



**COLUMBIA COUNTY
FINANCE COMMITTEE MINUTES
JANUARY 10, 2024**

MEMBERS PRESENT: Supervisors Darren W. Schroeder, Denise Brusveen, Keith F. Miller, and Douglas Richmond

ALSO PRESENT: County Board Chair Chris Polzer, Shonna Neary, Sarah Parker, Heather Gove, Jessica Walter, and Jeff Belongia (Huntington)

The meeting was called to order at 8:03 a.m. and was properly noticed and published.

MOTION: On motion by Miller, second by Richmond, the agenda was approved.

MINUTES

MOTION: On motion by Miller, second by Richmond, the following Finance Committee meeting minutes were approved:

- December 13, 2023 Regular Finance Committee
- December 20, 2023 Special Joint Meeting of the Executive, Finance, Human Resources and Public Safety Committees
- December 20, 2023 Special Joint Meeting of the Finance and Public Safety Committees

VOUCHERS

MOTION: On motion by Miller, second by Richmond, monthly expenditures for December 8, 2023 through January 4, 2024 for the Treasurer's Office for a total of \$7,357.50 and the Accounting Department for a total of \$581.30 were approved.

Total Treasurer/Accounting: \$7,938.80

MOTION: On motion by Richmond, second by Miller, the monthly disbursement journal (all departments) from December 8, 2023 through January 4, 2024 was approved for a total of \$3,183,597.02.

MOTION: On motion by Richmond, second by Miller, County Board Payroll for December 2023 paid in January 2024 was approved for a total of \$10,305.30.

DEBT SERVICE

Jeff Belongia of Huntington, gave an overview on the County's debt and explained two debt structures will be recommended for refinancing in August. Belongia explained the process and the option to add on debt during that time.

Brusveen joined the meeting at 8:30 a.m.

COLUMBIA COUNTY
FINANCE COMMITTEE MINUTES
JANUARY 10, 2024

HHS – PUBLIC HEALTH ARPA

Health & Human Services Director Heather Gove is requesting to use designated Public Health ARPA funds to purchase a medical van. Two bids were received. One bidder met all the requirements.

MOTION: On motion by Richmond, second by Miller, the Committee approved the request to use \$175,836 of Public Health ARPA funds to purchase a medical van.

TREASURER'S REPORT

Comptroller Shonna Neary explained interest rates have remained higher than budgeted.

LINE ITEM TRANSFERS/CHANGE IN OUTLAY

No other line item transfers or change in outlay were discussed.

AMERICAN RESCUE PLAN ACT OF 2021

Neary explained the MIS-Administration/Courthouse Fiber Optic project received bids and will go to the January 11, 2024 Executive Committee for approval.

UPDATE ON MILEAGE RATE

Per the Columbia County Financial Handbook, the County uses the mileage rate set by the IRS. The 2024 mileage rate is \$0.67.

REVIEW OF COUNTY FINANCES

Neary gave an overview on the County financials, 2023 budget changes, personnel reclassifications and changes, notable issues, and Accounting Department initiatives/projects.

ADJOURNMENT

MOTION: On motion by Brusveen, second by Miller, the meeting was adjourned at 9:43 a.m.

Next Meeting: March 13, 2024

Respectfully Submitted:



Denise Brusveen, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair

Joseph Ruf III
Susan M. Moll

Shonna Neary
Internet