



Columbia County Executive Committee Minutes April 11, 2011

Members Present: Kenneth W. Hutler, Andy Ross, Fred C. Teitgen, Robert R. Westby, Debra L. Healy Wopat

Also In Attendance: Susan Moll, Donna Chrzas, Erik Pritzl, Wendy Metcalf, John Bluemke, Joe Ruf, Karen Nelson, Bob Hamele, Lyn Jerde (Portage Daily Register)

Meeting called to order by Chair Westby at 9:00 am. The meeting was properly noticed as required by the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Teitgen to approve the agenda as published. Second by Hutler. Motion carried.

Approval of Minutes

Motion by Wopat to approve the minutes of the March 7, 2011 Executive Committee meeting. Second by Teitgen. Motion carried.

Operational Review – Veterans Service Officer

Motion by Ross to approve the March, 2011 expenditure report for the Veterans Service office. Second by Hutler. Motion carried.

Donna Chrzas reported out of county travel on April 14-15 for a board meeting and May 2-6 in LaCrosse for a conference.

Operational Review – County Clerk

Motion by Teitgen to approve the March, 2011 expenditure report for the County Clerk's office. Second by Ross. Motion carried.

Sue Moll reported no out of county travel for the upcoming month.

Appointments

Motion by Teitgen to approve Ollie Mielke to the Commission on Aging Board for a 3 year term to end April 2014. Second by Hutler. Motion carried.

Motion by Ross to approve the list of Emergency Fire Wardens to serve Columbia County for 2011 as selected by the Department of Natural Resources. Second by Teitgen. Motion carried.

Motion by Hutler to appoint Dean Walker to the Ethics Inquiry Board for a 3 year term to end April 2014. Second by Ross. Motion carried.

Motion by Wopat to appoint Jan Gardner, Robert J. Lane and Robert C. McClyman to the Health and Human Services Board to 3 year terms ending in April 2014. Second by Teitgen. Motion carried.

Pritzl indicated that a resignation letter was received by community board member Jan Gardner. The Health & Human Services Board will review this at their next meeting and may recommend appointment of someone to fill out Gardner's remaining term. Appointment of a replacement may be on the Executive Committee's May agenda.

Replacement Requests

Pritzl explained the requests to replace positions are for employees who retired. There will be no action on Clerk Typist II position as the employee decided to remain in their current position.

Motion by Wopat to approve the Benefit Specialist position replacement at the Health & Human Services Department as requested. Second by Ross. Motion carried.

Motion by Ross to approve the Children and Family Division Administrator position replacement at the Health & Human Services Department as requested. Second by Hutler. Motion carried.

Motion by Ross to approve the Public Health Nurse position replacement at the Health & Human Services Department as requested. Second by Wopat. Motion carried.

River Haven Homeless Shelter

Wendy Metcalf appeared before the committee regarding the 5 year lease that the River Haven Homeless Shelter has with the county. In November, the Property Committee recommended that the county continue the 5 year River Haven lease. Metcalf stated that the lessee has changed from Central Wisconsin Community Action Council, Inc. to Renewal Unlimited, Inc. This change requires approval by the Executive Committee as well as the Finance Committee and Property and Insurance Committee.

Motion by Teitgen to approve the River Haven Homeless Shelter lease for 2011-2016 between Columbia County and Renewal Unlimited, Inc. Second by Wopat. Motion carried.

Replacement Requests

Motion by Teitgen to approve the Zoning and Sanitary Specialist position replacement request at the Planning & Zoning Department. Second by Hutler. Motion carried.

Motion by Wopat to approve the Interim Agriculture Agent position replacement at the UW-Extension Department as requested. Second by Hutler. Motion carried.

Certificate of Excellence for Child Support

Ruf shared a letter from the director of the Wisconsin Department of Children & Families congratulating the Columbia County Child Support Agency on receiving the Certificate of Excellence award. Only three child support agencies qualified for this performance award for demonstrated excellence in areas of paternity establishment, court order establishment, and collections on current support.

Redistricting Update

Ross gave an update on the progress of the redistricting project. Preliminary supervisory district boundaries have been determined based on the 2010 census data. Meetings have been set for April 14 & 15 to review the preliminary boundaries. A map of the preliminary boundaries will be distributed to board members at the April board meeting.

Update on WCA Legislative Day

Wopat gave an update on the legislative lobby day at the State Capitol on Wednesday, April 6. This was scheduled along with Health & Human Services lobby day and the Future Leaders Active in Government (F.L.A.G.) day. Wopat, Westby and Ross met with Representatives Ripp, Kleefisch, Kaufert, Clark and staff from Senator Olson's office.

Chair's Comments

Chair Westby shared correspondence he has received, including an email from NACO on foreclosures which he sent to Deb Raimer; MATC board minutes; resolutions from other counties; letter from Crime Stoppers expressing appreciation for a grant they received; WCA seminar announcement at Stevens Point on May 23 on "County Budgeting in Focus"; letter from Mark O'Connell looking for resolutions for consideration at the WCA conference to be lobbied upon, resolutions need to be approved by the County Board by the June 22 meeting, Westby will inform committee chairs of this; letter from union representative Neil Rainford that was sent to all board members, a meeting is scheduled for Tuesday for the negotiating committee to meet with union representatives.

Salary Study for Assistant Corporation Counsel and Deputy Child Support Administrator

Motion by Teitgen to go into closed session pursuant to WI State Statute Section 19.85(1)(c) to discuss a salary study for the assistant corporation counsel and deputy child support administrator. Second by Hutler. Roll call vote: all yes. The committee went into closed session at 10:43 am.

Motion by Hutler to approve the 2011 child support agency management reorganization salary study report. Second by Teitgen. Motion carried.

Motion by Ross to reconvene in open session. Second by Teitgen. Roll call vote. The committee reconvened into open session at 11:06 am

Set Next Meeting Date

The next regular meeting of the Executive Committee will be held on Monday, May 9, 2011, beginning at 9 am.

Motion by Hutler to adjourn at 11:06 am. Second by Teitgen. Motion carried.

Respectfully Submitted,

Kenneth W. Hutler
Executive Committee Secretary

These minutes were recorded by Susan M. Moll, Columbia County Clerk.