



# COLUMBIA COUNTY

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## COLUMBIA COUNTY FINANCE COMMITTEE MINUTES JANUARY 10, 2019

**MEMBERS PRESENT:** Chairman Dan F. Drew, Supervisors James E. Foley, Matthew L. Rohrbeck, Barry Pufahl, and JoAnn Wingers

**ALSO PRESENT:** County Board Chair Vern E. Gove, Lois Schepp, Shonna Neary, Sheriff Roger Brandner, Greg Bisch, DA Tristan Eagon, Amy Yamriska, Dave Drews, Joseph Ruf III, Kurt Calkins, and Chris Hardy

The meeting was called to order at 8:00 a.m. and was properly noticed and published.

**MOTION:** On motion by Pufahl, second by Wingers, the agenda was approved.

### MINUTES

**MOTION:** On motion by Wingers, second by Pufahl, the minutes of the December 13, 2018 Finance Committee meeting were approved.

### VOUCHERS

**MOTION:** On motion by Pufahl, second by Foley, monthly expenditures for the Treasurer's Office from December 7, 2018 through January 8, 2019 were approved for a total of \$620.27.

**MOTION:** On motion by Foley, second by Wingers, monthly expenditures for the Accounting Department from December 7, 2018 through January 8, 2019 were approved for a total of \$1,668.00.

Total Treasurer/Accounting: \$2,288.27

**MOTION:** On motion by Foley, second by Wingers, the monthly disbursement journal (all departments) for December 7, 2018 through January 8, 2019 was approved for a total of \$3,994,344.39.

**MOTION:** On motion by Wingers, second by Foley, County Board Payroll for December meetings paid in January was approved for a total of \$8,541.22.

### DISTRICT ATTORNEY-LINE ITEM TRANSFER/CHANGE IN CAPITAL OUTLAY

#### **LINE ITEM TRANSFER**

District Attorney Tristan Eagon presented the request to purchase five (5) cellular telephones for one (1) DA and four (4) Assistant District Attorneys in the District Attorney's Office.

**MOTION:** On motion by Rohrbeck, second by Foley, the Committee approved the request to transfer \$2,600 from the Court Costs account to the Telephone account to cover the cost of five (5) cellular telephones.

**CHANGE IN CAPITAL OUTLAY**

MOTION: On motion by Foley, second by Wingers, the Committee approved the request to transfer \$912 from the Printer/Scanner account to the Docking Stations (4) account to cover the cost of new docking stations in each courtroom (quantity 4).

LINE ITEM TRANSFERS/CHANGE IN OUTLAY

**COLUMBIA HEALTHCARE CENTER**

Administrator Amy Yamriska explained the request for an additional wireless access point that is needed in the lower level. The Administrative Assistant needs access to the internet to process nursing inventory and order supplies.

MOTION: On motion by Pufahl, second by Foley, the Committee approved the request to transfer \$2,600 from the Mobile Devices account to the Wireless Access Point account to purchase a wireless access point for the lower level.

SHERIFF-REPLACEMENT-PATROL DEPUTY

Sheriff Roger Brandner explained that a Deputy was promoted and would like to fill the vacant Deputy Sheriff position.

MOTION: On motion by Foley, second by Rohrbeck, the Committee approved the Sheriff Sworn, Step 1, Deputy Sheriff position.

SHERIFF-NEW POSITION DETECTIVE SERGEANT

Sheriff Brandner explained that he would like to add a Detective Sergeant position. There is a Deputy currently assigned as an investigator performing many of the same duties as a Detective. The Sheriff would like this person to be an official Detective Sergeant.

MOTION: On motion by Pufahl, second by Foley, the Committee approved the request to move a Deputy from Deputy Sworn Union, Step 6 up to Detective Sergeant Sworn Union, Step 6 starting 1/1/19.

CLOSED SESSION

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MOTION: On motion by Wingers, second by Foley, the Committee went into closed session at 8:20 a.m. pursuant to Wisconsin State Statute Section 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Sheriff-Detective Lieutenant Wage Adjustment, Sheriff-Lieutenant's Wage Adjustments].

ROLL CALL VOTE:      Ayes: 5, as follows: Drew, Foley, Rohrbeck, Pufahl, and Wingers  
                              Noes: 0

OPEN SESSION

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MOTION: On motion by Pufahl, second by Wingers, and unanimous Committee approval, the meeting reconvened in open session at 8:30 a.m.

\*SHERIFF-DETECTIVE LIEUTENANT WAGE ADJUSTMENT

MOTION: On motion by Foley, second by Wingers, the Committee approved the wage adjustment request to raise the Detective Lieutenant from Sworn Union, Step 12 up to Grade N, Step 10 starting 1/1/19.

\*SHERIFF-LIEUTENANT'S WAGE ADJUSTMENTS

MOTION: On motion by Wingers, second by Foley, the Committee approved the wage adjustment request to raise three (3) Lieutenants in Grade M, Step 1 to 10 up to grade M, Step 11 starting 1/1/19.

PROCUREMENT MANUAL UPDATES

Comptroller Lois Schepp explained the updates to the Contract Management section of the Procurement Manual. Highway Commissioner Chris Hardy and Land & Water/Planning & Zoning Director Kurt Calkins gave examples of issues they have been having with the wording in the manual.

MOTION: On motion by Pufahl, second by Wingers, the Committee approved the Contract Management updates in the Procurement Manual.

APPROVE 2019 MEETING DATES

The Committee reviewed upcoming meeting dates for 2019 as follows:

- March 14, 2019
- April 11, 2019
- May 9, 2019
- June 13, 2019
- July 11, 2019
- August 8, 2019
- September 12, 2019
- October 10, 2019
- November 7, 2019
- December 12, 2019

MOTION: On motion by Foley, second by Wingers, the Committee approved the Finance meeting dates as presented.


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FINANCE COMMITTEE MINUTES  
JANUARY 10, 2019

ADJOURNMENT

MOTION: On motion by Foley, second by Wingers, the meeting was adjourned at 9:15 a.m.

Next Meeting: March 14, 2019

Respectfully Submitted:



Matthew L. Rohrbeck, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee  
County Board Chair  
Lois Schepp

Joseph Ruf III  
Susan M. Moll  
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