



COLUMBIA COUNTY

Board of Supervisors

400 DeWitt Street
Portage, WI 53901

608-742-9654

FAX: 608-742-9602

WEBSITE: www.co.columbia.wi.us

Columbia County Executive Committee Minutes April 8, 2013

Members Present: Richard C. Boockmeier, Mary Cupery, Vern E. Gove, Andy Ross, Robert R. Westby

Also In attendance during all or portions of the meeting: Susan Moll, Rich Hasse, Joe Ruf, Dawn Woodard, Karen Nelson, Kevin Kessler, Lyn Jerde (Portage Daily Register)

The meeting of the Executive Committee was called to order by Chair Ross at 1:00 pm. The meeting was properly noticed as required by the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Boockmeier to approve the agenda as published. Second by Westby. Motion carried.

Approval of Minutes

Motion by Westby to approve the minutes of the March 11, 2013 regular Executive Committee meeting. Second by Gove. Motion carried.

Replacement Requests

Dawn Woodard, Health and Human Services Director, is requesting to replace a Clerk Typist II in the Health and Human Services Department. Motion by Boockmeier to approve the replacement request for a Clerk Typist II. Second by Cupery. Motion carried.

New Position Request for Assistant ADRC Director

Woodward is requesting a new position for Assistant ADRC Director. Funding would be available through federal match and state grant dollars. No county dollars will be used to fund this position. Motion by Cupery to recommend approval for an Assistant ADRC Director and forward the new position request for review by other committees. Second by Ross. Motion fails.

Motion by Boockmeier to have the new position request for the Assistant ADRC Director placed on the next Executive Committee agenda for further consideration. Second by Gove. Motion carried.

Increased Hours for Juvenile Court Restitution Worker

Woodard requested to increase the hours for the Juvenile Court Restitution worker. Funding for the increased hours would be paid by grant dollars. Motion by Boockmeier to recommend approval of the increased hours for the Juvenile Court Restitution worker. Second by Gove. Motion carried.

Operational Review – Veterans Service Officer

Motion by Boockmeier to approve the March, 2013 expenditure report for the Veterans Service Office. Second by Westby. Motion carried.

Hasse reported upcoming out of county travel. There is an addition from the previously distributed list to include a quarterly congressional representative meeting in Madison.

Haase stated that a plaque will be placed within the Veteran Services Office as a tribute to honor citizens of Columbia County who were killed in action. There will be no plaque placed in the hall outside of the VSO at this time.

Continued Support of F.L.A.G. Resolution

Karen Nelson from UW-Extension brought forward a resolution on behalf of the members of the Future Leaders Active in Government (F.L.A.G.) program. Motion by Boockmeier to approve the resolution to support the F.L.A.G. program. Second by Westby. Motion carried.

Salaried Supervisors On-Call Pay

Cory Wiegel requested a change in the Policies and Procedures Manual to include on-call pay for salaried supervisors in the Building and Grounds Department. Motion by Westby to amend the Policies and Procedures manual to include on-call pay for Building and Grounds management staff. Second by Boockmeier. Motion carried. A resolution will be placed on the county board agenda for consideration.

Resolution Supporting Open Meetings and Use of Wisconsin Department of Justice Guidance on Open Meeting Issues

Supervisor Kessler, author of the open meetings resolution, explained his reasons for considering a resolution supporting open meetings policy and the use of the Compliance Guide published by the Wisconsin Department of Justice. Motion by Boockmeier to table the resolution until the next Executive Committee meeting. Second by Cupery. Motion carried.

Resolution Supporting Public Hearings for all Proposed Ordinances

Supervisor Kessler, author of the public hearing resolution, offered his reasoning to allow public input on all ordinances being considered for adoption or amendment by a committee. It was clarified that a public hearing would only be held once during the committee meeting of the sponsoring committee proposing the ordinance. Motion by Westby to make changes to the resolution to clarify a public hearing at the meeting of the "sponsoring" committee. Second by Cupery. Motion carried.

Motion by Gove to approve the resolution supporting public hearings for all proposed county ordinances. Second by Westby. Motion carried.

Safety Items for Management

Ruf explained a request to revise the policies and procedures to include managers at the Highway Department on reimbursement of safety items, similar to what is currently being provided to field employees. Motion by Westby to revise the Policies and Procedures Manual to include reimbursement to managerial employees for prescription safety glasses, safety shoes and the cost of renewing the required CDL equivalent to similar benefits provided to field employees. Second by Boockmeier. Motion carried.

Operational Review – County Clerk

Motion by Gove to approve the March, 2013 expenditure reports for the County Board, County Clerk, and Insurance. Second by Boockmeier. Motion carried.

Moll reported compensatory time earned by staff working the Spring Election. Moll reported Columbia County voter turnout was 27% of eligible voters.

Security modifications to the County Clerk Office are being considered. One modification would be to install a "half" door separating the public space from the working space.

Appointments

Motion by Gove to recommend reappointing Susan Goethel to the Health and Human Services Board for a 3 year term to April, 2016. Second by Westby. Motion carried.

Motion by Boockmeier to recommend reappointing LeeAnn Perelli to Commission on Aging for a 3 year term to April, 2016. Second by Cupery. Motion carried.

Motion by Gove to recommend appointing Chad Stevenson to complete Beverly Hoffmann's remaining term on the Portage Local Library Board, to May, 2014. Second by Boockmeier. Motion carried.

Chair's Comments

Chair Ross reported that the Emergency Response Number (ERN) item will be on the May board agenda. The shooting range topic will be on the April board agenda for consideration. Ross gave an update on the employee safety training that was recently conducted and the department head training through MATC.

Set Next Meeting Date

The next regular meeting of the Executive Committee will be May 6, 2013 at 1 pm.

Motion by Boockmeier to adjourn at 3:30 pm. Second by Gove. Motion carried.

Respectfully Submitted,

Mary Cupery
Executive Committee Secretary

These minutes were recorded by Susan M. Moll, Columbia County Clerk.