



## Columbia County Executive Committee Minutes May 9, 2011

Members Present: Kenneth W. Hutler, Andy Ross, Fred C. Teitgen, Robert R. Westby, Debra L. Healy Wopat

Also In Attendance: Susan Moll, Donna Chrzas, Erik Pritzl, Joe Ruf, Julie Kayartz

Meeting called to order by Chair Westby at 9:00 am. The meeting was properly noticed as required by the Wisconsin Open Meetings Law.

### Approval of Agenda

Motion by Ross to approve the agenda as published with the removal of the Health and Human Services appointment agenda item. Second by Teitgen. Motion carried.

### Approval of Minutes

Motion by Teitgen to approve the minutes of the April 11, 2011 Executive Committee meeting. Second by Hutler. Motion carried.

### Operational Review – Veterans Service Officer

Motion by Wopat to approve the April, 2011 expenditure report for the Veterans Service office. Second by Teitgen. Motion carried.

Donna Chrzas reported on the Wisconsin Veterans Service Officer (WVSO) conference and her testimony to the Legislative Assembly on AB-96. Chrzas also reported out of county travel for May and June.

### Replacement Requests

Julie Kayartz is requesting to fill the Deputy Register of Probate position that was recently vacated due to retirement. Motion by Hutler to approve the Deputy Register of Probate position replacement request. Second by Wopat. Motion carried.

Erik Pritzl is requesting to replace some positions that were recently vacated due to retirements. He explained the request to replace the two Economic Support Lead Worker positions are pending until the state budget is approved and decisions are made regarding the future of economic support. Pritzl is asking to have the approvals in place to start hiring, if necessary, following approval of the state budget. Motion by Wopat to authorize approval of two Economic Support Lead Worker position replacement requests at the Health & Human Services Department pending the final details of the approved state budget. Second by Ross. Motion carried.

Pritzl is also asking to replace the Contract Liaison position. Motion by Hutler to approve the Contract Liaison position replacement at the Health & Human Services Department as requested. Second by Teitgen. Motion carried.

Sue Moll is requesting to replace the Constitutional Office Deputy position in the County Clerk's office. Kim Palmiter has submitted a letter of resignation. Her last day of county employment is June 20<sup>th</sup>. Moll stated that the position is currently budgeted as a part-time position in the County Clerk budget and that the remaining hours are in the Elections budget from other funding sources to keep the position full-time. Westby suggested that the committee consider reinstating the position to full-time during the 2012 budget process. Funding is available to hire a full-time position through 2011. Motion by Wopat to approve the request to replace the Constitutional Office Deputy position as currently budgeted. Second by Teitgen. Motion carried.

### **Operational Review – County Clerk**

Motion by Wopat to approve the April, 2011 expenditure report for the County Clerk's office. Second by Ross. Motion carried.

Sue Moll gave an update on the recent Justice of the Supreme Court contest recount and possible recall election for the State Senate contest. Both of these items are not included in the 2011 Election budget. The estimated county costs for the recount was \$4,456.26. Estimated "in-kind" costs that included volunteer hours, mileage, and staff time was approximately \$8,054.40. Chair Westby will acknowledge the volunteer's efforts at the county board meeting. Moll reported no out of county travel for May.

### **Resolution Implementing County Pick Up of Employee Retirement Contributions Pursuant to Internal Revenue Code**

Joe Ruf gave an explanation of the resolution regarding the employee retirement contributions. He stated that the Human Resources Committee has approved the resolution and that it will be on the next county board agenda for consideration. The committee may take additional action on the resolution or acknowledge for informational purposes. Motion by Teitgen to accept the resolution implementing that the County pick up employee retirement contributions as informational only. Second by Ross. Motion carried.

### **Redistricting Update**

Ross gave an update on the proposed supervisory district plan and displayed a map that will be considered for approval at the Ad Hoc Redistricting Committee meeting scheduled prior to the public hearings.

### **Chair's Comments**

The WCA conference will be held in Wisconsin Dells. Chair Westby will send a memo to supervisors informing those interested in attending that his budget will cover the registration fees, with mileage and per diem at the supervisor's expense. The Chair has been asked to speak at Durward's Glen. He shared correspondence regarding NACO committees; WCA second vice president search; and a letter stating no reductions for assistant DA's. The Chair also announced the potential of acquiring additional property. The CEO of Divine Savior Hospital has offered the nursing home facility on Pleasant Street in Portage to the County for the sum of one dollar. This building could be considered for relocating the Health and Human Services Department to a more accessible location.

**Set August Meeting Date**

The Executive Committee will meet on Monday, August 8<sup>th</sup> at 9 am. Lois Schepp will be present when considering the 2012 budget proposals.

**Set Next Meeting Date**

The next regular meeting of the Executive Committee will be held on Monday, June 6th, beginning at 9 am.

Motion by Ross to adjourn at 11:17 am. Second by Teitgen. Motion carried.

Respectfully Submitted,

Kenneth W. Hutler  
Executive Committee Secretary

*These minutes were recorded by Susan M. Moll, Columbia County Clerk.*