



Columbia County Executive Committee Minutes May 11, 2009

Members Present: Harlan Baumgartner, Richard Boockmeier, Tim O'Neil, Robert Westby, Debra Wopat

Also Present: Susan Moll, Donna Chrzas, Lyn Jerde (Portage Daily Register), Amy Yamriska, Mike Babcock, Joe Ruf, Cory Wiegel

Meeting called to order by Chair Wopat at 9:00 am. The meeting was properly noticed as required by the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Boockmeier to approve the agenda as printed. Second by Westby. Motion carried.

Approval of Minutes

Motion by Baumgartner to approve the minutes of the April 13, 2009 Executive Committee regular meeting and the April 21, 2009 joint committee minutes for Executive/Finance/Human Resources; Executive/Health & Human Services/Human Resources; and Executive/Health & Human Services. Second by Westby. Motion carried.

Operational Review – Veterans Service Officer

Motion by Westby to approve payment of the April 2009 expenditures for the Veterans Service office. Second by Baumgartner. Motion carried.

Donna Chrzas reported out of county travel for the month of June. She will be at the National CVSO Training Conference in San Diego on June 6-13th; Wisconsin Dept. of Veterans Affairs Board meetings in Madison on June 18-19th (paid by the WDVA); CVSO Assoc. of WI Executive Committee meeting in Wisconsin Dells on June 23rd; and a Southwest Regional CVSO Assoc. meeting on June 26th in Darlington.

Supervisor O'Neil arrived at 9:07 am.

Donna will not be available for the May county board meeting. She will present her annual report to the county board at the June meeting. Preparations for her annual report presentation will be discussed at the June committee meeting.

Operational Review – County Clerk

Motion by Boockmeier to approve payment of the April 2009 expenditures for the County Clerk's office. Second by Baumgartner. Motion carried.

Sue Moll reported no out of county travel in May.

In preparation for the annual report presentation, Moll reported that state budget cuts will not directly impact revenue for the County Clerk's budget; however, there may be an opportunity to increase revenue. The Governor's proposed budget will close all DNR service centers. With the possible closure of the MacKenzie Center in Poynette, potential customers may begin doing business in the County Clerk's office which could increase DNR hunting and fishing license sales by \$1,000. There may be an opportunity to also offer registration/renewal licenses for recreational vehicles. This could bring in additional revenue for the county. Based on sales at the MacKenzie Center, revenue could be as much as \$5,000. Concerns were addressed with offering this additional service. If the Clerk's office offers the service, it would be monitored and could be cancelled if the revenue doesn't offset the increased workload. Also, could the county add additional fees? The Governor's budget has also proposed a Domestic Partnership registration. This would be processed in the Clerk's office similar to a marriage application, with a potential in increased fees from the application process. Proposed legislation on changes to the election process continues to be monitored for potential impact to the Election budget.

Columbia Health Care Center Salary Study

Amy Yamriska, Columbia Health Care Center Administrator, requested a pay rate wage increase for the HR Analyst position due to wage compression with the Administrative Secretary position. There are funds in the current budget to cover the proposed increase. Motion by Westby to approve the step increase for the HR Analyst from step 3 to step 5 in Grade 7. Second by O'Neil. Motion carried.

Review/Approve Hiring a Consultant for the Radio Project

Mike Babcock from the Sheriff's Department explained that the county is faced with a requirement to upgrade all public safety radio systems to a new federal mandate of narrowband compliance by January of 2013. This would require a countywide upgrade of all radios and equipment for the Sheriff's Department as well as Building & Grounds, Solid Waste and Highway departments in addition to upgrades to all radio towers in the county. The total estimated cost for this project is \$2,794,000 (which includes \$625,850 for a new proposed tower site in the Town of West Point area). Babcock is asking for support from this committee to go forward with the radio project because it involves multiple county departments. Approval is requested to begin the process of soliciting bids to hire a consultant. The consultant scope of work would include evaluating the current radio system to develop an upgrade plan and creating an RFP to issue to potential system suppliers. The consultant will also review submitted RFPs and make a recommendation to the county.

Motion by Baumgartner to direct the Sheriff's Department to proceed with the process of securing bids from consultants to continue with the radio project, with the Executive and Finance Committees giving final approval for the consultant selection. Second by Boockmeier. Motion carried.

Appointments

Motion by O'Neil to appoint Sara Shaver to the Aging Disability Resource Center Governing Board for a 3 year term to January 2012. Second by Westby. Motion carried.

Motion by Baumgartner to appoint Carol Genrich Dugan, Roger Wetzel and Helen McDonald Rawson (Alternate) to the Zoning Board of Adjustments for a 3 year term to June 2012. Second by O'Neil. Motion carried.

Motion by Boockmeier to approve the following county appointments to the Local Library Boards: Eleanor McLeish (Portage), Sharon Boehler and Lonna Brooks (Rio) for a 3 year term to May 2012. Second by O'Neil. Motion carried.

Review/Approve a Resolution on Proposed Prevailing Wage Provisions

A letter from WCA regarding proposed prevailing wage resolution was distributed to committee members. Joe Ruf and Cory Wiegel explained the impact of a prevailing wage to the county. Motion by Boockmeier to approve the resolution opposing proposed changes to Wisconsin's prevailing wage law as presented, with the exclusion of the third paragraph from the bottom referring to cost estimates to the county. Second by Westby. Motion carried.

Review/Approve Resolutions to Submit to the WCA Conference

There were no resolutions recommended for submission to the WCA Conference.

Chair's Comments

Chair Wopat shared the winning design for the 2009-2010 county directory cover. The winner will be presented with a certificate at the county board meeting in June. The County Clerk gave a brief explanation of the design contest and future plans to extend the contest to all 4th grade students in Columbia County.

Chair Wopat shared correspondence received from the State Historical Society and several resolutions received from other counties were forwarded to appropriate committees for consideration.

Set Next Meeting Date

The next regular meeting of the Executive Committee has been set for Monday, June 8, 2009 at 9 am.

Motion by Boockmeier to adjourn at 10:43 am. Second by Baumgartner. Motion carried.

Respectfully Submitted,

Richard Boockmeier
Executive Committee Secretary

These minutes were recorded by Susan M. Moll, Columbia County Clerk.