



COLUMBIA COUNTY

Board of Supervisors

400 DeWitt Street
Portage, WI 53901

608-742-9654

FAX: 608-742-9602

WEBSITE: www.co.columbia.wi.us

Columbia County Executive Committee Minutes May 7, 2012

Members Present: Richard C. Boockmeier, Mary Cupery, Vern E. Gove, Andy Ross, Robert R. Westby

Also In Attendance: Susan Moll, Cory Wiegel, Lois Schepp, Rich Hasse, Lyn Jerde (Portage Daily Register), Tom Lorfeld (by phone)

The meeting of the Executive Committee was called to order by Chair Ross at 9:01 am. The meeting was properly noticed as required by the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Westby to approve the agenda as published. Second by Cupery. Motion carried.

Approval of Minutes

Motion by Boockmeier to approve the minutes of the April 17, 2012 Executive Committee meetings of the new Executive Committee. Second by Gove. Motion carried.

The April 9, 2012 regular Executive Committee meeting and the April 17th meeting prior to county board were not approved as there was not a quorum of the original committee.

Operational Review – Veterans Service Officer

Motion by Boockmeier to approve the April, 2012 expenditure report for the Veterans Service Office. Second by Cupery. Motion carried.

Hasse reported out of state travel to Atlantic City for national training on June 4-8, 2012.

Hasse requested training for the deputy veterans service officer. The training will be held in September in Illinois. Approval was tabled until the position is filled. Hasse was advised to contact Joe Ruf in the Human Resources Department to begin the replacement request process for hiring a deputy. Hasse was also asked to provide a list of all training and travel through the end of the year.

The care of Veterans' graves was discussed. Financial aid is given to cemeteries to care for veteran graves that do not have perpetual care. Hasse stated that veteran graves provided with suitable care should be excluded from receiving county care for grave maintenance. Committee members asked that the county continue financial aid as was done in the past and to include a statement regarding suitable care in the letter. The "draft" letter will be reviewed at the next committee meeting.

No action was taken on the 2012-2014 Department Head Performance Planning Guide. Chair Ross will meet with Rich Hasse, Veterans Service Officer, to work on putting together performance goals to be discussed by the committee at a future meeting.

Replacement Request

Motion by Boockmeier to approve Cory Wiegel's request to replace a janitor position for the Building and Grounds Department. Second by Gove. Motion carried.

Facilities Improvement – Johnson Controls

Wiegel gave an overview of the facilities improvement study conducted by Johnson Controls. A decision will need to be made soon to honor the quoted costs. Ross stated that the item will be on the May county board agenda with information to be distributed to the members for review. It is likely that a decision by the board will be made at the June meeting. The board will need to decide if improvements will happen and if so, at what level/amount. Ross will meet with Wiegel to compile a priority list of items and work with Accounting on funding options.

Operational Review – County Clerk

Motion by Boockmeier to approve the April, 2012 expenditure report for the County Board. Second by Cupery. Motion carried.

Motion by Boockmeier to approve the April, 2012 expenditure report for the County Clerk's office. Second by Gove. Motion carried.

Motion by Gove to approve the April, 2012 expenditure report for Insurance. Second by Westby. Motion carried.

Appointments

Motion by Westby to recommend assigning James E. Foley to the Planning and Zoning Committee to replace Tim Zander, and assigning Tim Zander to Information Services to replace James E. Foley. Second by Cupery. Motion carried.

Motion by Gove to recommend assigning Robert C. McClyman to Central Wisconsin Community Action, replacing Teresa A. Sumnicht. Second by Westby. Motion carried.

Motion by Cupery to recommend assigning Teresa A. Sumnicht to Commission on Aging, replacing Richard C. Boockmeier. Second by Gove. Motion carried.

Replacement Requests

Motion by Westby to approve a request to replace three equipment operator positions at the Highway Department. Second by Cupery. Motion carried.

Motion by Boockmeier to approve Lois Schepp's request to replace an accounting aide position at the Health Care Center. Second by Westby. Motion carried.

Motion by Westby to approve Tom Lorfeld's request to hire a limited term employee contingent on funding from the vacant assistant commissioner position. Second by Cupery. Motion carried.

Amendments to Policies and Procedures Manual

Motion by Westby to approve the amendments to the policies and procedures manual regarding the ferry operators. Second by Cupery. Motion carried.

Ordinance 9-1-15, Fee Schedule Sheriff's Office

Motion by Boockmeier to approve the fee schedule for the Sheriff's Office to include a fee for TB skin test for prisoners. Second by Gove. Motion carried.

Memorial Resolution for Margaret G. Lyons

Motion by Gove to approve the memorial resolution for former supervisor Margaret G. Lyons. Second by Westby. Motion carried.

WCA Convention at LaCrosse

Ross would like to send three board members to the WCA Conference in LaCrosse. The conference is September 23-25, 2012. Mileage for one vehicle (carpooling is encouraged), full registration fees and \$71.00/per night towards a hotel room will be covered by the county. Gove has indicated an interest in attending. Westby and Cupery will also consider attending.

Chair's Comments

There were no comments from Chair Ross.

Set Next Meeting Date

The next regular meeting of the Executive Committee will be Monday, June 11th at 9 am.

Motion by Boockmeier to adjourn at 11:34 am. Second by Cupery. Motion carried.

Respectfully Submitted,

Mary Cupery
Executive Committee Secretary

These minutes were recorded by Susan M. Moll, Columbia County Clerk.