

## **Executive Committee**

Monday, May 8, 2006

9:01 a.m.

**Present:** Chair Baumgartner, Supervisors Wopat, Martin, Pufahl and Ross

**Also Present:** Veterans Service Officer Chrzas, Corporation Counsel Ruf and County Clerk Miller

Chair Baumgartner called the meeting to order at 9:01 a.m. Motion to approve of Agenda as noticed was made by Supervisor Martin, second by Supervisor Ross. Motion carried.

Minutes from the April 10, 2006 meeting were approved as amended on a motion by Supervisor Pufahl, second by Supervisor Martin. Motion carried.

### **Veterans Service Office**

CVSO Chrzas recently attended a spring conference held in Pewaukee. She felt the training sessions were worthwhile. In her absence, Youth Government Day was held. The American Legion sets the schedule each year and ended up conflicting with a conference. All schools were contacted regarding the event. Approximately sixty students participated.

CVSO Chrzas reported that flag orders were ready for pickup by organizations or municipalities who had ordered them.

### **Veterans Service Office Vouchers**

Supervisor Martin made a motion to approve the vouchers as presented, second by Supervisor Ross. Motion carried.

### **Out-of-County Travel**

CVSO Chrzas requested permission to attend National CVSO Conference on June 3 – 9<sup>th</sup>, in Reno, Nevada. On June 23<sup>rd</sup>, SWCVSO Conference is being held in Waushara County. Motion was made to approve out-of-county travel by Supervisor Ross, second by Supervisor Pufahl. Motion carried. CVSO Chrzas indicated the conference in Nevada was included and approved in 2006 Budget. Payment had been made early to get the best plane fare rate.

### **County Clerk Office**

State Wide Voter Registration System: A brief update was given on Statewide Voter Registration. County completed entering approximately 1,100 new registrations after the April general election. Data is currently entered in an Excel spreadsheet that will eventually be downloaded into State SVRS software program.

Equipment: ADA and Precinct Optical Scan Equipment has been ordered. Cost for ADA equipment is fully reimbursed by the State. Upcoming Statewide Voter Registration Trainings are scheduled, in addition to poll worker, Chief Election Inspector and equipment operation training.

Funds for outsourcing of Fall 2006 programming for elections was discussed. The Executive Committee had supported outsourcing the programming if funds could be found in the 2006 budget. Software for internal programming of the election was originally quoted at \$43,000. A software package is now available through ES & S, which includes all the necessary software to program in-house at a cost of \$10,500. Original budget was for \$43,000. A portion of those remaining funds would be used for outsourcing the Fall elections for an estimated \$15,000. Clerk Miller had met with Finance for their approval. Future programming in-house versus outsourcing, will be discussed during the budget process.

The Executive Committee felt a motion in support of outsourcing programming was merited. Motion was made by Supervisor Ross to approve of outsourcing the 2006 Fall Primary and General Election at an estimated cost of \$15,000, second by Supervisor Pufahl. Motion carried.

### **County Clerk Vouchers**

Motion to approve of vouchers as submitted was made by Supervisor Martin, second by Supervisor Wopat. Motion carried.

### **Medical Examiner and related positions**

The Human Resource Committee approved the three job descriptions and the Executive Committee reviewed them. Corporation Counsel Ruf explained that the Medical Examiner job description was based on that used in from Dodge County. Corporation Counsel indicated that there would probably be issues having to do with staffing, staff hours and compensation that would be dealt with during budget.

Corporation Counsel Ruf related a portion of a conversation he had with the new Judiciary Chair regarding change in position title (Coroner to Medical Examiner), selection process for filling this position and authority to fill position. Incumbent Marc Playman is currently in the position.

Inquiry was made regarding Accounting assisting with accounts payable. Corporation Counsel assured the committee that would be done.

Marc Playman, Coroner, had presented a revised method for calculating per diems for his staff to the Judiciary Committee. On-call personnel will be notified of change in per diem, which will go into effect July 1<sup>st</sup>. Supervisor Wopat requested that a resolution to that effect be on the board agenda in June.

### **Reduction in Board Size**

Chair Baumgartner met with Mayor Grothman, City of Portage. The Mayor had indicated that there were a couple of people interested in Supervisory District 5.

Consideration was given to the amount of work and expense related to redistricting if the board size was reduced. Corporation Counsel Ruf indicated that redistricting is a "bigger and more complicated project than originally thought".

A complete redistricting is necessary and required by November 2007. Redistricting prior to 2010 meant that census information would not be accurate. Supervisor Wopat feels that refraining from redistricting until 2010 made more sense than pursuing the board reduction at this time. Absorbing District 5 into surrounding districts was a consideration. "There is no savings to be accrued by reducing the board size" stated Ross. Supervisor Martin indicated there was a study whereby decreasing the size of the board actually resulted in higher spending by the board as a whole.

In Chair Baumgartner's opinion the resolution should be brought back for discussion; then, comments from the Executive Committee can be made on how they arrived at their decision and what implications influenced them. Another consideration is the fact that towns, villages and cities base their wards on the county supervisory districts.

Chair Baumgartner indicated the City of Portage Council did pass a resolution opposing the county reducing its board size.

Corporation Counsel Ruf indicated the resolution must be brought back for consideration at the Board meeting because of being tabled to a date certain. At that point, Executive's recommendation would be to table the matter indefinitely. The next step would be to advertise the vacancy advising interested constituents of District 5 to direct all inquiry or interest to the County Clerk.

Motion was made by Supervisor Martin that the necessary steps to fill the District 5 vacancy on the County Board be taken; and, recommended that the resolution be removed from consideration of the board and referred back to the Executive Committee, second by Supervisor Ross. Motion carried.

### **Appointments**

Motion was made to reappoint John Klingbiel to Harmony Grove Lake Protection and Rehabilitation District; term to expire April 2008 by Supervisor Pufahl, second by Supervisor Wopat. Motion carried.

### **Communications**

**Lodi Tax Issue** – Accounting Department is working with T. of Lodi to resolve the issue

**TABER** – did not pass

**River Haven Homeless Shelter** – was removed from Executive Agenda. More information will be available at June meetings of the Property and Insurance, Executive and Finance Committees

**Committee Chair/Department Head Meeting** – scheduled for June 28<sup>th</sup> at 9:00 a.m., Annex Building. Budget materials and other items will be on the agenda. Corporation Counsel will give a presentation on results of Safety interviews. EAP (Aspen) will also have staff promoting their programs.

**NACO** – communication requesting people to serve on their organization’s committees at the county’s expense

**Sales Tax** – April amount was within \$300 of what was received last year, an improvement over the \$17,000 gap a month ago.

**Resolutions:**

Langlade County – Opposed to Senate Bill 1 – financial disclosure, statement of economic interest – failed to pass by Legislature

Juneau County – for the next biennium budget, gas tax/fuel tax, should remain with highway funding

Other Communications:

Supervisor Ross mentioned that the county’s health insurance provider indicated “Wellness” packets would be sent to all employees. He inquired if anyone had received a copy. Chair Baumgartner indicated the packets were discussed at a district meeting, and should be mailed sometime in June or July.

Supervisor Pufahl indicated Village of Pardeeville is advertising for a Clerk/Treasurer position. Current incumbent has resigned effective July 2006.

Motion to adjourn the May Executive Committee meeting was made by Supervisor Pufahl, second by Supervisor Ross at 10:06 a.m.

Secretary of Record,

Recording Secretary,

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Barry Pufahl

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Jeanne Miller