

Columbia County Executive Committee Minutes

June 11, 2007

Members Present: Harlan Baumgartner, Debra Wopat, Barry Pufahl, Susan Martin

Absent: Andy Ross

Also Present: Tom Jenkins, Ken Hutler, Bob Hamele, Donna Chrzas, Joseph Ruf, Dennis Richards, Mike Babcock, Kurt Calkins, Deb Raimer, Erik Pritzl, Sue Moll

Meeting called to order by Chair Baumgartner at 9:00 am.

Approval of Agenda

Motion by Pufahl to approve the agenda as printed. Second by Martin. Motion carried.

Approval of Minutes

Motion by Pufahl to approve the minutes of the May 7, 2007 Executive Committee regular meeting, and May 16, 2007 Executive/Judiciary Committee and Executive/Human Resource joint meetings prior to County Board. Second by Wopat. Motion carried.

Operational Review – Veterans Service Officer

Motion by Wopat to approve payment of the May 2007 vouchers for the Veterans Service office. Second by Martin. Motion carried.

No July travel is scheduled at this time for the Veterans Service Officer.

Veteran Service Position Request for 2008

Motion by Martin to approve the 2008 new hire request for a full-time Assistant County Veteran Service Officer (CVSO) for consideration at the July 9th joint Executive and Human Resource meeting. Second by Pufahl. Motion carried. Wopat advised Donna to provide additional options to meet the staffing needs.

Operational Review – County Clerk

Motion by Pufahl to approve the payment of the May 2007 vouchers for the County Clerk's office. Second by Wopat. Motion carried.

Motion by Wopat to approve the July travel request for the County Clerk. Second by Pufahl. Motion carried.

Motion by Martin to approve the 2008 new hire request for a part-time clerk typist position for consideration at the July 9th joint Executive and Human Resource meeting. Second by Pufahl. Motion carried.

Hugo J. Traub Memorial Resolution

Motion by Martin to approve the Hugo J. Traub Memorial Resolution. Second by Wopat. Motion carried.

Fitness for Duty Standards Update

The committee reviewed a draft of the Light Duty Assignments update in the COSO Policy & Procedures Manual. The revision will be reviewed by the Judiciary Committee for approval.

Replacement Position Request

Motion by Pufahl to approve Deb Raimer's request to replace the Accounting Assistant position in the Treasurer's office, pending approval from the Treasurer's governing committee. Second by Wopat. Motion carried.

Motion by Pufahl to approve Erik Pritzl's request to increase Barb Salna's hours for the limited agent program. Second by Martin. Motion carried.

Motion by Pufahl to approve the WIC Nutritionist replacement request for the Health and Human Services Department. Second by Wopat. Motion carried.

Motion by Martin to approve the Clerk/Typist replacement request for the Health and Human Services Department. Second by Wopat. Motion carried.

The replacement/new Deputy Sheriff position has been tabled until the July 9th joint Executive/Human Resource committee meeting. The request will need to be approved by the Judiciary Committee for further review.

Land & Water Conservation (LWCD) Proposal

Kurt Calkins brought forward a proposal to share building space with the Farm Service Agency (FSA) and Natural Resource Conservation Service (NRCS). Bob Hamele, Chair of the Agriculture and Extension Education Committee, stated that the UW-Extension Office is not opposed to relocating with the LWCD.

Chair Baumgartner would like to form a Building Space Needs Ad Hoc Committee to identify the options available for sharing building space. The committee should also provide options for vacated space, if applicable, and review the future needs of the Health and Human Services Department. The committee will consist of the post Chairperson, current Chairperson, Vice Chairperson, 2 representatives from the Property & Insurance Committee, Agriculture and Land and Water Conservation Committee Chairperson, Cory Wiegel, Kurt Calkins, and Erik Pritzl.

Motion by Martin to approve the Building Space Needs Ad Hoc Committee to identify the options available to meet the needs of the County. Second by Pufahl. Motion carried.

Upon County Board approval of the Ad Hoc Committee, an organizational meeting of the Ad Hoc Committee will be held on June 28, 2007 at 10:30 am, in the Law Enforcement Center meeting room, following the Department Head meeting.

Sale of Delinquent Property

Deb Raimer gave an update on the sale of the Town of Wyocena property. The property will be sold by sealed bid, with a minimum amount set at \$225,000. Two open house times have been scheduled for interested bidders to view the property.

WCA

Eight board members have been approved to attend the WCA Conference in Wisconsin Dells. The Chair will cover the full cost of registration and up to \$80 for mileage and per diem for each board member approved to attend the conference. A notice will be sent to those who were approved, informing them of the costs and confirming if it is still their intent to attend the conference.

Motion by Martin to submit the most recent Resolution In Support of the Enactment of Fair Utility Tax-Sharing Laws (32-06) and the Veterans Support Resolution (5-07) to the WCA for consideration at the annual conference. Second by Pufahl. Motion carried.

Chair's Comments

Correspondence was received asking for nominations for the position of Second Vice President of the WCA. A report from the Southern Oaks Girls School was shared. A Department Head meeting has been scheduled for Thursday, June 28th, 9 am at the Law Enforcement Center meeting room.

Motion by Martin to adjourn at 11:13 am. Second by Wopat. Motion carried.

Respectfully Submitted,

Susan M. Moll
Columbia County Clerk

Barry Pufahl
Secretary