



## **Columbia County Executive Committee Minutes November 5, 2012**

Members Present: Richard C. Boockmeier, Mary Cupery, Vern E. Gove, Andy Ross, Robert R. Westby

Also In attendance during all or portions of the meeting: Susan Moll, Rich Hasse, Dawn Woodard, Dennis Richards, Bill Casey, Joe Ruf, Krista Miller, Sue Martin, Bill Devine, Dan Drew, Barb Martin, Mike Baldwin, Lyn Jerde

The meeting of the Executive Committee was called to order by Chair Ross at 1:00 pm. The meeting was properly noticed as required by the Wisconsin Open Meetings Law.

### **Approval of Agenda**

Motion by Westby to approve the agenda as published. Second by Boockmeier. Motion carried.

### **Approval of Minutes**

Motion by Gove to approve the minutes of the October 8, 2012 regular and closed session of the Executive Committee. Second by Cupery. Motion carried.

### **Operational Review – Veterans Service Officer**

Motion by Boockmeier to approve the October, 2012 expenditure report for the Veterans Service Office. Second by Westby. Motion carried.

Hasse reported out of county for the month.

Motion by Gove to approve the line item transfer of \$260.00 from the Copying/Printing Account and \$414.96 from the Care of Veteran's Graves Account to the Computer Software Account (\$674.96) to purchase Adobe Acrobat X Pro PDF Editor software. Second by Westby. Motion carried.

### **Appointment**

Motion by Westby to recommend the reappointment of John C. Van Wie to the Veterans Service Commission for a 3 year term to December, 2015. Second by Boockmeier. Motion carried.

### **Replacement Requests**

Dawn Woodward, Health and Human Services Director, requested to replace an Economic Support lead worker position that will be vacated. Woodward also requested approval to refill any additional openings that may be created by employee transfers. Motion by Westby to approve the request to replace the Economic Support lead worker position with the provision to allow subsequent rehiring of positions until all positions are filled. Second by Gove. Motion carried.

Woodward also requested approval to replace the Director of Aging and Disability Resource Center. Motion by Boockmeier to approve Woodward's request to replace the Director of Aging and Disability Resource Center. Second by Cupery. Motion carried.

Dennis Richards, Sheriff, requested approval to replace a dispatcher. Motion by Westby to approve the position replacement request for a dispatcher. Second by Cupery. Motion carried.

Bill Casey, Solid Waste Director, requested approval to replace a truck driver position that will become vacant due to retirement. Motion by Boockmeier to approve the replacement request for a truck driver at the Solid Waste Department. Second by Gove. Motion carried.

Bill Casey announced his retirement, effective January 11, 2013. The Solid Waste Committee will meet on November 19<sup>th</sup> to begin the process of filling the vacancy.

### **Regulation of Firearms and Hunting on Publicly Owned Lands Ordinance**

Joe Ruf and Krista Miller introduced a draft ordinance addressing the regulation of firearms and hunting on publicly owned lands. The DNR has reviewed the draft and would like to meet with the County to offer input on the ordinance.

Ruf and Miller were directed to meet with DNR legal staff to discuss suggested changes to the ordinance. The revised ordinance will be brought back to the Executive Committee in December for review.

### **Sale of Property to Flexible Foam Resolution**

Ruf explained the final details of the sale of county property to Flexible Foam. The 84 foot by 60 foot portion of land to be considered for sale is located in the southwestern corner of county property near the Health and Human Services building. Motion by Boockmeier to approve a resolution to sell the property to Flexible Foam. Second by Gove. Motion carried.

### **Operational Review – County Clerk**

Motion by Boockmeier to approve the October, 2012 expenditure report for the County Board. Second by Cupery. Motion carried.

Motion by Boockmeier to approve the October, 2012 expenditure reports for the County Clerk and Insurance. Second by Westby. Motion carried.

Moll stated that staff will earn compensatory time during the upcoming election and county board of canvass. No out of county travel was reported.

Moll gave a report on the telework arrangement and commented that the arrangement worked very well for staff who are out of the office on a temporary basis.

### **Madison College Training**

Barb Martin and Mike Baldwin from Madison College gave an overview of outreach programs available and how it can be tailored to meet the needs of county department heads and supervisors. A tentative timeline for Madison College to conduct a training assessment and educational needs was discussed.

**Chair's Comments**

Attendance at committee meetings was discussed. Final preparations are being done for the 50<sup>th</sup> anniversary recognition of the Administration Building. Articles will start to appear in the Thursday edition of the Portage Daily Register.

**Set Next Meeting Date**

The next regular meeting of the Executive Committee will be Monday, December 10, at 1 pm. The Committee will meet prior to the November County Board meeting to review a replacement request for the Sheriff's Office.

Motion by Boockmeier to adjourn at 2:45 pm. Second by Cupery. Motion carried.

Respectfully Submitted,

Mary Cupery  
Executive Committee Secretary

*These minutes were recorded by Susan M. Moll, Columbia County Clerk.*