



Columbia County Executive Committee Minutes March 10, 2008

Members Present: Harlan Baumgartner, Susan Martin, Barry Pufahl, Deb Wopat

Member Absent: Andy Ross

Also Present: Sue Moll, Donna Chrzas, Erik Pritzl, Jane Kohlwey, John Blumke, Cory Wiegel

Meeting called to order by Chair Baumgartner at 9:00 am. The meeting was properly noticed as required by the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Pufahl to approve the agenda as printed. Second by Martin. Motion carried.

Approval of Minutes

Motion by Martin to approve the minutes of the January 7, 2008 Executive Committee regular meeting. Second by Wopat. Motion carried.

Operational Review – Veterans Service Officer

Motion by Pufahl to approve payment of the January/February 2008 expenditures for the Veterans Service office. Second by Martin. Motion carried.

Motion by Martin to approve Donna Chrzas' request to attend a conference in Fond du Lac at the end of April. Second by Wopat. Motion carried.

Motion by Wopat to approve the Veteran Service annual report for 2007. Second by Pufahl. Motion carried.

Motion by Pufahl to go into closed session pursuant to state statutes 19.85 (c) to discuss the evaluation of the Veteran Service Officer. Second by Wopat. Motion carried by unanimous roll call vote. Motion by Wopat to reconvene in open session. Second by Pufahl. Motion carried by unanimous roll call vote. Motion by Pufahl to approve the Department Head evaluation for Donna Chrzas, Veteran Service Officer. Second by Wopat. Motion carried.

Replacement Position Requests

Motion by Martin to approve Erik Pritzl's request to replace the ADRC/COA Director position in the Health and Human Services Department. Second by Pufahl. Motion carried.

Motion by Wopat to hold the victim witness position open until Jane Kohlwey, District Attorney, can communicate with the state asking to increase the state mandates for funding support of this position. Second by Martin. Motion carried not unanimously. Jane will email the letter to Sue Moll to forward to Martin and Wopat.

Increase in Hours for Juvenile Restitution Coordinator

Erik Pritzl informed the committee that a request has been made to increase the hours for the Juvenile Restitution Coordinator. The increase will be covered through grant dollars. The Finance Committee will review the line item transfer for approval.

Discussion on Publishing County Ordinances

Motion by Pufahl to approve John Blumke's request to publish the notice of flood plain ordinance changes in short form. Second by Wopat. Motion carried.

Formal procedures outlining the process to publish ordinances in short form will be drafted by John Blumke and Sue Moll and forwarded to Joe Ruf for final review. The procedures will be reviewed and approved at the Executive Committee meeting prior to the County Board meeting on March 19th.

Building Space Needs Update

Martin gave an update of the Building Space Needs Ad Hoc Committee. Based on the parking space needs and cost of constructing a parking ramp, the committee determined that building a county building downtown was not feasible. Correspondence has been received from the City of Portage regarding the actual parking stalls needed. Cory will meet with Bob Redelings at the City of Portage to clarify the parking space needs.

Operational Review – County Clerk

Motion by Martin to approve the payment of the January/February 2008 expenditures for the County Clerk's office. Second by Wopat. Motion carried.

Motion by Martin to approve the County Clerk annual report for 2007. Second by Pufahl. Motion carried.

Committee Appointments

Motion by Wopat to approve the Emergency Fire Wardens list submitted by the DNR. Second by Pufahl. Motion carried. Sue Moll will contact the DNR for clarification on the location to purchase permits for those only listing a PO Box number.

Motion by Pufahl to approve Dick Boockmeier as the County Board representative to the Portage TIF District #6 Board. Second by Martin. Motion carried.

No recommendations were made for the Moraine Park District Board appointment.

Review/Approve Resolution for Outgoing County Board Members

Motion by Pufahl to approve the resolution for outgoing County Board member Bob Stoltenberg. Second by Martin. Motion carried.

Chair's Comments

Chair Baumgartner shared several resolutions passed by Brown, Oconto and Vilas Counties.

Set Next Meeting Date

The next regular meeting of the Executive Committee will be held on Monday, April 7, 2008 at 9 am.

Motion by Martin to adjourn at 12:20 pm. Second by Wopat. Motion carried.

Respectfully Submitted,

Barry Pufahl
Executive Committee Secretary

These minutes were recorded by Susan M. Moll, Columbia County Clerk.