



## **Columbia County Executive Committee Minutes August 3, 2009**

Members Present: Harlan Baumgartner, Richard Boockmeier, Robert Westby, Debra Wopat

Absent: Tim O'Neil, unduly noticed.

Also Present: Susan Moll, Donna Chrzas, Joe Ruf, Selina Hooker, John Bluemke, John Hartman, Lyn Jerde (Portage Daily Register), Andrew Voigt, Earl Gall, Kathleen Haas, Karen Nelson

Meeting called to order by Chair Wopat at 9:00 am. The meeting was properly noticed as required by the Wisconsin Open Meetings Law.

### **Approval of Agenda**

Motion by Boockmeier to approve the agenda as printed. Second by Baumgartner. Motion carried.

### **Approval of Minutes**

Motion by Boockmeier to approve the minutes of the July 6, 2009 Executive Committee regular meeting and the July 15, 2009 committee meeting and joint committee meeting with the Human Resources Committee prior to County Board. Second by Westby. Motion carried.

### **Operational Review – Veterans Service Officer**

Motion by Baumgartner to approve payment of the July 2009 expenditures for the Veterans Service office. Second by Boockmeier. Motion carried.

Compensatory time in line and out of county travel was reported.

### **Veteran's Service 2010 Budget Request**

2009 and 2010 goals were reviewed.

Motion by Boockmeier to approve the 2010 Veteran Service budget request for Department #4710 in the amount of \$157,154 and the 2011 proposed budget request. Second by Baumgartner. Motion carried.

Motion by Westby to approve the 2010 Veteran Relief budget request for Department #4720 in the amount of \$19,420 and the 2011 proposed budget request. Second by Baumgartner. Motion carried.

Motion by Boockmeier to approve the zero amount requested in the 2010 Capital Outlay for the Veteran Service office. Second by Baumgartner. Motion carried.

### **Position Replacement Request**

Due to a staff retirement in the Planning and Zoning office, John Bluemke is requesting to replace the Zoning and Sanitary Specialist vacancy. He also stated that an additional person is considering retirement at the end of 2009, and there is a possibility of another retirement in 2010. Changes to the Zoning and Sanitary Specialist job description will be considered at the Planning and Zoning and Human Resources committee meetings.

Motion by Baumgartner to approve John Bluemke's request to replace the Zoning and Sanitary Specialist in the Planning and Zoning office to take advantage of training before possible retirement of another staff person at the end of the year, additional position requests will be reviewed more closely in the future. Second by Boockmeier. Motion carried.

### **Request to Purchase Parcel 1219 in the Town of Dekorra**

Columbia County currently owns a small parcel (.113 acres) of residential property in the Town of Dekorra. A request to purchase the property has been made by the adjoining property owners. Joe Ruf explained that the property is currently tax exempt and to sell the property would put it back on the tax roll. The Gorman's have offered \$250 for the property. There is no tax assessment or property value available for this parcel.

Motion by Westby to sell parcel 1219 in the Town of Dekorra to Cory and Tammy Gorman in the amount of \$250. Second by Boockmeier. Motion carried.

### **Request to Transfer Parcel 2039.01 in the City of Portage**

Columbia County currently owns a small parcel (size is 55'x30', under 1,700 sq. feet) of property in the City of Portage. A view of the parcel map shows that Mr. Gall owns property on 2 sides of the parcel located on the corner of his property. Andrew Voigt, attorney representing Mr. Gall, stated that Mr. Gall assumed his property was rectangle and that he owned the entire parcel. Joe Ruf explained that it could be possible there was an error in recording survey numbers to cause this discrepancy.

Motion by Boockmeier to transfer parcel 2039.01 in the City of Portage to Earl Gall. Second by Baumgartner. Motion carried.

### **Rural High Speed Internet**

John Hartman shared a working proposal from Hilbert Communications regarding broadband service in the county. The MIS Committee is in support of providing broadband for county residents.

Motion by Westby to endorse a private vendor enterprise to provide rural high speed internet service for county residents. Second by Baumgartner. Motion carried.

### **Law Enforcement Center Phone System**

John Hartman provided an update on the Law Enforcement Center phone system. Request for Proposals were received from 11 vendors. Enterprise Systems was selected as the vendor for the phone system. A resolution authorizing purchase of the phone system will be on the August county board agenda for consideration.

### **Future Leaders Active in Government (F.L.A.G.)**

Kathleen Haas and Karen Nelson from UW-Extension presented some proposed changes to the F.L.A.G. program. Principals from participating schools have reviewed and support the proposed revisions. UW-Extension staff would like input from county board members on the proposed changes. This item will be included on the October Executive Committee agenda for further discussion.

Motion by Westby to endorse the F.L.A.G. program and continue for a second year. Second by Boockmeier. Motion carried.

### **Resolution to Purchase Property**

Action needs to be taken at the August county board meeting regarding the Pick N Save property. Joe Ruf clarified that 75% of the entire body or 24 votes are needed to pass the resolution to purchase property. If the resolution passes, a separate bonding resolution will need to be passed in the future. Passage of the first resolution is a commitment to bond the money. If the resolution fails, the property will not be purchased. The Building Space Needs Ad Hoc Committee has given their final report to the Board so their duties are completed.

Motion by Westby to approve the resolution authorizing purchase of 1450 E. Wisconsin Street, Portage, Wisconsin ("Former Pick N Save South"). Second by Baumgartner. Motion carried, not unanimous.

### **Operational Review – County Clerk**

Motion by Boockmeier to approve payment of the July 2009 expenditures for the County Clerk's office. Second by Baumgartner. Motion carried.

### **County Clerk 2010 Budget Request**

Motion by Boockmeier to approve the 2010 County Clerk budget request for Department #1410 in the amount of \$276,436 and the proposed 2011 budget request. Second by Westby. Motion carried.

Motion by Baumgartner to approve the 2010 Elections budget request for Department #1420 in the amount of \$78,224 and the proposed 2011 budget request. Second by Westby. Motion carried.

Motion by Baumgartner to approve the zero amount requested in the 2010 Capital Outlay for the County Clerk office. Second by Westby. Motion carried.

### **County Board 2010 Budget Request**

Motion by Westby to transfer \$250 from the Training/Conventions account and \$750 from the Per Diem account to a new account for the F.L.A.G. program. Second by Boockmeier. Motion carried.

Motion by Boockmeier to approve the 2010 County Board Administration budget request for Department #1190 in the amount of \$58,348 and the proposed 2011 budget request. Second by Baumgartner. Motion carried.

Motion by Westby to approve the 2010 County Board Commissions and Committees budget request for Department #1191 in the amount of \$58,480 and the proposed 2011 budget request. Second by Boockmeier. Motion carried.

### **Chair's Comments**

Following the August county board meeting, the Chair will meet with members attending the WCA conference to determine sessions that each plans to attend. The chair received an announcement regarding a presentation at a local cemetery. A copy of the announcement will be distributed to board members at the August meeting. Resolutions from other counties were announced. The Chair clarified that anyone wishing to speak about the purchase of property at the board meeting will need to request permission through a county board member.

**Set Next Meeting Date**

The next regular meeting of the Executive Committee has been set for Monday, October 12, 2009 at 9 am.

Motion by Boockmeier to adjourn at 12:23 pm. Second by Westby. Motion carried.

Respectfully Submitted,

Richard C. Boockmeier  
Executive Committee Secretary

*These minutes were recorded by Susan M. Moll, Columbia County Clerk.*