

Executive Committee

March 7, 2005

Present: Chair Martin, Supervisors Pufahl, Westby, Baumgartner

Also Present: Jane Kohlwey, Joseph Ruf, Mary Saunders, Sheriff Rowe, John Hartman, Donna Chrzas and Jeanne Miller

Absent: Supervisor See

Chair Martin called the March 7th meeting of the Executive Committee to order at 9:01 a.m.

The agenda was amended to include a position replacement request for an Executive Secretary in the Sheriff's Department. ***Motion to approve of amended agenda was made by Supervisor Westby, second by Supervisor Pufahl. Motion carried.***

Supervisor Baumgartner made motion, second by Supervisor Westby, to approve the January 10th and 19th minutes. Motion carried.

Position Requests

The committee reviewed the replacement request for a Part-time Clerk Typist position submitted by the District Attorney's Office. ***Motion was made by Supervisor Pufahl, second by Supervisor Baumgartner to approve the replacement request in the DA's Office. Motion carried.***

A replacement position request for an Infrastructure Support Specialist I was requested by MIS Director Hartman and reviewed by the committee. ***Motion to approve of the MIS Infrastructure Support Specialist I replacement position request was made by Supervisor Pufahl, second by Supervisor Westby. Motion carried.***

Mary Saunders requested that a vacancy caused by an interdepartmental transfer out of the Child Support agency be replaced. As a result of this vacancy, the position title and job duties were re-evaluated. HR Director Joe Ruf and Ms. Saunders recommended that the title be changed to Account Clerk/Legal Secretary. ***Motion was made by Supervisor Westby to approve of request to change the job title from Account Clerk to Account Clerk/Legal Secretary with the stipulation that the new title not go into affect until sixty (60) days, second by Supervisor Baumgartner. Motion carried.*** Salary ramifications were discussed with Saunders indicating there would be a .35-cent per hour increase over the current account clerk position. That increase would apply only to a new hire.

Sheriff Rowe requested the replacement of two (2)-Deputy Sheriff positions, one due to a retirement and the other a resignation. ***Motion was made by Supervisor Baumgartner, second by Supervisor Pufahl to approve of replacement for two deputy sheriff positions. Motion carried.*** The position of Executive Secretary has been vacated due to a termination. Sheriff Rowe requested that position be replaced. ***A motion was made by Supervisor Westby, second by Supervisor Pufahl to approve of replacement position for the executive secretary position in the Sheriff's Department. Motion carried.***

County Clerk Out-of-County Travel

Motion was made by Supervisor Pufahl, second by Supervisor Westby to approve of out-of-county travel for the Clerk to the Wisconsin County Constitutional Officer conference in Madison.

County Clerk Annual Report

The Executive Committee reviewed the 2004 Annual Report. ***Motion was made by Supervisor Westby, second by Supervisor Baumgartner to approve of the County Clerk 2004 Annual Report as submitted. Motion carried.***

County Clerk Vouchers

Vouchers were reviewed as presented for payment. ***Motion was made by Supervisor Pufahl to approve the vouchers as submitted, second by Supervisor Baumgartner. Motion carried.***

Appointments

Motion was made by Supervisor Pufahl to approve of Pat Westby's appointment as alternate to the South Central Library Board with term to expire Dec 2008, second by Supervisor Baumgartner. Motion carried.

The Emergency Fire Wardens list was submitted for approval. ***Motion was made by Supervisor Pufahl, second by Supervisor Baumgartner to approve the list, as attached; motion carried.***

Bret Anderson, Wisconsin Dells Police Chief was nominated to the Highway Safety Commission. ***Motion was made to approve of Anderson's appointment to the Highway Safety Commission by Supervisor Baumgartner, second by Supervisor Westby. Motion carried.***

It was noted that the Safety/OSHA overdrawn resolution had been withdrawn.

County Parks

Supervisor Baumgartner asked that the committee explore the possibility of removing the County Parks, currently overseen by the Highway Department, to an interested department. Ag and Land and Water Conservation departments were suggested. Baumgartner's suggestion carried no request for monetary

funding, but rather to designate another department to oversee the parks. Westby suggested that service organizations such as lake districts, Ducks Unlimited or Audubon Society might be willing to oversee maintenance of parks as a project.

National County Government Week

NACO has set the dates of April 10-16 as National County Government Week. NACO's goal was to improve the public's understanding/perception of what county governments do. Westby suggested that speakers visit service groups countywide. Chair Martin suggested that future annual reports, once compiled, could be given to the media to promote this week. Martin felt the new board might consider this suggestion.

Chair Martin requested that departments send her draft copies of annual reports for use in a presentation she was scheduled to give the end of March.

Healthy Baby Week Proclamation

The March of Dimes is encouraging counties to proclaim the month of March Healthy Baby Week. Chair Martin indicated that H & HS Director Roberts was drafting a proclamation resolution for the March 2005 County Board agenda.

Communications

Chair Martin reviewed the following communications:

- Economic Development Director Nancy Elsing's requested that Dan Amato's service on the Tourism Board be recognized upon his resignation from that group in April;
- a letter from an attorney representing the Columbia County Humane Society demanding payment of surplus dog license funds;
- a letter from an individual who said that the county's supervisors were unresponsive and aloof and also suggested that the dog license fees were being mishandled;
- an announcement from WCA about an insurance partnership between that organization and AAA; and
- resolutions that had been received by other counties.

The fact that the open records law will affect the annual publication of the County Directory was discussed. Upon the recommendation of the Corporation Counsel, any elected town, village or city official will need to formally request that their name, address/phone numbers not be published; the Corporation Counsel will then review their request. If written notice of objections is not received by April 8, information previously contained in the directory will be included.

Earlier in the month, Supervisor Sanderson had distributed information on Brilliant Cities Broadband Internet service to all supervisors. Chair Martin had told him that the Executive Committee had a spirited discussion on this product and the consensus was these services should remain in the private sector.

However, Supervisor Sanderson requested that it be brought back to the table; the Executive Committee maintained its former position.

Procedures for reviewing annual reports in May were established. Supervisors will receive a letter from the Chair asking them to read the reports prior to the May meeting. Specific questions will then be addressed at the Board meeting.

Veterans Service Officer (VSO)

Donna Chrzas requested approval to attend May 2-6 conference in Superior.

Motion to approve of attendance was made by Supervisor Pufahl, second by Supervisor Westby. Motion carried. Motion was made by Supervisor Pufahl, second by Supervisor Baumgartner to approve of out-of-county travel for advisory council and board meetings. Motion carried.

VSO's Vouchers

Motion was made by Supervisor Westby, second by Supervisor Baumgartner to approve of vouchers as presented. Motion carried.

Annual Report for Veterans Service Office (VSO)

The Executive Committee reviewed the VSO annual report. Chrzas reported that total state and federal compensation received in Columbia County for 2004 was \$21,000,000. Chrzas defined acronyms used in the report. PLP, personal loan programs: used for debt consolidation, hospital bills, education, etc. HIP, Home Improvement Loans. ***Supervisor Baumgartner made a motion to approve the Veterans Service Office Annual Report, second by Supervisor Westby; motion carried.***

Motion was made by Supervisor Pufahl for the Executive Committee to go into closed session pursuant to Wis. Stats. 19.85 at 11:59, second by Supervisor Baumgartner. Roll call vote was unanimous. A motion was made by Supervisor Pufahl to return to Open Session, at 12:10 p.m., second by Supervisor Westby. Roll call vote was unanimous.

Meeting adjourned at 12:10 p.m. on motion by Supervisor Westby, second by Supervisor Baumgartner. Motion carried.

Secretary of Record,

Recording Secretary,

Barry Pufahl

Jeanne Miller