



Columbia County Executive Committee Minutes November 2, 2009

Members Present: Harlan Baumgartner, Richard Boockmeier, Tim O'Neil, Robert Westby, Debra Wopat

Also Present: Susan Moll, Sheriff Richards, Mike Babcock, Lyn Jerde (Portage Daily Register), Donna Chrzas, Erik Pritzl

Meeting called to order by Chair Wopat at 8:00 am. The meeting was properly noticed as required by the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by O'Neil to approve the agenda as printed. Second by Baumgartner. Motion carried.

Approval of Minutes

Motion by Boockmeier to approve the minutes of the October 12, 2009 Executive Committee regular meeting. Second by O'Neil. Motion carried.

Operational Review – County Clerk

Motion by Boockmeier to approve payment of the October 2009 expenditures for the County Clerk's office. Second by Baumgartner. Motion carried.

Position Replacement Request

Sheriff Richards is requesting to replace the detective sergeant position which is vacant due to a staff transfer to another department. Motion by Boockmeier to approve Sheriff Richard's request to replace the detective sergeant position with a start date after January 1, 2010. Second by Baumgartner. Motion carried.

Postage Options

Clerk Moll gave an overview of the county's outgoing mail currently processed by the Clerk's office and options to consider for 2010. Motion by Boockmeier to proceed with a mailing service in 2010 to handle outgoing mail for a period of one year. Second by O'Neil. Motion carried.

Resolution Regarding Oversight of Economic Development

Motion by Boockmeier to approve the resolution designating oversight of the Columbia County Economic Development Corporation to the Finance Committee. Second by Baumgartner. Motion carried.

Chair's Comments

Information from the Ad Hoc Building Space Needs Committee will be compiled in report form and distributed. Wopat and Boockmeier reported on a meeting they attended on community corrections support. The January county board meeting may be held at the Columbia Health Care Center if arrangements can be made. Boockmeier asked for clarification on procedures if a supervisor may be absent during a county board meeting. Chair Wopat stated that supervisors should inform her of their absence.

Set Next Meeting Date

The next regular meeting of the Executive Committee has been set for Monday, December 7, 2009 at 8:30 am. The location of the meeting may be changed to accommodate the students involved with F.L.A.G. (Future Leaders Active in Government).

Operational Review – Veterans Service Officer

Motion by Baumgartner to approve payment of the October 2009 expenditures for the Veterans Service office. Second by Westby. Motion carried.

Committee Appointment

Motion by O'Neil to appoint John C. Van Wie to the Veterans Service Commission for a three year term to expire in November 2012. Second by Westby. Motion carried.

Update on H1N1 Mass Clinic Plan

Erik Pritzl gave an update on the plans for a H1N1 mass clinic scheduled for Friday, November 6, 2009 for high risk residents. The school clinics are on hold until more vaccine is available.

Department Head Evaluation

Motion by Westby to go into closed session pursuant to Wisconsin State Statutes 19.85 (1) (c) department head evaluation for Donna Chrzas, Veterans Service Officer. Second by O'Neil. Motion carried by unanimous roll call vote. The committee went into closed session at 9:30 am. Motion by Westby to reconvene in open session. Second by Baumgartner. Motion carried by unanimous roll call vote. The committee reconvened in open session at 9:45 am.

Motion by Westby to adjourn at 10:00 am. Second by Baumgartner. Motion carried.

Respectfully Submitted,

Richard C. Boockmeier
Executive Committee Secretary

These minutes were recorded by Susan M. Moll, Columbia County Clerk.