

# **Columbia County Executive Committee Minutes**

## **August 13, 2007**

Members Present: Harlan Baumgartner, Debra Wopat, Barry Pufahl, Susan Martin, Andy Ross

Also Present: Donna Chrzas, Erik Pritzl, Dennis Richards, John Hartman, Joe Ruf, Robert Sweet, Sue Moll

Meeting called to order by Chair Baumgartner at 9:00 am.

### **Approval of Agenda**

Motion by Martin to approve the agenda as printed. Second by Ross. Motion carried.

### **Approval of Minutes**

Motion by Pufahl to approve the minutes of the July 9, 2007 Executive Committee regular meeting and Joint Executive/Human Resource committee meeting. Second by Wopat. Motion carried.

Motion by Wopat to approve the minutes of the July 18, 2007 Executive Committee meeting and joint Executive/Human Resource/Health & Human Services committee meeting prior to County Board. Second by Martin. Motion carried. Pufahl abstained.

### **Replacement Position Requests**

Motion by Martin to approve Erik Pritzl's request to replace three Social Worker positions in the Health and Human Services Department and subsequent positions until a new hire is requested. Second by Ross. Motion carried.

Motion by Martin to approve Erik Pritzl's request to replace the Human Services Aide position in the Department and subsequent positions until a new hire is requested. Second by Wopat. Motion carried.

Motion by Wopat to approve Sheriff Richard's request to replace the jailor position in the Sheriff's Department. Second by Ross. Motion carried.

### **Operational Review – Veterans Service Officer**

Motion by Martin to approve payment of the July, 2007 vouchers for the Veterans Service office. Second by Ross. Motion carried.

Motion by Martin to approve Donna Chrzas travel request to the Fall Conference in Madison on September 24-28, 2007. Second by Ross. Motion carried.

### **Veteran's Service 2008 Budget Request**

Motion by Wopat to approve the 2008 Veteran Service budget request for Department 4710 in the amount of \$136,590. Second by Pufahl. Motion carried.

Motion by Pufahl to approve the 2008 Veteran Relief budget request for Department 4720 in the amount of \$21,000. Second by Ross. Motion carried.

Committee members would like to see measurable objectives and offered examples of possible objectives and how they could be measured.

### **Operational Review – County Clerk**

Motion by Martin to approve the payment of the July 2007 vouchers for the County Clerk's office. Second by Wopat. Motion carried.

### **County Clerk 2008 Budget Request**

Motion by Pufahl to approve the 2008 County Clerk budget request for Department 1410 in the amount of \$234,978. Second by Ross. Motion carried.

Motion by Martin to approve the 2008 Copy Machine budget request for department 1412 in the amount of \$-1,900. Second by Ross. Motion carried.

Motion by Martin to approve the 2008 Postage Machine budget request for department 1413 in the amount of \$2,440. Second by Wopat. Motion carried.

Motion by Wopat to approve the 2008 Special Charges budget request for department 1425 in the amount of \$3,492. Second by Martin. Motion carried.

Motion by Wopat to approve the 2008 Elections budget request for department 1420, with the removal of wages and the addition of computer programming support, in the revised amount of \$86,164. Second by Pufahl. Motion carried.

### **Purchase of Election Software and Training**

Motion by Martin to approve the election software and training request in the amount of \$20,000, pending approval from the Finance Committee. Second by Pufahl. Motion carried.

### **Election Support Resolution**

The Election Support Resolution was reviewed. The resolution should include the cost of maintenance fees for election equipment. It was also recommended that the election fees be added as an ordinance.

### **Proposed Email Changes**

John Hartman explained the proposed technical and procedural changes to the Email system. Motion by Pufahl to approve the proposed email system changes. Second by Wopat. Motion carried.

### **Comprehensive Plan Ordinance**

Joe Ruf, representing John Bluemke who was ill, explained the upcoming comprehensive plan ordinance. Two ordinances will be brought forward, one changing the current Title 17 entitled "Cut-off Reception Time for Register of Deeds" to Title 18; the other ordinance will be to adopt the "Columbia County Comprehensive Plan 2030" as Title 17 (which follows all Zoning Ordinances in Title 16).

### **Review Bids- Tax Delinquent Property**

Sealed bids for tax parcel #658 are being received following the initial deadline for the sale. This is a unique situation and Corp. Council is asking for direction on establishing a deadline for receiving such bids.

Motion by Martin that all sealed bids for tax parcel #658 must be received in the office of the Corp. Council by 8 am on Friday, August 17, 2007 and that the deadline be publicly noticed in the paper. Second by Pufahl. Motion carried.

### **County Board 2008 Budget Request**

Motion by Pufahl to approve the 2008 County Board budget request for department 1190 in the amount of \$57,000. Second by Wopat. Motion carried.

Motion by Pufahl to approve the 2008 County Board budget request for department 1191 in the amount of \$58,230. Second by Ross. Motion carried.

### **Building Space Needs**

Martin gave a report on the Building Space Needs Ad Hoc Committee.

### **Set Guidelines for Future Direction of the Building Space Needs Ad Hoc Committee**

A special planning session, for County Board supervisors who are members of the Ad Hoc Committee, will be held on Thursday, August 23, 2007 at 8 am to review prior space needs studies and develop goals and objectives for the Building Space Needs Ad Hoc Committee.

### **Chair's Comments**

The insurance company has confirmed that it has always been their intent to insure the ferry. Therefore, insurance on the ferry will be retroactive as of January 1, 2006.

Motion by Wopat to adjourn at 11:20 am. Second by Ross. Motion carried.

Respectfully Submitted,

Susan M. Moll  
Columbia County Clerk

Barry Pufahl  
Secretary