



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Executive Committee Minutes November 2, 2020

Members present: James E. Foley, Vern E. Gove, Bob Koch, Barry Pufahl, JoAnn Wingers

Also in attendance during all or portions of the meeting: Heather Gove, Kathy Johnson, Dean Kaderabek, Cathy Karls, Karen Manske, Sue Moll, Joe Ruf, Cory Wiegel, Nicole Aimone (Portage Daily Register)

The meeting of the Executive Committee was called to order by Chair Gove at 1:00 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

Public Input

None.

Approval of Agenda

Motion by Foley to approve the agenda as published. Second by Wingers. Motion carried.

Approval of Minutes

Motion by Koch to approve the minutes of the October 12, 2020 Executive Committee regular meeting and October 21, 2020 meeting. Second by Foley. Motion carried.

Operational Review: Veterans Service Officer

Motion by Koch to approve the October, 2020 Expenditure Report from 10/09/2020 through 10/29/2020 for the Veterans Service Office. Second by Pufahl. Motion carried.

Operational Review: Register of Deeds

Motion by Foley to approve the October, 2020 Expenditure Report from 10/09/2020 through 10/29/2020 for the Register of Deeds Office. Second by Wingers. Motion carried.

Manske reported budgets and compensatory time were in line and there was no out of county travel.

Manske stated a hardware upgrade request, which was denied during the 2021 budget process, could qualify and be paid from the Roads to Recovery and CARES funding. She stated the hardware costs of \$5,400 could be implemented this year through the grant funding.

Motion by Koch to approve the purchase of the hardware for the AVID upgrade in the amount of \$5,400. Second by Wingers. Motion carried.

Position Replacement Request

Manske is requesting to fill a vacancy which will be created when the current Chief Deputy, Lisa Krintz, who is running unopposed for the Register of Deeds position, becomes the Register of Deeds. Krintz plans to appoint the remaining staff to Chief Deputy, creating another vacancy in the office.

Motion by Pufahl to approve the position replacement request to replace the Chief Deputy and any additional vacancies which may be created by transfers within the department. Second by Wingers. Motion carried.

Operational Review: Land Information

Motion by Wingers to approve the October, 2020 Expenditure Report from 10/09/2020 through 10/29/2020 for the Land Information Office. Second by Koch. Motion carried.

Kaderabek reported budgets and compensatory time are on target for the year to date, and there was no out of county travel to report. He also stated the Land Information web application was updated with some fixes to be worked out.

Operational Review: County Clerk

Motion by Foley to approve the October, 2020 Expenditure Report from 10/09/2020 through 10/29/2020 for the County Board. Second by Pufahl. Motion carried.

Motion by Wingers to approve the October, 2020 Expenditure Report from 10/09/2020 through 10/29/2020 for the County Clerk and Elections. Second by Foley. Motion carried.

Motion by Koch to approve the October, 2020 Expenditure Report from 10/09/2020 through 10/29/2020 for Insurance. Second by Foley. Motion carried.

Moll reported staff will earn compensatory time on Election Day. She gave a brief update on the absentee voting and registration statistics for the upcoming election. 83% of eligible voters in Columbia County are registered to vote. Approximately 51% of eligible voters have voted by absentee by mail or absentee in-person.

Appointment: Local Library Board

Motion by Wingers to recommend the appointment of Melissa Card to the Lodi Local Library Board to complete Neil Heskin's remaining term to May, 2022. Second by Foley. Motion carried.

Resolution: Accept 2020 Coronavirus Emergency Supplemental Funding Grant

Ruf gave a brief explanation of the resolution to accept grant funding in the amount of \$57,969.00 to purchase and install bipolar ionization units to the air handler units at the Law Enforcement Center and County Jail.

Motion by Koch to approve the resolution to accept the 2020 Coronavirus Emergency Supplemental Funding Grant. Second by Pufahl. Motion carried.

Resolution: 2021 Across the Board (ATB) Salary Increase for County Employees

Ruf stated the Human Resources Committee determined a .5% across the board salary increase for County employees, other than Sheriff's Sworn Union staff. Pufahl voiced concern about the slight increase in salary for some employees.

Motion by Foley to approve the resolution for the 2021 across the board salary increase of .5% for County employees, other than Sheriff's Sworn Union staff. Second by Wingers. Motion carried.

2020 WCA Resolutions

Gove explained counties submit resolutions for consideration and approval by the County Board Chairs at the WCA Conference as part of the WCA legislative agenda. One resolution from Milwaukee County, calling upon the State of Wisconsin and all Wisconsin Counties to make positive policy changes which will work toward eliminating systemic poverty and inequality, was submitted late to be considered.

Motion by Foley to not support the 2020 Conference resolution offered for consideration by Milwaukee County. Second by Wingers. Motion carried. Pufahl abstained.

2021 Position Request – Increase Hours from 37.5 hours/week to 40.0 hours/week – Marketing & Outreach Coordinator (ADRC)

HHS Director Gove requested to increase the hours from 37.5 hours per week to 40.0 hours per week for the ADRC Marketing & Outreach Coordinator. Relatives Raising Relatives Grant funding has been applied for to cover the increased hours and will only be implemented if the grant money is awarded and accepted by the County. Hours will return back to 37.5 hours per week if grant funding is not available.

Motion by Foley to approve the increase of hours for the ADRC Marketing & Outreach Coordinator as presented, to be paid with grant funds. Second by Pufahl. Motion carried.

Allocate MAT Funding to NNAI for Remainder of Budget Year 2020 & Budget Year 2021

H. Gove reported contracted mental health services will no longer be provided in Columbia County. She requested to allocate the remaining 2020 & 2021 MAT funding be combined with NNAI funding to support the social worker position which will be responsible to perform both job duties.

Motion by Pufahl to approve the allocation of MAT Funding to NNAI for the remainder of Budget Year 2020 and Budget Year 2021. Second by Wingers. Motion carried.

2021 Position Request – Increase Hours from 75% to 100% - BHLTS Social Worker

H. Gove requested to increase the hours from 75% to 100% for the Behavior Health and Long Term Support (BHLTS) Social Worker currently funded by the NNAI grant, with increased hours covered with the additional funding from the reallocated MAT funding.

Motion by Pufahl to approve the increase of hours for the BHLTS Social Worker as presented, to be paid with grant funds. Second by Wingers. Motion carried.

Public Posting of Committee Meeting Supporting Documents

Ruf received a request from a county supervisor to include supporting documents with the committee agenda posted on the County's website for public access. Currently, only supporting documents are included with the County Board agenda posted on the County's public website. No requests for this service have been received by the public. If members of the public have a question about committee agenda items, they can contact the appropriate department for additional information.

Motion by Gove to continue with the current procedure for posting committee agendas to the County's website. Second by Wingers. Motion carried, unanimously.

Coronavirus/COVID-19 Procedures for Committee Meetings

A procedure to offer committee meetings through Zoom or other remote access was discussed. Committee meetings are currently held in person following CDC guidelines for social distancing.

Motion by Foley to continue with the current procedure to conduct committee meetings with no changes. Second by Wingers. Motion carried, unanimously.

Portage Fire Department Hazmat Unit Reimbursement Request

Ruf gave an explanation of the reimbursement request of \$12,710.50 from the Portage Fire Department for outstanding expenses from a hazmat incident that occurred in October, 2009. After payment of insurance claims, attempts to recover from State clean-up programs, and tracking Flex Foam's changes to out of state corporate ownership (currently Tennessee), the County's remaining options are to either: 1) Hire a Tennessee law firm to sue Flex Foam's current corporate owner (The costs of litigation will far outweigh any recovery); or, 2) Reimburse the City of Portage Fire Department Hazmat Unit.

K. Johnson stated the County has a great working relationship with the Portage Fire Department Hazmat Unit. Without the Portage FD the only other option would be calling in the Madison FD hazmat, which would have a longer response time and would be more costly.

Motion by Gove to approve the reimbursement request in the amount of \$12,710.50 to the Portage Fire Department Hazmat Unit. Second by Pufahl. Motion carried, unanimously.

Facilities Management Department Management and Organization

Motion by Koch to go into closed session pursuant to WI State Statute Section 19.85 (1)(c), Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Facilities Management Department Management and Organization]. If the Committee goes into closed session, it will return to open session. Second by Wingers. The roll call vote was unanimous. The Executive Committee went into closed session at 1:45 p.m. with Foley, Gove, Koch, Pufahl, Wingers, Moll, Ruf and Wiegel.

Motion by Foley to return to open session. Second by Koch. Motion carried. The Committee returned to open session at 2:40 p.m.

Set Next Meeting Date

The next regularly scheduled meeting of the Executive Committee was scheduled for Monday, December 7, 2020 at 1 p.m. in the Administration building.

Motion by Koch to adjourn the Executive Committee meeting. Second by Foley. Motion carried. The Executive Committee meeting was adjourned at 2:41 p.m.

Respectfully Submitted,



Bob Koch
Executive Committee Secretary

These minutes were recorded by Sue Moll, County Clerk