

COLUMBIA COUNTY

Board of Supervisors

112 E. Edgewater Street
Portage, WI 53901

608-742-9654
FAX: 608-742-9602
WEBSITE: www.co.columbia.wi.us

Columbia County Executive Committee Minutes November 1, 2021

Members present: James E. Foley, Vern E. Gove, Bob Koch, Barry Pufahl, JoAnn Wingers

Also in attendance during all or portions of the meeting: Nancy Long, Greg Bisch, Roger Brandner, Jodi Burmania, Kurt Calkins, Rebekka Cary, Dave Drews, Heather Gove, Chris Hardy, Dean Kaderabek, Greg Kaminski, Lisa Krintz, Bob Lambert, Sue Moll, Shonna Neary, Joe Ruf, Jim Stilson

The meeting of the Executive Committee was called to order by Chair Gove at 1:00 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

Demonstration on OpenMeeting Software

A virtual demonstration of the OpenMeeting Software was given. The software could replace the current RollCallPro software used at county board meetings, which will be sunsetting in 2022. ARPA Funds could be used for the purchase.

Public Input

None.

Approval of Agenda

Motion by Foley to approve the agenda as published. Second by Pufahl. Motion carried.

Approval of Minutes

Motion by Pufahl to approve the minutes of the October 11, 2021 Executive Committee meeting. Second by Wingers. Motion carried.

Operational Review: Veterans Service Officer

Motion by Wingers to approve the October, 2021 Expenditure Report from 10/8/2021 through 10/28/2021 for the Veterans Service Office. Second by Koch. Motion carried.

Cary reported the budgets are in line and there was no compensatory time or out of county travel. She announced upcoming activities in recognition of Veterans Day.

Operational Review: Register of Deeds

Motion by Foley to approve the October, 2021 Expenditure Report from 10/8/2021 through 10/28/2021 for the Register of Deeds Office. Second by Koch. Motion carried.

Krintz reported the budgets are in line and there was no compensatory time. She reported out of county travel to Dane County in November.

Operational Review: Land Information

Motion by Wingers to approve the October, 2021 Expenditure Report from 10/8/2021 through 10/28/2021 for the Land Information Office. Second by Foley. Motion carried.

Kaderabek stated budgets are on target and there was no compensatory time. He reported the GIS Analyst will have out of county travel to Madison in November. Kaderabek reported the Ascent Land Records program has been updated.

Operational Review: County Clerk

Motion by Wingers to approve the October, 2021 Expenditure Report from 10/8/2021 through 10/28/2021 for the County Board. Second by Koch. Motion carried.

Motion by Pufahl to approve the October, 2021 Expenditure Report from 10/8/2021 through 10/28/2021 for the County Clerk and Elections. Second by Koch. Motion carried.

Motion by Foley to approve the October, 2021 Expenditure Report from 10/8/2021 through 10/28/2021 for Insurance. Second by Wingers. Motion carried.

Moll reported budgets and compensatory time are in line and there was no out of county travel.

American Rescue Plan Act (ARPA) Funding Update

Neary gave an update on the ARPA funding. A report was provided with funding requests from departments.

County Clerk/County Board

OpenMeeting Software \$ 16,500.00

Motion by Foley to approve \$16,500.00 in ARPA funding for OpenMeeting software and maintenance. Second by Wingers. Motion carried.

Health Care Center

Handicap activation buttons \$ 4,763.00

Motion by Foley to approve \$4,763.00 in ARPA funding for handicap activation buttons at the Health Care Center. Second by Pufahl. Motion carried.

Highway

Small bridges/culverts \$ 525,000.00

Roads \$4,753,294.00

Neary explained funds will be available for road improvements only if there is enough lost revenue, which is calculated on a yearly basis. In 2020, lost revenue was \$1,152,766.00, which would be the amount available at this time for road improvements. Lost revenue will be calculated through 2023.

Motion by Pufahl to approve \$5,278,294.00 in ARPA funding for small bridges/culverts and roads, contingent on funds available from lost revenue. Second by Wingers. Motion carried, not unanimously.

Highway/LWCD

Parks – Governor’s Bend	\$ 457,368.00
Parks – Lake George	\$ 175,466.00
Parks – Park Lake Shoreline	\$ 60,000.00
Parks – Wyona	\$ 966,892.00

Calkins and Hardy presented their list of priorities for park improvements, identifying the Park Lake shoreline as top priority.

Motion by Pufahl to approve \$1,659,726 in ARPA funding for park improvements if the funds are available. Motion failed for lack of a second.

Neary stated approximately \$936,250.79 remains in the ARPA funding to be allocated. Items currently approved are based on estimates, with the final dollar figure unknown until the bids are received.

Motion by Koch to postpone the spending of additional ARPA funds to a future meeting. Second by Gove. Motion failed on a roll call vote. YES: 2 (Gove, Koch); NO: 3 (Foley, Pufahl, Wingers)

Motion by Wingers to approve \$60,000 in ARPA funding for the Park Lake shoreline improvements. Second by Foley. Motion carried.

MIS

Fiber Optic – Portage to Wyocena	\$ 750,000.00
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Drews explained the new fiber optic would provide uninterrupted internet connection/communication between the County buildings in Portage and Wyocena. He stated it would be a cost savings to the County in the long term.

Motion by Foley to approve \$750,000.00 in ARPA funding for fiber optic from Portage to Wyocena. Second by Pufahl. Motion failed.

Solid Waste

Consulting Services – transfer station	\$ 25,000.00
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Kaminski stated consulting services are needed to assist with the layout, bid preparation and DNR plan modification for the transfer station.

Motion by Wingers to approve \$25,000 in ARPA funding for consulting services. Second by Foley. Motion carried, not unanimously.

Neary stated approximately \$851,000 remains in ARPA funds and asked for direction for future department requests. Neary was directed to continue to accept department requests for consideration by the Executive Committee.

Appointments

Motion by Pufahl to reappoint Linda Ross and Eric J. Shimpach to the County Library Systems Board for a 3 year term to January, 2025. Second by Wingers. Motion carried.

Motion by Foley to reappoint Nancy M. Long to the South Central Library Systems Board for a 3 year term to January, 2025. Second by Koch. Motion carried.

Motion by Pufahl to reappoint Jan Bauman to the Veterans Service Commission for a 3 year term to December, 2024. Second by Koch. Motion carried. Gove abstained.

Position Replacement Request – Facilities Management Director

Ruf stated the current Facilities Management Director was hired on an interim basis and gave a brief explanation of the hiring process for a department head.

Motion by Pufahl to approve position replacement request for the Facilities Management Director. Second by Foley. Motion carried.

Compensation Review – Division of Public Health Staff

H. Gove requested a compensation adjustment for the Division of Public Health staff to help recruit and retain staff. She shared a salary comparison from other counties.

Motion by Pufahl to approve the compensation adjustment for the Division of Public Health Staff. Second by Foley. Motion carried.

Compensation Review – Jail Staff

Brandner requested a compensation adjustment for jail staff to help recruit and retain staff.

Motion by Pufahl to approve the compensation adjustment for the Jail Staff. Second by Koch. Motion carried.

Resolution: 2022 Transfer Funds for Janitorial Crew Leader Compensation

Motion by Koch to approve the resolution to transfer funds of \$1,730 from the 2022 Contingency Fund for the janitorial crew leader compensation. Second by Foley. Motion carried.

Resolution: 2022 Transfer Funds for Public Health Division Staff Compensation

Motion by Koch to approve the resolution to transfer funds of \$16,240 from the 2022 Contingency Fund for the Public Health Division staff compensation. Second by Wingers. Motion carried.

Resolution: 2022 Transfer Funds for Jail Staff Compensation

Motion by Pufahl to approve the resolution to transfer funds of \$91,360 from the 2022 Contingency Fund for the jail staff compensation. Second by Wingers. Motion carried.

Resolution: 2022 Across the Board (ATB) Salary Increase for County Employees Other than Sheriff's Sworn Union Staff

Motion by Koch to approve the resolution for the 2022 Across the 3% Board (ATB) salary increase for county employees other than sheriff's sworn union staff. Second by Wingers. Motion carried.

Resolution: Changes to Personnel Manual for Management

Ruf explained the change to the Personnel Manual for Management would be consistent with the County Board of Supervisors Standing Rules as it relates to the effective date of a department head dismissal, effective immediately upon delivery of the termination letter.

Motion by Foley to approve the resolution to make changes to the Personnel Manual for Management. Second by Pufahl. Motion carried.

Ordinance: Amend Chapter 2 – County Board of Supervisors (Redistricting)

Motion by Koch to approve the ordinance to amend Chapter 2 – County Board of Supervisors representation on County Board. Second by Wingers. Motion carried.

**Compensation Review – Division Administrator/Public Health Officer
Position Replacement Request for Comptroller/Auditor**

Motion by Wingers go into closed session pursuant to Wisconsin Statutes Section 19.85 (1)(c), Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Compensation Review – Division Administrator/Public Health Officer; Position Replacement Request for Comptroller/Auditor]. If the Committee goes into closed session, it will return to open session. Second by Foley. The roll call vote was unanimous. The Executive Committee went into closed session at 2:55 p.m. with Foley, Gove, Koch, Pufahl, Wingers, Long, Burmania, Moll, and Ruf attending. H. Gove was also in attendance for a portion of the meeting.

Motion by Wingers to return to open session. Second by Foley. Motion carried. The Committee returned to open session at 3:09 p.m.

Motion by Foley to approve the compensation adjustment for the Division Administrator/Public Health Officer. Second by Pufahl. Motion carried.

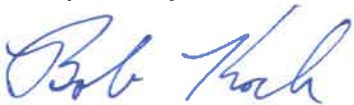
Motion by Foley to approve the position replacement request for the Comptroller/Auditor. Second by Pufahl. Motion carried.

Set Next Meeting Date

The next meeting of the Executive Committee will be held on December 6, 2021 at 1:00 p.m.

Motion by Foley to adjourn the Executive Committee meeting. Second by Koch. Motion carried. The Executive Committee meeting was adjourned at 3:11 p.m.

Respectfully Submitted,



Bob Koch
Executive Committee Secretary

These minutes were recorded by Sue Moll, County Clerk