



**COLUMBIA COUNTY
FINANCE COMMITTEE MINUTES
JANUARY 9, 2020**

MEMBERS PRESENT: Chairman Dan F. Drew, Supervisors James E. Foley, Barry Pufahl, and JoAnn Wingers

ABSENT WITH NOTICE: Matthew L. Rohrbeck

ALSO PRESENT: County Board Chair Vern E. Gove, Lois Schepp, Robyn Preston, Chris Hardy, Katie Day, Becky Mulhern, Susan Lorenz, Cathy Karls, Deborah Raimer, Supervisor Tom Borgkvist

The meeting was called to order at 8:03 a.m. and was properly noticed and published.

MOTION: On motion by Pufahl, second by Foley, the revised agenda was approved.

MINUTES

MOTION: On motion by Foley, second by Wingers, the following Finance Committee meeting minutes were approved:

- December 12, 2019
- December 18, 2019

VOUCHERS

MOTION: On motion by Wingers, second by Pufahl, monthly expenditures for the Treasurer's Office from December 10, 2019 through January 7, 2020 were approved for a total of \$7,346.63.

MOTION: On motion by Foley, second by Wingers, monthly expenditures for the Accounting Department from December 10, 2019 through January 7, 2020 were approved for a total of \$2,036.14.

Total Treasurer/Accounting: \$9,382.77

MOTION: On motion by Foley, second by Wingers, the monthly disbursement journal (all departments) from December 10, 2019 through January 7, 2020 was approved for a total of \$4,409,216.53.

MOTION: On motion by Wingers, second by Foley, County Board Payroll for December meetings paid in January was approved for a total of \$7,615.42.

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HWY-APPROVE OUT OF STATE TRAINING-MN

Highway Commissioner, Chris Hardy, explained the out of state training request to attend the Softree Support-RoadEng Civil Engineer Training in Eagan, MN, February 18-21, 2020.

MOTION: On motion by Wingers, second by Pufahl, the Committee approved the out of state training request.

HHS-INCREASING HOURS FOR BREASTFEEDING PEER COUNSELOR

Public Health Officer, Susan Lorenz, presented to the Committee the need for an increase in hours for the Breastfeeding Peer Counselor. This is an LTE position with the WIC Program, currently working 300 hours per year. She is requesting to increase the hours to 520 per year to meet USDA guidelines of minimum 10 hours per week to serve 40-60 participants. The cost would be approximately an additional \$3,315.62 per year. The increase will be covered by the five-year state funding allocation of \$8,000 per year.

MOTION: On motion by Pufahl, second by Wingers, the Committee approved increasing the Breastfeeding Peer Counselor's hours from 300 to 520, contingent on funding.

HHS-OUT OF STATE TRAINING REQUEST

Lorenz explained the out of state training request for Ellen Ellingsworth to attend the NWA Leadership Conference in Washington, D.C., March 15-17, 2020. Cost for attending the conference will be fully reimbursed by Wisconsin WIC Association.

MOTION: On motion by Foley, second by Pufahl, the Committee approved the NWA Leadership Conference out of state training request, contingent on funding.

HHS-INCREASING HOURS FOR PART-TIME INFORMATION AND ASSISTANCE SPECIALIST

ADRC Director, Becky Mulhern, presented to the Committee the need to increase the Information and Assistance Specialist from 50% to 75%. The cost would be approximately an additional \$33,059.58 per year. With the increase in hours, the additional cost also includes benefits. The cost if funded by an ADRC grant.

MOTION: On motion by Wingers, second by Pufahl, the Committee approved increasing the Information and Assistance Specialist from 50% to 75%, contingent on funding.

REQUEST BY FORMER OWNER TO REPURCHASE PARCEL #1429 IN THE TOWN OF CALEDONIA

The Information Services & Property Committee reviewed and approved the repurchase.

MOTION: On motion by Foley, second by Wingers, the Committee approved the repurchase of Parcel #1429 in the Town of Caledonia in the amount of \$6,858.22.

LINE ITEM TRANSFERS/CHANGE IN OUTLAY

None

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POSITION REPLACEMENT REQUEST-HIGHWAY ACCOUNTING ASSISTANT

MOTION: On motion by Pufahl, second by Wingers, the Committee approved the replacement of an Accounting Assistant position request due to a transfer.

APPROVE 2020 MEETING DATES

The Committee reviewed upcoming meeting dates for 2020 as follows:

- March 12, 2020
- April 9, 2020

Further dates were not set, due to a new Committee possibly after the April meeting.

MOTION: On motion by Foley, second by Wingers, the Committee approved the Finance meeting dates as presented.

DETERMINE FINAL MILEAGE RATE FOR 2020

MOTION: On motion by Foley, second by Wingers, the Committee approved to keep the mileage rate at the current rate of \$0.58.

ADJOURNMENT


MOTION: On motion by Wingers, second by Foley, the meeting was adjourned at 8:23 a.m.

Next Meeting: March 12, 2020

Respectfully Submitted:



Matthew L. Rohrbeck, Finance Committee Secretary



Cortney McRea, Recording Secretary

CC: Finance Committee
County Board Chair
Lois Schepp

Joseph Ruf III
Susan M. Moll
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