



**COLUMBIA COUNTY
FINANCE COMMITTEE MINUTES
JANUARY 11, 2023**

MEMBERS PRESENT: Supervisors Darren W. Schroeder, Denise Brusveen, Keith F. Miller, and Douglas Richmond

ALSO PRESENT: County Board Chair Chris Polzer, Shonna Neary, Joseph Ruf III, Sarah Parker, Chris Hardy, Sheriff Brandner, Heather Gove, and Stacy Opalewski

The meeting was called to order at 8:00 a.m. and was properly noticed and published.

MOTION: On motion by Miller, second by Brusveen, the agenda was approved.

MINUTES

MOTION: On motion by Richmond, second by Brusveen, the minutes from the December 14, 2022 Finance Committee meeting were approved.

VOUCHERS

MOTION: On motion by Miller, second by Brusveen, monthly expenditures for December 9, 2022 through January 5, 2023 for the Treasurer’s Office for a total of \$422.63 and the Accounting Department for a total of \$66,448.13 were approved.

Total Treasurer/Accounting/CDBG Projects: \$66,870.76

MOTION: On motion by Brusveen, second by Miller, the monthly disbursement journal (all departments) from December 9, 2022 through January 5, 2023 was approved for a total of \$2,986,103.44.

MOTION: On motion by Richmond, second by Brusveen, County Board Payroll for December 2022 paid in January 2023 was approved for a total of \$11,525.41.

SHERIFF – RESOLUTION-ACCEPT 911 PSAP GRANT

Sheriff Brandner explained the PSAP Grant is for equipment upgrades and advanced training necessary for Next Generation 9-1-1. The County is being awarded \$250,608. The match was included in budget.

MOTION: On motion by Miller, second by Brusveen, the Committee approved accepting the PSAP Grant in the amount of \$250,608.

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HHS – LINE ITEM TRANSFER

Health and Human Services Director Heather Gove is requesting two phones be reinstated for Economic Support and be paid for through Enhanced Funding.

MOTION: On motion by Richmond, second by Miller, the Committee approved the request to transfer \$1,120 from the ES Enhanced Funding Equity Account to the Economic Support Telephone Account.

HHS – REQUEST TO EXTEND DOH PH COMMUNITY HEALTH WORKER

Gove explained the current grant for the Community Health Worker sunsets on June 30, 2023. She is requesting to extend this position until December 31, 2024 using ARPA funding designated for Health & Human Services. The position will sunset on December 31, 2024 unless a new funding source is established.

MOTION: On motion by Miller, second by Richmond, the Committee approved the request to extend the Community Health Worker using HHS ARPA funding. The position will sunset December 31, 2024.

LINE ITEM TRANSFERS/CHANGE IN OUTLAY

Medical Examiner

The Medical Examiner is requesting to purchase a new electric body lift because the current electric lift failed.

MOTION: On motion by Miller, second by Brusveen, the Committee approved the request to transfer \$3,820 from the Autopsies Account to the Medical Examiner Outlay Account.

TREASURER'S REPORT

County Treasurer Stacy Opalewski gave an overview on investments.

AMERICAN RESCUE PLAN ACT OF 2021

Comptroller Shonna Neary gave an overview on the ARPA funding. A \$50,000 grant match for broadband in the Lodi and West Point area will be going to the January 12, 2023 Executive Committee meeting for approval.

REVIEW OF COUNTY FINANCES

Neary gave an overview on the County financials, 2022 budget changes, personnel reclassifications and changes, notable issues, and Accounting Department initiatives/projects.

UPDATE ON MILEAGE RATE

Per the Columbia County Financial Handbook, the County uses the mileage rate set by the IRS. The 2023 mileage rate is \$0.66.

REPLACEMENT REQUEST – HHS ACCOUNTING ASSISTANT

Neary is requesting to fill an HHS Accounting Assistant position due to a vacancy.

MOTION: On motion by Brusveen, second by Miller, the Committee approved the request to fill the vacant HHS Accounting Assistant position.

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HIGHWAY – LINE ITEM TRANSFER

No discussion was held.

*HIGHWAY – COLUMBUS SHOP REAL ESTATE

CLOSED SESSION

MOTION: On motion by Miller, second by Brusveen, the committee went into closed session at 9:12 a.m. pursuant to sec. 19.85(1)(e), Wis. Stats., "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." [*Highway – Columbus Shop Real Estate].

Roll Call Vote: Ayes: 4, as follows: Schroeder, Brusveen, Miller and Richmond
Noes: 0

Polzer, Ruf, Hardy, Neary, and Parker were present in closed session.

OPEN SESSION

MOTION: On motion by Richmond, second by Miller and unanimous committee approval, the meeting reconvened in open session at 9:40 a.m.

MOTION: On motion by Miller, second by Brusveen, the Committee approved the Resolution to Authorize Highway and Transportation Department to Submit Online Bid to Purchase Property at 121 Hurrelle Street, Columbus, WI.

ADJOURNMENT

MOTION: On motion by Miller, second by Brusveen, the meeting was adjourned at 9:41 a.m.

Next Meeting: March 8, 2023

Respectfully Submitted:



Denise Brusveen, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair
Shonna Neary

Joseph Ruf III
Susan M. Moll
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