



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Executive Committee Minutes November 5, 2018

Members present: Dan F. Drew, James E. Foley, Vern E. Gove, Barry Pufahl, JoAnn Wingers
(arrived at 1:05 pm)

Also in attendance during all or portions of the meeting: Nancy Long, Tom Borgkvist, Kristen Anderson, Rebekka Cary, Karen Manske, Sue Moll, Joe Ruf; Lyn Jerde (Portage Daily Register)

Several members of the public were also in attendance.

The meeting of the Executive Committee was called to order by Chair Gove at 1:01 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

Approval of Agenda

Chair Gove requested to table the HHS Department Management and Organization until next month when the Chair of the Health and Human Services Committee could attend.

Motion by Pufahl to approve the agenda as amended with the HHS Department Management and Organization item tabled until next month. Second by Foley. Motion carried.

Approval of Minutes

Motion by Foley to approve the minutes of the October 8, 2018 Executive Committee regular meeting. Second by Pufahl. Motion carried.

Resolution: Support Reform of WI Eminent Domain Law

Wingers arrived at 1:05 pm.

Charles Biddle spoke in support of a resolution to end eminent domain for private gain. Kevin Stoddard also spoke in favor of reforming the eminent domain law.

Motion by Wingers to approve a resolution to support reform of the Wisconsin Eminent Domain law. Second by Pufahl. Motion carried. Not unanimous.

Operational Review – Veterans Service Officer

Motion by Foley to approve the October 2018 Expenditure Report from 10/5/2018 through 11/1/2018 for the Veterans Service Office. Second by Drew. Motion carried.

Cary reported out of county travel to Madison on November 7 and December 21 to Monroe. She also stated volunteers will start next week to assist with phone calls and greeting customers at the office.

Operational Review – Register of Deeds

Manske shared a budget summary showing accounts are within the budget.

Motion by Wingers to approve the October 2018 Expenditure Report from 10/5/2018 through 11/1/2018 for the Register of Deeds Office. Second by Drew. Motion carried.

Manske reported there will be no compensatory time or out of county travel for the month.

Operational Review – Land Information

Motion by Foley to approve the October 2018 Expenditure Report from 10/5/2018 through 11/1/2018 for the Land Information Office. Second by Drew. Motion carried.

Anderson stated there will be no compensatory time or out of county travel for the month.

Operational Review – County Clerk

Motion by Pufahl to approve the October 2018 Expenditure Report from 10/5/2018 through 11/1/2018 for the County Board. Second by Foley. Motion carried.

Motion by Foley to approve the October 2018 Expenditure Report from 10/5/2018 through 11/1/2018 for the County Clerk and Elections. Second by Drew. Motion carried.

Motion by Pufahl to approve the October 2018 Expenditure Report from 10/5/2018 through 11/1/2018 for the Insurance. Second by Wingers. Motion carried.

Appointments

Motion by Drew to recommend the appointment of Keith Klafke to the Local Emergency Planning Commission for a term to April, 2020. Second by Foley. Motion carried.

Motion by Foley to recommend the re-appointment of John Van Wie to the Veterans Service Commission for a 3 year term to December, 2021. Second by Wingers. Motion carried.

2019 Insurance Renewals

Motion by Foley to approve the renewal of the Equipment Breakdown & Data Compromise coverage for 2019 as presented. Second by Drew. Motion carried.

Motion by Foley to approve the renewal of the Liability coverage for 2019 as presented. Second by Wingers. Motion carried.

Motion by Wingers to approve the renewal of the Property coverage for 2019 as presented. Second by Pufahl. Motion carried.

Resolution: Discontinue County Funding of Columbia County Economic Development Corporation (CCEDC)

Long spoke in support of the county funding tourism in the future.

Motion by Foley to approve the resolution to discontinue county funding of Columbia County Economic Development Corporation. Second by Drew. Motion carried.

Resolution: 2019 Across the Board (ATB) Salary Increase for County Employees

Motion by Drew to approve the resolution for a 1% Across the Board salary increase in 2019 for county employees other than Sheriff's Sworn Union Staff. Second by Pufahl. Motion carried.

Ordinance: Amend Title 9, Chapter 1 Fee Schedule Health and Human Services

Dawn Woodard gave a brief explanation of the requested fee changes for the Senior Nutrition Program. The home delivered meal would decrease from \$10.52 to \$10.40, and the congregate meal would increase from \$11.84 to \$12.87 per meal.

Motion by Foley to approve the amending ordinance to change the fee schedule for Health and Human Services. Second by Wingers. Motion carried.

Sick Time Payout for Court Services 2 Employees

Ruf explained 2 retired county employees who worked as limited term employees for the Court Services Unit has requested payout of their unused sick time. The total cost of requested payout is \$1,047.76. The Human Resources Committee has approved the request.

Motion by Drew to approve the sick time payout for the two Court Services-Level 2 employees. Second by Foley. Motion carried.

Request to Change HHS Medication Assisted Recovery Coordinator Position to Crisis and AODA Program Coordinator

Woodard requested approval of the Crisis & AODA Program Coordinator position description. The Human Resources Committee approved the position description.

Motion by Drew to approve the position description request. Second by Foley. Motion carried.

Building and Parking Rules

Ruf explained changes may need to be made to the parking rules as a result of the 2 hour parking signs placed by the City of Portage. He also stated Building and Parking Rules will need to be created for the Courthouse.

Motion by Foley to table the Building and Parking Rules. Second by Pufahl. Motion carried.

Closed Session:

- **Review and Award Bid Contracts for Accounting Department Interior Alterations, Window Shades, Fence with Sliding Gates**
- **Review and Award Bid Contracts & Sale of Former County HHS Building, 2652 Murphy Road, Portage, WI**
- **Veterans Service Office Management and Organization**

Motion by Foley to go into closed session pursuant to Wisconsin State Statute Section 19.85 (1) (e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" [Review and Award Bid Contracts for Accounting Department Interior Alterations, Window Shades, Fence with Sliding Gates; Sale of Former County HHS Building, 2652 Murphy Road, Portage, WI] and closed session pursuant to Wisconsin State Statute Section 19.85 (1) (f), "Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations." [HHS Department Management and Organization; Veterans Service Office Management and Organization]. If the Committee goes into closed session, it will return to open session. Second by Wingers. The roll call vote was unanimous. The Executive Committee went into closed session at 1:56 p.m. with Gove, Drew, Wingers, Foley, Pufahl, Long,

Borgkvist, Moll, Ruf and Wiegel attending. Wiegel left during Veterans Service Office Management discussion.

Motion by Drew to return to open session. Second by Foley. Motion carried. The Committee returned to open session at 3:09 p.m.

Motion by Foley to award the bid contract for the Accounting Department Interior Alterations to J.H. Findorff and Son Inc. in the amount of \$53,600. Second by Drew. Motion carried.

Motion by Drew to award the bid contract for blackout window shades for the Courthouse, Administration and Health and Human Services buildings to T2 Contracting in the amount of \$56,116.66. Second by Pufahl. Motion carried.

Motion by Wingers to award the bid contract for the fence with sliding gates to Century Fence Co. and include the card reader and latches for the walk-in gate for a total amount of \$38,760.21 Second by Drew. Motion carried.

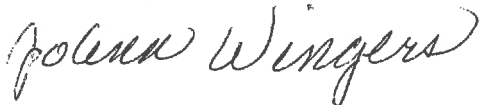
Motion by Pufahl to authorize the County Board Chair to work with a realtor to list for sale the vacated HHS building on Murphy Road. Second by Drew. Motion carried.

Set Next Meeting Date

The next meeting of the Executive Committee will be held on December 10, 2018 at 1 p.m. in Meeting Room #115 of the Administration building.

Motion by Foley to adjourn the meeting. Second by Drew. Motion carried. The Executive Committee meeting was adjourned at 3:15 p.m.

Respectfully Submitted,



JoAnn Wingers
Executive Committee Secretary

These minutes were recorded by Sue Moll, County Clerk