

## **Executive Committee Minutes**

August 14, 2006

9:00 a.m.

**Present:** Chair Baumgartner, Supervisors Wopat, Pufahl, Wopat and Ross

**Also Present:** Health and Human Services Director Roberts, Chief Deputy Babcock, Deputy Emergency Management Director Johnson, Corporation Counsel Ruf and County Clerk Miller

The Executive Agenda was approved on motion by Supervisor Pufahl, second by Supervisor Martin. Motion carried.

### **Minutes**

Minutes were approved as amended by Supervisor Martin, second by Supervisor Pufahl. Motion carried.

### **Replacement Position Requests**

Director Roberts requested approval for the replacement of a Social Worker position. Motion was made by Supervisor Martin, second by Supervisor Wopat to approve of Social Worker replacement request. Motion carried.

Director Roberts requested approval for additional hours for WIC. Additional funds have been received from the federal government, and they must be spent in 2006. Portions of the funds were previously earmarked to provide cash voucehrs for the farm market. Motion was made by Supervisor Pufahl, second by Supervisor Wopat to approve of increased hours (85 for the rest of 2006)) for Linda Cromheecke. Motion carried.

Chief Deputy Babcock met with the committee to request approval for replacement of a Deputy who resigned to start his own business. It is a budgeted position. Motion was made by Supervisor Martin, second by Supervisor Pufahl to approve the replacement as requested. Motion carried.

### **Emergency Management Block Grant**

Chair Baumgartner explained that one of the houses damaged by the tornados in June was beyond repair and has to be replaced. This grant will pay 100% percent for repairs, and 50 % of replacement costs. The Community Action Council is working with the family to the necessary funds. Renewal Unlimited will provide \$18,000 towards the replacement. There are other agencies that may come into play since the individual is disabled. At that point an application would be made to the Counties Revolving Loan Fund for approximately \$8250.

A public hearing was held in compliance with the requirements of the grant. Motion was made by Supervisor Martin, second by Supervisor Wopat to authorize the application for the block grant by Emergency Management. Motion carried.

On another note, Chair Baumgartner reported that the County had received a signed copy of the HazMat Agreement from the City of Portage. It did not require Executive approval.

### Veterans Service Office

**Vouchers:** Motion to approve of vouchers as submitted was made by Supervisor Pufahl, second by Supervisor Ross. Motion carried.

**Out-of-County Travel:** Sept. 25-29 Fall CVSO Conference – Hayward was requested on behalf of Donna Chrzas. Motion was made by Supervisor Martin, second by Supervisor Pufahl to approve of this out-of-county travel.

**2007 Budget:** Supervisor Martin moved that the Veterans Service Department's 2007 budget be forwarded to the Finance Committee and was seconded by Supervisor Ross. Motion carried.

### County Clerk

**Vouchers:** Motion to approve of vouchers as submitted was made by Supervisor Wopat, second by Supervisor Martin. Motion carried.

**Out-of-County Travel:** September 19 – LaCrosse – Wisconsin County Clerks Association. Motion to approve of out-of-county travel was made by Supervisor Martin, second by Supervisor Ross. Motion carried.

**2007 Budget:** Supervisor Martin moved that the County Clerk's 2006 budget be forwarded to the Finance Committee for consideration; Supervisor Pufahl seconded the motion, but suggested that the dollars allocated for postage be reviewed based on the three cent increase effective January 1, 2007. Motion carried.

**Status Report:** The County Clerk discussed anticipated election day issues and how they will be handled. Because of the potential for mass confusion and a plethora of questions on the part of the village clerks and poll workers, she requested funding for election support. Clerk Miller explained that a commitment for a minimum of three days was required for a total cost of \$3,900. Money is available in the Clerk's outlay budget. Motion was made to support the request for election support by Supervisor Wopat, second by Supervisor Martin. Motion carried. The request will be taken to the Finance Committee for its approval.

Currently, the election equipment is being delivered, with installation and acceptance being done in each municipality. The county has also received its equipment. Software delivery and training have not been scheduled for the Clerk's Office even though the primary election is only three weeks away.

### Health and Human Services Director Replacement

Human Resource Director Joseph Ruf informed the committee that he had received a written request from H&HS Chair Curtis requesting that a review and approval for replacement of the current H&HS Director be conducted. Scheduling of the necessary advertising, interviewing and decision making was discussed. It was suggested that interviews be scheduled for early October to allow enough time for the entire selection process. A motion was made by Supervisor Martin to approve the request to move forward with the replacement of the Health and Human Services Director. Motion carried.

Supervisor Martin suggested that the interview dates be established to accommodate Dr. O'Neil's schedule.

### **Power Line Easement**

The future utility easement for the ATC transmission lines was discussed. Corporation Counsel Ruf will review documents regarding the easement to ensure that only an easement is granted over the county's several impacted properties.

### **Waiver for Copy Costs**

Corporation Counsel Ruf reported that an open records request has been received from Attorney Sarbacker, on behalf of the Dennis Richards campaign for county sheriff. Ruf indicated the waiver of fee in the public interest is provided for under the Open Records Law. Total cost for copies was estimated at \$70.00. After considering the impact that granting this waiver request could have on the number of future requests and the amount of staff time involved in gathering the information and making the requested copies, the request was denied on a motion by Supervisor Martin, and a second by Supervisor Ross. Motion carried unanimously.

### **Space Needs Committee**

Chair Baumgartner discussed the development of a space needs committee. Members of the Executive and Property and Insurance Committees along with representatives from the department would oversee space requests, developing standards. It was suggested that departments contemplating space needs request, be required to take the project management course offered through MIS. Chair Martin indicated that the Standing Rules already provided for the Property Committee, working with the Executive Committee, already provided for this type of oversight. Chair Baumgartner said he would discuss this topic with the Property and Insurance Committee.

### **County Board Budget**

County Board and Commission and Committees budget were reviewed and forwarded to the Finance Committee for consideration on a motion made by Supervisor Martin, second by Supervisor Pufahl. Motion carried.

### **Communications**

Chair Baumgartner mentioned the following:

- Alan White, Investiture is scheduled for Sept. 13, 10:30 a.m.
- After an appeal, the 9-1-1 Wireless project was awarded \$386,110.30, less than requested
- Sales Tax: remains constant as far as amount received, although the county is still behind last year's results.
- Aug. 28: Next collective bargaining date

**Resolutions**

Allocation of fuel tax (Dunn County);

Removal of UW Funding/educator (OzaukeeCounty);

Legislation on Health Care costs (Eau Claire County).

The meeting adjourned at 11:13 a.m. on motion by Supervisor Martin, second by Supervisor Ross. Motion carried.

Secretary of Record,

Recording Secretary,

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Barry Pufahl

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Jeanne Miller