



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Executive Committee Minutes November 4, 2013

Members Present: Richard C. Boockmeier, Mary Cupery, Vern E. Gove, Andy Ross, Robert R. Westby

Also In attendance during all or portions of the meeting: Susan Moll, Joe Ruf, Rich Hasse, Lyn Jerde (Portage Daily Register), Barb Martin (Madison College), Ron Locast and Kevin Anderson (Potter Lawson)

The meeting of the Executive Committee was called to order by Chair Ross at 1:00 pm. The meeting was properly noticed as required by the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Cupery to approve the agenda as published. Second by Boockmeier. Motion carried.

Approval of Minutes

Motion by Cupery to approve the minutes of the October 7, 2013 regular Executive Committee meeting. Second by Boockmeier. Motion carried.

Operational Review – Veterans Service Officer

The reimbursement limit for meals was discussed. Hasse reported the copy machine line item is currently over by \$200 and will likely increase by the end of the year. He stated the overall budget is under projection and will be OK to cover the difference. Hasse will verify with the Accounting Office if a line item transfer is necessary to transfer funds to the copy machine account.

Motion by Boockmeier to approve the October, 2013 expenditure report and summary of financial operations for the Veterans Service Office. Second by Westby. Motion carried.

Hasse reported out of county travel for the month and distributed a list of 2014 projected out-of-county travel for staff.

Appointments

Motion by Boockmeier to recommend the reappointment of Norm Bednarek to the Veterans Service Commission for a 3 year term to expire in December, 2016. Second by Westby. Motion carried.

Madison College Leadership Training Report

Barb Martin from Madison College gave an update on the leadership program attended by department heads. The program will be offered again in 2014 to give mid-management staff the opportunity to participate in the leadership training.

Operational Review – County Clerk

Motion by Westby to approve the November, 2013 expenditure reports for the County Board, Insurance, and County Clerk. Second by Boockmeier. Motion carried.

Appointments

Chair Ross explained the DNR will be forming an ad hoc committee to determine the criteria for the selection of a shooting range in Columbia County. The committee will be tasked with selecting a site from 7 possible locations. The DNR has identified the membership for the committee to include a county board representative. Ross would like to recommend the appointment of Supervisor Foley to the committee. In addition to being a county board supervisor, Foley is also the town board chair for the Town of Leeds as well as the chair to the Columbia County Towns Association. Ross confirmed the appointee would be paid per diem and reimbursed for mileage expenses for attending the meetings.

Motion by Gove to appoint James E. Foley to the Ad Hoc Committee for the Selection of a Columbia County Firearms Range. Second by Westby. Motion carried.

The Health and Human Services Department is in the process of forming an advisory committee to the Commission on Aging Committee pertaining to countywide transportation needs for county residents. Membership to the committee could include a county board member. The appointment of a board member to The Ride Improvement Project – Transportation Coordination Committee was tabled until the final criteria for the committee has been approved.

Chair's Comments

Ron Locast and Kevin Anderson, consultants from Potter Lawson, gave an update on the progress of the space needs study. Interviews with departments are almost complete. A preliminary space needs report will be given at the Ad Hoc Infrastructure Committee meeting on Friday, November 8th.

Ross reported DNR representatives are scheduled to give a shooting range progress report at the Public Safety Committee meeting on Monday, November 11th.

Boockmeier requested clarification of the status of mail he has received. Corporation Counsel will provide a statement to be distributed to members at the next board meeting.

Set Next Meeting Date

The next regular meeting of the Executive Committee will be Monday, December 9, 2013 at 1 pm.

Motion by Westby to adjourn at 2:01 pm. Second by Boockmeier. Motion carried.

Respectfully Submitted,

Mary Cupery
Executive Committee Secretary

These minutes were recorded by Susan M. Moll, Columbia County Clerk.