



Columbia County Executive Committee Minutes August 12, 2013

Members Present: Richard C. Boockmeier, Mary Cupery, Vern E. Gove, Andy Ross, Robert R. Westby

Also In attendance during all or portions of the meeting: Susan Moll, Joe Ruf, Rich Hasse, Lois Schepp, Dawn Woodard, Cory Wiegel, Shonna Neary, John Bluemke, Kevin Kessler, Tom & Pam Robson, Bill Devine, Gene Dalhoff, Lyn Jerde

The meeting of the Executive Committee was called to order by Chair Ross at 1:00 pm. The meeting was properly noticed as required by the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Boockmeier to approve the agenda as published. Second by Westby. Motion carried.

Approval of Minutes

Motion by Cupery to approve the minutes of the July 8, 2013 regular Executive Committee meeting. Second by Westby. Motion carried.

2014 Budget Overview Process

Lois Schepp gave an overview of the 2014 budget process.

Operational Review – Veterans Service Officer

Motion by Gove to approve the July, 2013 expenditure report for the Veterans Service Office. Second by Westby. Motion carried.

Hasse reported out of county travel for the month.

Department Head performance planning guide/goals for the Veteran Service Officer was tabled to the September meeting.

Budget Requests

Motion by Boockmeier to approve the 2014 Veterans Service (#4710) budget request with a county appropriation of \$147,272. Second by Westby. Motion carried.

Motion by Boockmeier to approve the 2014 Veteran Relief (#4720) budget request with a county appropriation of \$15,300. Second by Cupery. Motion carried.

There are no 2014 Capital Outlay requests for the Veterans Service Office.

New Position Request: Assistant Aging Disability Resource Center (ADRC) Director

Dawn Woodard requested a new position for Assistant ADRC Director. The position was requested previously and was put on hold until the ADRC Director position was filled. Woodard reported the ADRC Director has been hired and would like to proceed with the new position request.

Motion by Westby to approve the hiring of an Assistant ADRC Director. Second by Gove. Motion carried.

Operational Review – County Clerk

Motion by Gove to approve the July, 2013 expenditure reports for the County Board, Insurance, and County Clerk. Second by Cupery. Motion carried.

Budget Requests

Motion by Boockmeier to approve the 2014 County Clerk (#1410) budget request with a county appropriation of \$238,756; and 2014 capital outlay of \$750 for a laserjet printer. Second by Westby. Motion carried.

Motion by Westby to approve the 2014 Elections (#1420) budget request with a county appropriation of \$41,215. Second by Boockmeier. Motion carried.

Replacement Requests

Cory Wiegel requested to replace a maintenance mechanic position which became vacant due to an employee retirement.

Motion by Boockmeier to approve the replacement request for a maintenance mechanic. Second by Westby. Motion carried.

Committee Chair Per Diem

Chair Ross proposed a \$5 per diem increase for Committee Chairs. The fiscal impact would increase per diem annual costs by approximately \$700. The proposed increase will be included with the 2014 budget request. A resolution from the Executive Committee will need to be considered during the budget approval at the November County Board meeting.

Request to Increase Hours for Part-Time Staff

John Bluemke explained he will be losing a position due to retirement. He also indicated he has requested a new position for 2014. Until a final decision has been made on the new position request, he has requested to increase the hours of the current part-time staff during the interim until a decision has been made on the new position request. Funding for the increase of hours is available through 2013.

Motion by Gove to approve the increase of hours for the current part-time staff person. Second by Boockmeier. Motion carried.

2014 Budget Requests

County Board

Motion by Boockmeier to approve the 2014 County Board Administration (#1190) budget request in the amount of \$84,216. Second by Westby. Motion carried.

Commissions and Committees

Motion by Gove to approve the 2014 County Board Commissions and Committees (#1191) budget request in the amount of \$48,825. Second by Cupery. Motion carried.

Property, Liability, Auto Insurance

Motion by Boockmeier to approve the 2014 Property, Liability, Auto Insurance (#1960) budget request in the amount of \$552,850 with zero county appropriation. Seconded by Cupery. Motion carried.

Post Retirement Health Insurance Benefits

Ruf gave an overview of the post retirement health insurance benefits. Previously, retirees qualifying for the benefit received \$5,000 a year until no longer eligible. In 2012, the benefit was changed to a yearly reduction and elimination in 2015. The resolution allows eligible individuals who retired from the County on or before December 31, 2011 to continue to receive the \$5,000 benefit until no longer eligible.

Motion by Westby to approve the resolution to amend Personnel Policies and Procedures and Operations Manual for Management. Second by Gove. Motion carried not unanimous.

Madison Region Economic Partnership (MREP)

Gene Dalhoff, Madison Region Economic Partnership, asked Columbia County to consider becoming part of an Economic Development District. There is no financial commitment and the county would be eligible for regional funding opportunities.

Motion by Boockmeier to authorize Columbia County to join an Economic Development District. Second by Westby. Motion carried.

Shooting Range

Ross gave an update on discussion from the Public Safety Committee meeting, held prior to this committee meeting, regarding the status of a shooting range in the county. The DNR has identified several possible locations for a shooting range in the county. The Public Safety Committee would like public participation in determining a location. The Committee would also like to proceed with a change in the administrative rule to ban shooting on public lands, especially the Swan Lake Area. Several resolutions from the Public Safety Committee could be presented to the County Board next week for consideration.

Replacement Requests

Joe Ruf, on behalf of Dennis Richards, requested to replace a dispatcher position which became vacant due to an employee resignation. Motion by Westby to approve the replacement request for a dispatcher. Second by Boockmeier. Motion carried.

Chair's Comments

No comments.

Set Next Meeting Date

The next regular meeting of the Executive Committee will be September 9, 2013 at 1 pm.

Motion by Boockmeier to adjourn at 3:36 pm. Second by Cupery. Motion carried.

Respectfully Submitted,

Mary Cupery
Executive Committee Secretary

These minutes were recorded by Susan M. Moll, Columbia County Clerk.