

Executive Committee

April 11, 2005

Present: Chair Martin, Supervisors Pufahl, Westby, Baumgartner and See
Also Present: Sandra Roberts, H&HS Director; Lois Schepp, Comptroller; Donna Chrzas, Veterans Service Officer; Kurt Dey, Highway Commissioner; Joseph Ruf, HR Director/Corporation Counsel; and Jeanne Miller, County Clerk

Chair Martin called the April 11th meeting of the Executive Committee to order at 9:00 a.m. *The agenda was approved as noticed on motion by Supervisory Westby, second by Supervisor Baumgartner. Motion carried. Supervisor Pufahl made motion, second by Supervisor Baumgartner, to approve the March 7th and 16th minutes. Motion carried.*

Personnel Requests

Accounting Aide position, Health Care Center: Position was vacated due to a resignation. This position is responsible for medical assistance billings and private pay billings. It is a part-time position and considered vital to this department. The position also maintains resident cash accounts. Schepp indicated that they would not advertise the position but refer to listing of applicants from a previous job opening. *Motion to approve of position request was made by Supervisor Westby, second by Supervisor Pufahl. Motion carried.*

Dietician/Nutritionist position, H & HS: Request to hire a full-time Dietician/Nutritionist, with costs associated with the position funded by COA/WIC and allocate current Aide position from COA to H & HS. Dennis Wittig, COA Admin. has had difficulty finding someone to take over the dietician/nutritionist responsibilities after exhausting all possible resources. Recruitment will be for a Dietetic Technician versus a Dietician/Nutritionist.

Motion was made by Supervisor Westby, second by Supervisor Baumgartner to approve of both requests and refer to the Finance Committee for consideration. Motion carried.

H&HS Director Roberts reported that she had testified again on how the Governor's Budget and proposed property tax limitation or TABOR would affect programs at the County level.

Authorized Signatures

Corporation Counsel/HR Director Joseph Ruf had been asked to develop clear guideline designating who is authorized to sign contracts. He indicated the general rule has been that a contract that involves the County Board, is signed by the Chair and County Clerk. Resolutions have been passed designating other committee/board chairs to sign documents.

The Corporation Counsel does a review of all contracts. Chair Martin suggested that as part of Ruf's review, he determine who needs to sign the contract, and make that known to the committees.

Supervisor Westby would find out what contracts the Sheriff is involved with, both paying out and incoming as well.

Veterans Service Office

Donna Chrzas, Veterans Service Officer reviewed her upcoming schedule with the committee. Upcoming meetings had been approved previously by Exec. The Committee encouraged Chrzas to attend an upcoming Southwest CVSVO Conference, being held on April 22. The June National Conference was discussed

Chrzas reported that the current counselor had resigned and Bob Cook would be taking over those responsibilities so there would be no interruption of services.

VSO Vouchers

Vouchers were approved as submitted on motion by Supervisor See, second by Supervisor Pufahl. Motion carried.

Election Update

Election equipment was operational prior to the General Election. A general maintenance repair call for the replacement of lower reader head resulted in one machine not operating. No parts were available in the entire State of Wisconsin. Remaining machine functioned well and counted approximately 8,000 ballots.

No recommendation from the State Elections Board regarding voting equipment. County Clerk reiterated options the County could consider in replacing equipment: purchase outright, share in the cost of equipment, or have municipalities purchase on their own. Chair Martin indicated it was difficult to make those decisions not knowing what the State was going to recommend.

Maintenance in the County Clerk General Budget was overdrawn by \$625. A line item transfer may be necessary.

County Clerk Vouchers

Vouchers were approved as submitted on motion by Supervisor Baumgartner, second by Supervisor Westby. Motion carried.

County Parks

Supervisor Baumgartner had suggested that the parks, if improved for other uses, could be better utilized possibly through grants application or other forms of funding. Bicycle trails and paths, walking trails, etc. could be added to current parks or even converted from old railroad tracks. Kurt Dey, Highway Commissioner gave a brief history of funding for the parks. Limited funding, time and effort have kept the parks in a primitive status. Current budget is \$22,000. Regarding Gibraltar Park and the Ice Age

Trail, once trails are established, Dey indicated Gibraltar Park would become part of the Ice Age Trail. Dey indicated that there are monies available for park improvement through the DNR and he would pursue that at the committees' direction.

Motion was made by Supervisor Baumgartner, second by Supervisor Pufahl to request of Highway Commissioner Kurt Dey to accept the responsibility of researching types of grants available and report back to this committee for future recommendation to the Finance Committee. Motion carried. That information could be made available to the Executive Committee in June or July, just prior to the budget process.

Chair Martin indicated that the July County Board meeting would be held at the Highway facility. Open House for the new Highway Facility was discussed. Chair Martin indicated her preference would be to hold it on a Saturday. Dey gave a brief report on the concrete problem at the facility.

Appointments

Motion to approve of recommended appointment of Leon Heinzeto Board of Adjustments, term to expire April 2008 made by Supervisor Pufahl, second by Supervisor Baumgartner. Motion carried.

Columbia County Library Long Range Planning Committee: Carol Ziehmke, J. Robert Curtis, Beverly Hoffmann, Ken Bates, Glenn Deedon, Andy Ross, Patricia Westby, Harlan Baumgartner, Heather Tessman, Roslyn Thony and Hans Jensen with terms to run expire 2010. *Motion was made to approve of recommended appointments by Supervisor See, second by Supervisor Pufahl. Motion carried.*

Committee Chair/Department Head Meeting

Agenda items discussed included: weather emergency, Waddell Reed Financial Services, employee recognition and Wisconsin Telecommunications Relay System. Meeting date was set for Tuesday, May 17th at 1:00 p.m. in the afternoon. Immediately following the meeting, the committee chairs will continue to meet and the department head can also continue to meet.

WLWCA Board

Chair Martin read a letter signed by the Land and Water and Conservation Committee regarding board members having to be paid members of this organization.

WCA Conference

Reservations will be made for Supervisors Westby, Pufahl, Baumgartner and Chair Martin for the evening of Sept. 19 at the Ramada Inn in Milwaukee. Martin indicated that there should be an upcoming notice for the Utility Breakfast.

UW Plat Books

Vendor Farm and Home, is the company that made the previous plat book. No profit was made from the sale of these books. The company is now proposing to furnish the

books and UW Extension will sell them. Committee discussed reducing the cost of the remaining plat books for less money to deplete our supply.

Humane Society

The Executive Committee met and discussed the email. However, the committee agreed the purpose of the meeting proposed by Landers was unclear and what resolution of issues could be expected by this meeting. If a meeting is arranged, it was imperative that towns, cities and villages are represented at this meeting. ***Motion made by Supervisor Pufahl, second by Supervisor Westby to send a letter clarifying the reasons, objectives and the committee make up prior to scheduling an exploratory meeting. Motion carried.***

County Speakers' Bureau

Chair Martin had reviewed annual reports compiling information for a presentation she was to give. She suggested this information could be a template for speeches on the counties behalf. Further, she indicated the Executive Committee would be the standard bearer for giving speeches throughout the county. Additional information that could be included would pertain to length of terms for supervisors, also County Board meetings schedule.

Communications

Sales tax for February '05 \$789,152, compared to '04 \$729,870, slight increase; DOT grant was applied for by D. Jarzinski - \$8,000 for speed and aggressive driving patrols; continued use of trails on Gibraltar Rock and requested notification if the county was interested in selling property; Crime Stoppers thanking County for continued support and funding; and, resolutions from Brown County addressing non-native aquatic invasion species, several resolutions opposing ICF-MR funding restrictions, TABOR and reducing youth smoking. ***Meeting was adjourned on motion by Supervisor See, second by Supervisor Westby at 12:16 p.m.. Motion carried.***

Attorney Dave Meier, Office of the Commissioner of Railroad has asked to speak at the May County Board meeting.

Secretary of Record,

Recording Secretary,

Barry Pufahl

Jeanne Miller