6/2022 for the Land Information Office. Second by Brusveen. Motion carried.

Kaderabek reported the budgets are on target and there was no compensatory time. He reported out of county travel to Sheboygan on October 26-28th to attend the fall conference. Kaderabek addressed the proposed staff reduction in his department as a result of the budget hearings. He shared his concerns on the short amount of time to plan for a long-term vacancy and allowing time to train other staff on specific skill sets, as well as having staff available to assist with extensive programs such as the 911 System.

Operational Review: County Clerk

Motion by Rohrbeck to approve the September, 2022 Expenditure Report from 9/9/2022 through 10/6/2022 for the County Board. Second by Brusveen. Motion carried.

Motion by Rohrbeck to approve the September, 2022 Expenditure Report from 9/9/2022 through 10/6/2022 for the County Clerk and Elections. Second by Brusveen. Motion carried.

Motion by Brusveen to approve the September, 2022 Expenditure Report from 9/9/2022 through 10/6/2022 for Insurance. Second by Schroeder. Motion carried.

Moll reported the budgets and compensatory time are in line and there was no out of county travel to report.

2023 Position Schedule Bond Limits

Neary stated current limits for the Position Schedule Bond need to be reviewed as part of the 2023 renewal process. She reviewed the current limits and recommended the following changes:

- Clerk of Circuit Court: Replace Susan Raimer with newly elected Clerk effective 1/2/23
- Rebekka L. Cary, County Veterans Service Officer: \$230,000 (from \$221,000)
- Tamra Brueggman, Assistant County Veterans Service Officer: \$230,000 (from \$221,000)
- Jan Bauman, Veteran Service Commission: \$230,000 (from \$221,000)
- Norman C. Bednarek, Veteran Service Commission: \$230,000 (from \$221,000)
- Keith F. Miller, Veteran Service Commission: \$230,000 (from \$221,000)
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Neary explained a change in the current position schedule bond limits for the County Veterans Service Officer, Assistant County Veterans Service Officer, and the three members of the Veterans Service Commission, from \$221,000 to \$230,000, was based on the Veterans Service Office levy. These positions are required by Wis. Statutes to be bonded.

Motion by Rohrbeck to approve the 2023 renewal of the position schedule bond coverage with a change in the current limits as presented. Second by Schroeder. Motion carried.

Out of State Travel Requests

No requests were received.

Appointments:

Motion by Schroeder to appoint Jeffrey A. Leckwee to the Columbia Health Care Center Committee replacing Troy Ryan. Second by Brusveen. Motion carried.

Motion by Rohrbeck to appoint Brad Cook to the Ad Hoc Broadband Committee replacing Troy Ryan. Second by Field. Motion carried.

Motion by Schroeder to appoint Liz Miller to the Columbia County Library Systems Board to complete Troy Ryan's remaining term to January, 2023. Second by Polzer. Motion carried, not unanimous.

Motion by Rohrbeck to appoint Adam Hahn to the East Wisconsin County Railroad Consortium to complete Henry St. Maurice's remaining term to April, 2024. Second by Field. Motion carried.

2023-2024 Sheriff Sworn Union Contract

Motion by Rohrbeck to approve the 2023-2024 Sheriff Sworn Union Contract. Second by Field. Motion carried.

American Rescue Plan Act (ARPA) Funding Update

Neary gave an update on the ARPA funding and provided a handout. She stated an additional \$100,000 in ARPA funds may be available in the future. Neary will provide more information at the next meeting.

American Rescue Plan Act (ARPA) Funding Review

The following department requests were considered:

Solid Waste

Transfer Station Floor \$210,440.00

Motion by Schroeder to approve \$210,440.00 in ARPA funds for the Solid Waste transfer station floor. Second by Brusveen. Motion carried.

Sheriff

Tactical Armor \$ 7,800.00

Motion by Rohrbeck to approve \$7,800.00 in ARPA funds for tactical armor for the Sheriff's Office. Second by Brusveen. Motion carried.

MIS

County Board Room AV \$ 23,200.00

Motion by Rohrbeck to lay on the table for more information. Second by Brusveen. Motion carried.

Election Servers \$ 28,500.00

Motion by Brusveen to allocate \$28,500.00 in ARPA funds for election servers. Second by Rohrbeck. Motion carried, not unanimous. The servers will go out for bids with final approval once bids are received.

On behalf of the Ad Hoc Broadband Committee, Carr spoke in support of allocating an additional 1.5 million for the possible expansion of broadband in Columbia County. \$500,000 has already been allocated for the broadband project.

Broadband \$1,500,000.00

No action was taken. The item was placed on hold for further information.

Resolution: Authorize American Rescue Plan Act Expenditures

Motion by Field to approve the resolution authorizing American Rescue Plan Act expenditures in the amount of \$218,240.00 for tactical armor and the Solid Waste transfer station floor. Second by Brusveen. Motion carried.

Resolution: DNR Surface Water Planning Grant (Aquatic Plant Management Plan) Lazy Lake

Motion by Schroeder to approve the resolution for the DNR Surface Water Planning Grant. Second by Polzer. Motion carried.

Bids for the Snowmobile Bridge Replacement Projects

Calkins presented bids received for the snowmobile bridge replacement projects. Two companies submitted bids. One company, Custom Manufacturing, Inc., failed to provide the required bid bond information. The remaining company, Anderson Bridges, LLC., meets the specifications and grant amount for the projects.

Motion by Schroeder to award the bids for the snowmobile bridge replacement projects to Anderson Bridges, LLC. Second by Rohrbeck. Motion carried.

2023 Wildlife Damage Abatement and Claims Program Budget – USDA/APHIS

Dave Terrall, USDA, was present and addressed questions on the Wildlife Damage Abatement and Claims Program proposed 2023 budget and 2022 crop prices.

Motion by Rohrbeck to approve the 2023 Wildlife Damage Abatement and Claims Program budget of \$47,784.40 as presented. Second by Schroeder. Motion carried.

2022 Wildlife Damage Abatement and Claims Program Crop Prices – USDA/APHIS

Motion by Rohrbeck to approve the 2022 Wildlife Damage Abatement and Claims Program crop prices as presented with 90% of the crops having been harvested in Columbia County as of December 15, 2022. Second by Schroeder. Motion carried.

Medical Examiner: Request Authorization to Hire LTE

Medical Examiner's Office Management and Organization

Motion by Field to support the request to authorize the hiring of an LTE in the Medical Examiner's Office. Second by Rohrbeck. Motion carried.

Chair's Comments

None.

The next regularly scheduled meeting of the Executive Committee is November 10, 2022 at 8:00 a.m. The Executive Committee meeting was adjourned at 10:34 a.m.

Respectfully Submitted,



Darren W. Schroeder
Executive Committee Secretary

These minutes were recorded by Sue Moll, County Clerk