



COLUMBIA COUNTY

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COLUMBIA COUNTY FINANCE COMMITTEE MINUTES APRIL 14, 2022

MEMBERS PRESENT: Chairman Matthew L. Rohrbeck, Supervisors Christopher Polzer, JoAnn Wingers, and James E. Foley

ALSO PRESENT: County Board Chair Vern E. Gove, Supervisors Denise Brusveen and Eric Shimpach, Lois Schepp, Shonna Neary, Chris Hardy, Stacy Opalewski, Susan Fisher, Jason Willemarck and Jonathan Stefonek (Poynette Press/Lodi Enterprise)

The meeting was called to order at 8:00 a.m. and was properly noticed and published.

MOTION: On motion by Wingers, second by Foley, the revised agenda was approved.

MINUTES

MOTION: On motion by Wingers, second by Polzer, the minutes from the March 10, 2022 Finance Committee meeting was approved.

VOUCHERS

MOTION: On motion by Foley, second by Wingers, monthly expenditures for March 4, 2022 through April 7, 2022 for the Treasurer's Office for a total of \$1,273.89 and the Accounting Department for a total of \$1,269.48 were approved.

Total Treasurer/Accounting/CDBG Projects: \$2,543.37

MOTION: On motion by Wingers, second by Foley, the monthly disbursement journal (all departments) from March 4, 2022 through April 7, 2022 was approved for a total of \$3,119,130.06.

MOTION: On motion by Foley, second by Wingers, County Board Payroll for March 2022 paid in April 2022 was approved for a total of \$6,860.39.

FACILITIES MANAGEMENT – LINE ITEM TRANSFER

Facilities Management Director Jason Willemarck is requesting to transfer \$14,690 to cover the cost of state required elevator testing.

MOTION: On motion by Foley, second by Wingers, the Committee approved the request to transfer \$14,690 from the Capital Outlay Account and apply \$7,350 to the General-Administration Account and \$7,340 to the General-HHS Account to cover the cost of elevator testing.

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TREASURER – REPURCHASE OF PARCEL #2858 IN THE CITY OF PORTAGE, FORMERLY KNOWN AS CMLH PROPERTIES LLC

Treasurer Stacy Opalewski explained that the County foreclosed on parcel #2858. The family now has the funds and is requesting to buy back the parcel.

MOTION: On motion by Polzer, second by Wingers, the Committee approved the repurchase of parcel #2858.

LINE ITEM TRANSFERS/CHANGE IN OUTLAY

Other than what was previously discussed, no line item transfers/change in outlay were discussed.

AMERICAN RESCUE PLAN ACT OF 2021

Accounting Supervisor/Project Manager Shonna Neary gave an overview on the ARPA funding. The County should be receiving the second half of funding soon since it's approximately one year since we received the first half of funding.

TOWER PROJECT REVIEW

The County bonded for Sheriff Radio/Tower and Software Upgrades. The Sheriff's Department is requesting to use \$3,586 from the project to purchase 25 batteries. The Committee is requesting a line item transfer to be done instead of it coming out of the project. The remaining amount from the project will be applied to Debt Service.

MOTION: On motion by Rohrbeck, second by Polzer, the Committee approved transferring the remaining \$49,298.36 from the Tower Project to Debt Service.

HIGHWAY – SOLE SOURCE APPROVAL

Highway Commissioner Chris Hardy has a truck that needs engine work and a transmission replacement to be done by the dealer.

MOTION: On motion by Wingers, second by Foley, the Committee approved the Sole Source request.

UPDATE ON CDBG/RLF-CLOSE/REVIEW BIDS AND FINALIZE PROJECTS

Highway Commissioner Chris Hardy gave an overview on the projects. The projects are still within the budgeted amount.

CHANGE ORDER APPROVAL

The following Change Orders were presented:

- CDBG Blighted Parcels – RACM asbestos removal
- Wyocena Environmental – Test pit monitoring and testing soils
- Wyocena Environmental – Groundwater well installation
- Health Care Center Upgrades – 25 doors are fire rated and require HES 1500 strikes and cords

MOTION: On motion by Wingers, second by Foley, the Committee approved the Change Orders as presented.

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2021 FINANCIAL ANALYSIS

Comptroller Lois Schepp presented the 2021 Financial Analysis to the Committee.

ADJOURNMENT

MOTION: On motion by Rohrbeck, second by Polzer, the meeting was adjourned at 9:12 a.m.

Respectfully Submitted:

JoAnn Wingers, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair
Lois Schepp

Joseph Ruf III
Susan M. Moll
Internet