



## **Columbia County Executive Committee Minutes January 15, 2014**

Members Present: Richard C. Boockmeier, Mary Cupery, Vern E. Gove, Andy Ross, Robert R. Westby

Also in attendance during all or portions of the meeting: Kevin Kessler, Susan Moll, Rich Hasse, Joe Ruf, Amy Yamriska

The meeting of the Executive Committee was called to order by Chair Ross at 9:00 am. The meeting was properly noticed as required by the Wisconsin Open Meetings Law.

### **Approval of Agenda**

Motion by Cupery to approve the agenda as published. Second by Westby. Motion carried.

### **Approval of Minutes**

Motion by Boockmeier to approve the minutes of the December 9, 2013 regular Executive Committee meeting and minutes of December 18, 2013 with Executive and a joint committee meeting with Executive and Highway. Second by Gove. Motion carried.

### **Operational Review – Veterans Service Officer**

Motion by Boockmeier to approve the December, 2013 expenditure report for the Veterans Service Office. Second by Gove. Motion carried.

Hasse distributed the 2014 projected out-of-county travel the CVSO staff. He also reported the OEF/OIF (Operation Enduring Freedom/Operation Iraqi Freedom) peer group meeting for Afghanistan and Iraq veterans in December was well attended and another meeting has been set for February 22<sup>nd</sup> at the Rio American Legion.

### **Operational Review – County Clerk**

Motion by Boockmeier to approve the December, 2013 expenditure reports for the County Board, County Clerk & Elections and Insurance. Second by Cupery. Motion carried.

### **Appointments**

Motion by Gove to recommend the appointment of Dr. Kenneth Oh to the Health and Human Services Board to April, 2015, completing the remaining term of Dr. Charles Boursier. Second by Cupery. Motion carried.

Robert Westby has resigned from the Marsh Country Health Alliance Commission. The Commission will be meeting at the end of January to vote for a new Board. Westby indicated it would be advantageous for Columbia County to appoint a new member to the Commission prior to the meeting.

Motion by Gove to recommend the appointment of Andy Ross to the Marsh Country Health Alliance Commission to complete Robert R. Westby's remaining term to April, 2014. Second by Boockmeier. Motion carried.

**Health Care Center Policies and Procedures Changes**

Amy Yamriska and Joe Ruf discussed recommended changes to the Health Care Center Policies and Procedures manual to reflect the implementation of 12 hour shifts for C.N.A. positions. The changes have been approved by the Columbia Health Care Center and Human Resources committees.

Motion by Cupery to approve the recommended changes to the Policies and Procedures Manual addressing the work week and how overtime is paid for the implementation of 12 hour shifts. Second by Westby. Motion carried.

Motion by Gove to approve the change in the Policies and Procedures Manual to use personal holidays in less than full day increments. Second by Boockmeier. Motion carried.

**Set Next Meeting Date**

The next regular meeting of the Executive Committee will be February 10, 2014 at 1 pm.

Motion by Boockmeier to adjourn at 9:21 am. Second by Gove. Motion carried.

Respectfully Submitted,

Mary Cupery  
Executive Committee Secretary

*These minutes were recorded by Susan M. Moll, Columbia County Clerk.*