



**COLUMBIA COUNTY  
FINANCE COMMITTEE MINUTES  
JANUARY 13, 2022**

**MEMBERS PRESENT:** Chairman Matthew L. Rohrbeck, Supervisors Christopher Polzer, JoAnn Wingers, and James E. Foley

**ALSO PRESENT:** County Board Chair Vern E. Gove, Lois Schepp (telephone), Shonna Neary, Joseph Ruf III, Sheriff Roger Brandner, Greg Bisch, James Stilson, Katie Schara, Greg Kaminski, Bob Koch, and Chris Hardy

The meeting was called to order at 8:00 a.m. and was properly noticed and published.

**MOTION:** On motion by Foley, second by Wingers, the agenda was approved.

**MINUTES**

**MOTION:** On motion by Foley, second by Wingers, the minutes from the December 9, 2021 Finance Committee meeting was approved.

**VOUCHERS**

**MOTION:** On motion by Foley, second by Wingers, monthly expenditures for December 3, 2021 through January 11, 2022 for the Treasurer's Office for a total of \$7,234.01 and the Accounting Department for a total of \$2,283.17 were approved.

Total Treasurer/Accounting: \$9,517.18

**MOTION:** On motion by Wingers, second by Foley, the monthly disbursement journal (all departments) from December 3, 2021 through January 11, 2022 was approved for a total of \$5,567,215.66.

**MOTION:** On motion by Foley, second by Polzer, County Board Payroll for December 2021 meetings paid in January 2022 was approved for a total of \$9,816.08.

**MOTION:** On motion by Wingers, second by Foley, the Committee approved the Electric 1 invoice for electrical work completed at Solid Waste for \$6,525.

**EMERGENCY MANAGEMENT – REQUEST FOR 2021 FUNDS CARRYOVER**

Sheriff Brandner is requesting to carryover \$3,500 so the Emergency Management Director can attend training.

**MOTION:** On motion by Polzer, second by Foley, the Committee approved the request to carryover no more than \$3,500.

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RESOLUTION – JAIL STAFF RECRUITMENT AND RETENTION INCENTIVES

Sheriff Brandner explained to the Committee that they are working to retain current staff and recruit new staff. This Resolution includes a retiree health insurance stipend, weekend shift premium pay, and five years service incentive pay.

MOTION: On motion by Wingers, second by Polzer, the Committee approved the Resolution to transfer \$126,460 from the 2022 General Fund Account No. 100.388100 to the 2022 Sheriff's Office Account No. 2250.

ORDINANCE – AMEND TITLE 7-MEDICAL EXAMINER FEES

Medical Examiner Katie Schara is requesting to increase the morgue fee for other county tissue from \$100 to \$400. This is revenue brought in from other counties.

MOTION: On motion by Polzer, second by Foley, the Committee approved the request to increase the morgue fee for other county tissue from \$100 to \$400.

LINE ITEM TRANSFERS/CHANGE IN OUTLAY

**Solid Waste**

Solid Waste Director Greg Kaminski explained that the approved truck bid was higher than budget due to the need to get the trucks now rather than wait until June 2023.

Outlay Requests:

- Transfer \$8,700 from Baler to Auto Side Load Truck
- Transfer \$13,700 from Bailer to Rear Load Truck

MOTION: On motion by Wingers, second by Foley, the Committee approved both outlay requests totaling \$22,400.

AMERICAN RESCUE PLAN ACT OF 2021

Comptroller Select Shonna Neary gave an update on the ARPA funds.

REPLACEMENT REQUEST – HEALTH CARE CENTER ACCOUNTING ASSISTANT

MOTION: On motion by Foley, second by Polzer, the Committee approved the replacement request for an Accounting Assistant due to resignation.

REPLACEMENT REQUEST – ACCOUNTANT I

MOTION: On motion by Wingers, second by Foley, the Committee approved the replacement request for a Accountant I due to resignation.

REPLACEMENT REQUEST – ASSISTANT COMPTROLLER

MOTION: On motion by Foley, second by Polzer, the Committee approved the replacement request for an Assistant Comptroller due to retirement.

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REPLACEMENT REQUEST – ACCOUNTING SUPERVISOR/PROJECT MANAGER

MOTION: On motion by Foley, second by Wingers, the Committee approved the replacement request for an Accounting Supervisor/Project Manager due to a transfer.

HIGHWAY – A/R WRITE-OFF

Highway Commissioner Chris Hardy explained that the State reimbursed for 75% per statute for a culvert failure and the County will need to write off the remaining 25%.

MOTION: On motion by Foley, second by Wingers, the Committee approved the A/R write-off request for \$6,445.09.

UPDATE ON CDBG/RLF-CLOSE/REVIEW BIDS AND FINALIZE PROJECTS

Highway Commissioner Chris Hardy gave an overview on the CDBG Projects. Integral Building System was the recommended bidder for the Health Care Center Video/Security Bid for \$271,308.

MOTION: On motion by Foley, second by Wingers, the Committee approved the bid from Integral Building System for \$271,308.

REVIEW OF COUNTY FINANCES

Comptroller Select Shonna Neary gave an overview on the County financials.

UPDATE ON MILEAGE RATE

The IRS mileage rate increased from \$.56 to \$.585. The County mileage rate is now set at \$.59 for 2022.

ADJOURNMENT

MOTION: On motion by Foley, second by Polzer, the meeting was adjourned at 8:38 a.m.

Next Meeting: March 10, 2022

Respectfully Submitted:

  
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JoAnn Wingers, Finance Committee Secretary

  
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Sarah Parker, Recording Secretary

CC: Finance Committee  
County Board Chair  
Lois Schepp

Joseph Ruf III  
Susan M. Moll  
Internet