



**COLUMBIA COUNTY
FINANCE COMMITTEE MINUTES
MAY 8, 2024**

MEMBERS PRESENT: Supervisors Douglas Richmond, Denise Brusveen, Tess Carr, Keith Miller, and Jeffrey Leckwee

ALSO PRESENT: Shonna Neary, Sarah Parker, Jessica Hale, Heather Gove, Jesica Walter, Chris Hardy, James Stilson and Stacy Opalewski

The meeting was called to order at 8:30 a.m. and was properly noticed and published.

MOTION: On motion by Brusveen, second by Miller, the agenda was approved.

MINUTES

MOTION: On motion by Miller, second by Brusveen, the minutes from the April 10, 2024 Finance Committee meeting were approved.

MOTION: On motion by Brusveen, second by Miller, the minutes from the April 16, 2024 Finance Committee meeting were approved.

VOUCHERS

MOTION: On motion by Brusveen, second by Miller, monthly expenditures for April 5, 2024 through May 2, 2024 for the Treasurer's Office for a total of \$881.17 and the Accounting Department for a total of \$3,312.01 were approved.

Total Treasurer/Accounting: \$4,193.18

MOTION: On motion by Miller, second by Leckwee, the monthly disbursement journal (all departments) from April 5, 2024 through May 2, 2024 was approved for a total of \$3,526,172.11.

MOTION: On motion by Carr, second by Leckwee, County Board Payroll for April 2024 meetings paid in May 2024 was approved for a total of \$8,164.76. Approval not unanimous.

TREASURER'S REPORT

County Treasurer Stacy Opalewski gave the Committee an overview on the Treasurer's Department and an update on investments and interest rates.

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TREASURER – REQUEST TO PURCHASE PARCEL #273.01 IN THE CITY OF PORTAGE

Opalewski informed the Committee AMPI owns the property around parcel #273.01 in the City of Portage. The Information Services & Property Committee approved deeding parcel #273.01 in the City of Portage to AMPI on May 1, 2024.

HHS – RESOLUTION-MENTAL HEALTH CLINIC

Comptroller Shonna Neary explained up to \$1 million of federal monies are available through Congressionally Directed Spending for the purpose of a mental health and substance abuse clinic. The application is due early June 2024. The resolution is seeking support to proceed with the application process.

There will be a pre-County Board meeting on May 15, 2024 for the Health & Human Services Committee to consider the resolution.

MOTION: On motion by Miller, second by Leckwee, the Committee approved the Resolution-Authorizing Submission of the Application of the Congressionally Directed Spending.

RESOLUTION-STP AWARD-CTH Q

Highway Commissioner Chris Hardy explained the Highway Department submitted an application for the 2024-2029 STP-Local Program for a reconstruction project on CTH Q and was awarded 38.23% (\$1,496,162) of the expected design/construction costs. The remaining 61.77% (\$2,598,510) will come out of Highway Department equity.

MOTION: On motion by Miller, second by Leckwee, the Committee approved the Resolution-Accepting FFY 2024 BIL STP-Local Program Dollars for the Reconstruction of CTH Q (STH 60 to CTH CS) in the Town of Arlington. This will go before the full County Board on May 15, 2024 for consideration.

HIGHWAY – CHANGE IN OUTLAY REQUESTS

Hardy explained the need to attach a safety basket to the new truck unit #117 for use with the paint crew (\$9,275). The 2024 pickup trucks are over budget and the front end loader is under budget.

Pickup trucks #117 and #118 require salter units (\$14,072). The 2024 pickup trucks are over budget and the front end loader is under budget.

MOTION: On motion by Miller, second by Carr, the Committee approved the two Change in Outlay requests of \$9,275 and \$14,072 from Front End Loader to Pickup Trucks (2) to attach a safety basket and salter units.

LINE ITEM TRANSFERS/CHANGE IN OUTLAY

No additional line item transfers or change in outlay were discussed.

AMERICAN RESCUE PLAN ACT OF 2021

Neary gave an update on the ARPA Summary. There were no requests this month.

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COMMITTEE ORIENTATION

Neary provided an overview on meeting structure, duties of the Finance Committee, financials available on-line and the Accounting Department.

REVIEW OF COUNTY FINANCES

Neary gave an overview on the County financials, 2024 budget changes, personnel reclassifications and changes, notable issues, and the Accounting Department initiatives/projects.

ADJOURNMENT

MOTION: On motion by Miller, second by Brusveen, the meeting was adjourned at 10:05 a.m.

Next Meeting: June 12, 2024

Respectfully Submitted:



Tess Carr, Finance Committee Secretary

CC: Finance Committee
County Board Chair

Corporation Counsel
Susan M. Moll



Sarah Parker, Recording Secretary

Shonna Neary
Internet