



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Executive Committee Minutes December 9, 2019

Members present: Dan F. Drew, James E. Foley, Vern E. Gove, Barry Pufahl, JoAnn Wingers

Also in attendance during all or portions of the meeting: Nancy Long, Rebekka Cary, Katie Day, Jessica Hale, Dean Kaderabek, Karen Manske, Sue Moll, Becky Mulhern, Joe Ruf, Dawn Woodard; Nancy Smith of United Country Realty; Nicole Aimone, Portage Daily Register

The meeting of the Executive Committee was called to order by Chair Gove at 1:00 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

Approval of Agenda

Motion by Pufahl to approve the agenda as published. Second by Wingers. Motion carried.

Approval of Minutes

Motion by Drew to approve the minutes of the November 4, 2019 Executive Committee regular meeting; November 8, 2019 Executive Committee special meeting; and November 12, 2019 joint meeting with the Human Resources Committee. Second by Foley. Motion carried.

Operational Review – Veterans Service Officer

Motion by Foley to approve the November 2019 Expenditure Report from 11/1/2019 through 12/5/2019 for the Veterans Service Office. Second by Wingers. Motion carried.

Cary reported the budgets are in line. A donation of \$1,700 was received for the Needy Vet Grant. The Open House was a success with 50 plus people attending. She also reported out of county travel to Viroqua on December 20th for the Southwest CVSO meeting.

Operational Review – Register of Deeds

Motion by Pufahl to approve the November 2019 Expenditure Report from 11/1/2019 through 12/5/2019 for the Register of Deeds Office. Second by Wingers. Motion carried.

Manske reported the budget is on track and there is no compensatory time or out of county travel. A major server upgrade is scheduled for the afternoon of December 17th, which will cause some downtime on the website. Register of Deeds and Land Information records will not be available during the upgrade.

Operational Review – Land Information

Motion by Wingers to approve the November 2019 Expenditure Report from 11/1/2019 through 12/5/2019 for the Land Information Office. Second by Drew. Motion carried.

Kaderabek stated budgets and compensatory time are on target for the year to date and there is no out of county travel. Interviews for the vacant position are scheduled for later this week.

Operational Review – County Clerk

Motion by Pufahl to approve the November 2019 Expenditure Report from 11/1/2019 through 12/5/2019 for the County Board. Second by Wingers. Motion carried.

Motion by Foley to approve the November 2019 Expenditure Report from 11/1/2019 through 12/5/2019 for the County Clerk and Elections. Second by Drew. Motion carried.

There was no November 2019 Expenditure Report for Insurance.

Moll reported budgets and compensatory time are in line. She reported on the Election Security training held on November 20th with 100 plus participants; Election Security Communications training; and the Complete Count Committee organizational meeting.

Amend Title 9, Chapter 1 Fee Schedule County Clerk

Moll reviewed proposed changes to the County Clerk Fee Schedule. The fees were approved during the 2020 budget process.

Motion by Foley to approve the amendment to Title 9, Chapter 1 of the County Clerk Fee Schedule. Second by Wingers. Motion carried.

Appointments

Motion by Pufahl to recommend the reappointment of Nancy M. Long and Betty Reiter and the appointment of Gus Knitt to the County Library Systems Board for a 3 year term to January, 2023. Second by Wingers. Motion carried.

Motion by Foley to recommend the appointment of Bob Koch to the East Wisconsin County Railroad Consortium for a term to April, 2020. Second by Drew. Motion carried.

Motion by Wingers to recommend the appointment of Penny Kiefer to the Traffic Safety Commission for a term to May, 2020. Second by Pufahl. Motion carried.

HHS –Request for Increased Hours – Marketing and Outreach Coordinator

Katie Day, Children & Families Division Administrator, and Becky Mulhern, ADRC Director, requested to increase hours for the Marketing & Outreach Coordinator from 37.5 hours per week to 40.0 hours per week. Grant funds will cover the cost of additional hours from January 2020 through September 2020 and will sunset when the grant ends.

Motion by Pufahl to approve the request to increase hours from 37.5 to 40.0 hours per week for the Marketing and Outreach Coordinator. Second by Drew. Motion carried.

2020 Liability Insurance Renewal

Motion by Wingers to approve the 2020 Liability Insurance renewal with the current deductible of \$50,000. Second by Foley. Motion carried.

Moll reported the County received a liability dividend in the amount of \$7,568 for the 2018 policy year. The dividend is based on premium, investment and loss results.

2020 Property Coverage on 2652 Murphy Road Property

No action was taken. The item was tabled due to the pending sale of the Murphy Road property.

Closed Session:

Sale of 2652 Murphy Road Property

Motion by Drew to go into closed session pursuant to Wis. State Statute Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session [Sale of 2652 Murphy Road Property]; If the Committee goes into closed session, it will return to open session. Second by Foley. The roll call vote was unanimous. The Executive Committee went into closed session at 1:32 p.m. with Drew, Foley, Gove, Long, Pufahl, Hale, Moll and Ruf attending. Smith from United Country Realty was also in attendance.

Motion by Drew to return to open session. Second by Foley. Motion carried. The Committee returned to open session at 1:43 p.m.

The Committee unanimously approved the sale of the Murphy Road property with the closing date scheduled for Friday, December 13, 2019.

Set Next Meeting Date

The next regularly scheduled meeting of the Executive Committee was scheduled for January 6, 2020 at 1 p.m. in Meeting Room #115 of the Administration building. The Committee may meet prior to the County Board meeting to take action on the property coverage for the Murphy Road property.

Motion by Foley to adjourn the meeting. Second by Drew. Motion carried. The Executive Committee meeting was adjourned at 1:46 p.m.

Respectfully Submitted,



JoAnn Wingers
Executive Committee Secretary

These minutes were recorded by Sue Moll, County Clerk