



COLUMBIA COUNTY

Board of Supervisors

400 DeWitt Street
Portage, WI 53901

608-742-9654

FAX: 608-742-9602

WEBSITE: www.co.columbia.wi.us

Columbia County Executive Committee Minutes January 7, 2013

Members Present: Mary Cupery, Vern E. Gove, Andy Ross, Robert R. Westby
Absent with Notice: Richard C. Boockmeier

Also In attendance during all or portions of the meeting: Susan Moll, Rich Hasse, Joe Ruf, Dennis Richards, Darrel Kuhl, Jane Kohlwey, Lyn Jerde

The meeting of the Executive Committee was called to order by Chair Ross at 1:00 pm. The meeting was properly noticed as required by the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Westby to approve the agenda as published. Second by Cupery. Motion carried.

Approval of Minutes

Motion by Cupery to approve the minutes of the December 10, 2012 regular Executive Committee meeting. Second by Gove. Motion carried.

Operational Review – Veterans Service Officer

Motion by Westby to approve the December, 2012 expenditure report for the Veterans Service Office. Second by Cupery. Motion carried.

Hasse reported projected out of county travel for 2013.

Veteran Grave Payments

A request for Veteran grave payments has been received from St. Mary's Cemetery and Oak Grove Cemetery after the deadline. The City of Portage requested that the County consider payment as the paperwork was not handled properly by the City of Portage City Clerk's office, causing the delay. Motion by Gove to approve the Veteran grave payment to St. Mary's Cemetery Association in the amount of \$1,400. Second by Westby. Motion carried.

Oak Grove Cemetery received funding from another source, therefore, did not qualify for support from the County.

Naming of CVSO Office

Motion by Cupery to approve the request to dedicate the newly relocated County Veterans Service Office in honor of citizens of Columbia County who were killed-in-action. Second by Westby. Motion carried.

Hasse will determine potential names of candidates for the dedication and report to the Executive Committee. A resolution for the dedication will need to be considered by the full County Board.

Replacement Requests

Jane Kohlwey requested to replace a part-time legal secretary in the District Attorney's Office. She also requested to increase the hours from 18.75 per week to 20 hours per week. The estimated total increase for the change of hours is \$11,588 per year, which was not included in the 2013 budget. Motion by Westby to approve the replacement request for a legal secretary at 20 hours per week. Second by Gove. Motion carried, not unanimous. The Finance Committee will review the request.

Development of Shooting Range

Darrel Kuhl, from the Sheriff's Department, gave an update on the possible development of a shooting range in Columbia County. The County has some land available in the Town of Springvale. If the County supports providing 20 acres to be used as a designated shooting range, the DNR will send out bids to obtain costs of setting up the range, and apply for grants to pay for set up costs, etc. The shooting range and land would be county owned, which would allow enforcement by the county as well as setting days/hours of operation. If a range is set up in the county, the DNR may consider changing the policy to only allow hunting on state land, not target/sport shooting.

Roy and Judy Elko, Columbia County residents, expressed concerns with the driveway easement to the county land tentatively designated for the shooting range. The easement, which runs through their property, is not to be used by the public.

The Town of Springvale will be meeting on February 6th. A drawing of the possible shooting range will be available to view.

A record, in the form of a resolution stating the County's intent for support of the concept for development of target/sport shooting range location at a specified location, needs to be on file with the DNR. The County Board could consider a resolution at the meeting in March. The resolution would only be for consideration of the concept, not final approval, of a shooting range.

Ordinance to Amend Title 7 – Human Resources

Motion by Westby to approve the ordinance to amend Title 7 – Human Resources. Second by Cupery. Motion carried. The ordinance will be considered for approval at the January county board meeting.

Ordinance for Revisions to Policies and Procedures Manual

Motion by Gove to approve the addition of Donated Sick Leave in the Policies and Procedures Manual, and requested that the ordinance be considered for approval at the January county board meeting. Second by Cupery. Motion carried.

Appointments

Motion by Gove to recommend appointment of Andy Ross to the Columbia County Economic Development Corporation for a term to end in April, 2014. Second by Cupery. Motion carried. Ross abstained from voting. The appointment will be considered at the January county board meeting.

Operational Review – County Clerk

Motion by Westby to approve the December, 2012 expenditure reports for the County Clerk. Second by Cupery. Motion carried.

Motion by Gove to approve the December, 2012 expenditure reports for the County Board. Second by Westby. Motion carried.

Motion by Westby to approve the December, 2012 expenditure reports for the Insurance. Second by Gove. Motion carried.

Chair's Comments

Chair Ross gave an update on the Training Initiative, stating that department heads are on board with the interviews scheduled in January. Training topics will be identified in February with training scheduled in March.

The first meeting of the WCA CAP Program is January 23rd. Members include Chair Ross, Barry Pufahl, Vern Gove, John Tramburg, and Kurt Calkins.

The WCA Legislative Exchange is scheduled for February 5-6. Andy Ross and Vern Gove plan to attend. Mary Cupery will consider attending. Ross indicated that travel for both days will be reimbursed. He has up to four people budgeted to attend.

Brown County recently passed a resolution asking that the Legislature consider amending the law to allow county clerks to charge for actual labor and material costs incurred for open records requests. Sauk County is also considering a similar resolution. Ross shared the information with committee members.

Set Next Meeting Date

The next regular meeting of the Executive Committee will be February 11, at 1 pm.

Closed Session:

Wisconsin County Mutual Insurance Corporation Claims

Motion by Gove to go into closed session at 3:02 pm, pursuant to Sec. 19.85 (1) (g), Wis. Stats., conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (County liability claims). If the committee goes into closed session, it will return to open session. Second by Cupery. Roll call vote: Ayes: 4, as follows: Cupery, Gove, Ross, Westby. Noes: 0. Boockmeier was absent for the meeting. Ruf and Moll were present in closed session.

Motion by Westby to return to open session at 3:25 pm. Second by Cupery. Approval was unanimous.

Return to Open Session

Motion by Gove to adjourn at 3:26 pm. Second by Westby. Motion carried.

Respectfully Submitted,

Mary Cupery
Executive Committee Secretary

These minutes were recorded by Susan M. Moll, Columbia County Clerk.