



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Executive Committee Minutes April 9, 2012

Members Present: Kenneth W. Hutler, Andy Ross, Fred C. Teitgen, Robert R. Westby, Debra L. Healy Wopat

Also In Attendance: Susan Moll, Joe Ruf, Dennis Richards, Rich Hasse, Lyn Jerde (Portage Daily Register)

The meeting of the Executive Committee was called to order by Chair Westby at 9:00 am. The meeting was properly noticed as required by the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Teitgen to approve the agenda as published. Second by Ross. Motion carried.

Approval of Minutes

Motion by Teitgen to approve the minutes of the March 12, 2012 regular Executive Committee meeting and the March 21, 2012 Executive Committee meeting prior to county board. Second by Hutler. Motion carried.

Replacement Requests

Motion by Ross to approve Sheriff Richard's request to replace a jailer position. Second by Teitgen. Motion carried.

Motion by Teitgen to approve Sheriff Richard's request to replace the deputy sheriff position. Second by Hutler. Motion carried.

Motion by Ross to approve Joe Ruf's request to replace the assistant corporation counsel position. Second by Teitgen. Motion carried.

Operational Review – Veterans Service Officer

Motion by Wopat to approve the March, 2012 expenditure report for the Veterans Service office. Second by Teitgen. Motion carried.

2011 Annual Report

Motion by Hutler to approve the 2011 annual report for the Veteran Service Office. Second by Teitgen. Motion carried.

Veteran Service Officer

Ruf gave an overview of the process for hiring a Veteran Service Officer. The recommendation from the Interview Committee was to recommend hiring Rich Hasse.

Mr. Hasse was introduced to the committee. Hasse gave a brief background of his experience and qualifications for the position.

Motion by Hutler to recommend Rich Hasse to fill the Veteran Service Officer position. Second by Teitgen. Motion carried.

Final approval to hire Mr. Hasse will be reviewed at the county board meeting on April 17.

Appointments

Motion by Teitgen to recommend reappointing Carol Ziehmke to the Ethics Inquiry Board for a 3 year term to April, 2015. Second by Ross. Motion carried.

Motion by Ross to recommend John Klingbiel to the Harmony Grove Lake District; John Tramburg to the Lazy Lake Management District; Deb Wopat to the Pardeeville Lakes Management District; Clark Hodgson to the Wyona Lake Management District, for 2 year terms to April 2014. Second by Hutler. Motion carried. Wopat abstained from voting.

Motion by Teitgen to recommend Suzi Yanchesky, Mike Hudgens, Judy Haase, Patrick Beghin, Susan Lorenz, Dennis Richards, Clayton Simonson, Jr., James Foley, Kathy Johnson, Red Cross Representative, Fred Clark, Paul Nadolski, Phil Tegen, and David Tracey to the Local Emergency Planning Committee for a 2 year term to April 2014. Second by Wopat. Motion carried.

Two county board members will also be considered for appointment to the Local Emergency Planning Committee at the April 17 county board meeting.

Motion by Ross to recommend Dianne Effinger to the County Library Systems Board for a 3 year term to January, 2015. Second by Wopat. Motion carried.

Amendments to Policies and Procedures Manual

The Accounting and Non-Sworn Sheriff's requests were reviewed. The requested changes were approved at the Human Resources Committee. Motion by Teitgen to approve the amendments to the Policies and Procedures Manual for review at the county board meeting. Second by Hutler. Motion carried.

The Health and Human Services Department presented requests which may pertain to other county departments. Ruf stated that the Human Resources Committee determined that the requests need to be reviewed with other department heads before a countywide change is made.

Review Standing Rules

Ross discussed potential changes to the standing rules which included changes to the current standing committees. The Judiciary committee responsibilities would be split into 2 committees. The Property Committee would be eliminated with responsibilities incorporated between Judiciary and the Executive committees. A recommendation for consideration was to combine the MIS and Land Information committees as one committee and keeping the Solid Waste and Highway committees separate.

Operational Review – County Board

Motion by Teitgen to approve the March, 2012 expenditure report for the County Board. Second by Ross. Motion carried.

Operational Review – County Clerk

Motion by Ross to approve the March, 2012 expenditure report for the County Clerk's office. Second by Teitgen. Motion carried.

Moll reported on the election day and results for the county supervisor contests. Staff will earn compensatory time for working the elections.

Moll asked for clarification and possible changes regarding the compensation time off as outlined on page 12 in the Policies and Procedures Manual for general employees. Ruf indicated that compensatory time will be discussed when department heads meet to address other items of concern in the manual.

Resolutions Honoring Outgoing County Supervisors

Motion by Teitgen to approve the resolutions for outgoing supervisors Robert J. Lane and Douglas S. Richmond, and memorial for former supervisor Kathleen A. Dykstra. Second by Hutler. Motion carried.

Chair's Comments

Chair Westby thanked to committee members for their support during his term as county board chair.

Set Next Meeting Date

The next regular meeting of the Executive Committee will be determined at the County Board organizational meeting on April 17, 2012. The tentative date will be May 7th at 9 am.

Motion by Teitgen to adjourn at 11:11 am. Second by Hutler. Motion carried.

Respectfully Submitted,

Kenneth W. Hutler
Executive Committee Secretary

These minutes were recorded by Susan M. Moll, Columbia County Clerk.