



COLUMBIA COUNTY

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COLUMBIA COUNTY FINANCE COMMITTEE MINUTES MAY 10, 2023

MEMBERS PRESENT: Supervisors Darren W. Schroeder, Denise Brusveen, and Douglas Richmond

Absent With Notice: Supervisor Keith F. Miller

ALSO PRESENT: County Board Chair Chris Polzer, Shonna Neary, Sarah Parker, Stacy Opalewski, Sheriff Brandner, and Greg Kaminski

The meeting was called to order at 8:00 a.m. and was properly noticed and published.

MOTION: On motion by Brusveen, second by Richmond, the agenda was approved.

MINUTES

MOTION: On motion by Richmond, second by Brusveen, the minutes from the April 12, 2023 Finance Committee meeting were approved.

VOUCHERS

MOTION: On motion by Brusveen, second by Richmond, monthly expenditures for April 7, 2023 through May 4, 2023 for the Treasurer's Office for a total of \$858.26 and the Accounting Department for a total of \$6,558.56 were approved.

Total Treasurer/Accounting: \$7,416.82

MOTION: On motion by Richmond, second by Brusveen, the monthly disbursement journal (all departments) from April 7, 2023 through May 4, 2023 was approved for a total of \$2,925,362.26.

MOTION: On motion by Richmond, second by Brusveen, County Board Payroll for April 2023 paid in May 2023 was approved for a total of \$8,108.14.

Neary explained additional electrical work was completed as part of the Jail Pod 1 project. The costs put the project over the level required for bidding. Since a purchase order was not submitted, Committee approval is required to pay the vendor invoices. The IS&P Committee approved paying the invoices at their May 3, 2023 meeting.

MOTION: On motion by Brusveen, second by Richmond, the Committee approved the additional \$3,059 over the contracted amount.

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SOLID WASTE – CHANGE IN OUTLAY

Solid Waste Director Greg Kaminski explained the side load truck was supposed to arrive in 2022, but was delayed until 2023. The lease payment is more than budgeted due to higher interest rates. Funding is available from the roll off truck line. The roll off truck won't be received until 2024 which delays the lease payment.

MOTION: On motion by Brusveen, second by Richmond, the Committee approved the Change in Outlay of \$1,500 from the Roll Off Truck to the Automated Side Load Truck to cover the overage.

SHERIFF – COUNTY DEPARTMENTS ORDINANCE REVISIONS

Sheriff Roger Brandner is requesting to update the Chapter 8.1702 Sheriff's Office Dive Team in the Columbia County Ordinance as follows:

SEC. 8.1702 SHERIFF'S OFFICE DIVE TEAM.

(1) **Per Diem.** Per diems are established for the duly appointed members of the Columbia County Sheriff's Office Dive Team, effective as of ~~January 1, 2016~~ June 10, 2023.

- (a) Public service event \$25.00
- (b) Response to initial call ~~out~~ \$25.00
- (c) Dive water/ice training \$50.00
- ~~(e)~~(d) Active rescue/recovery operation \$~~50.00~~75.00
 (first day of operation)
- ~~(d)~~(e) Active rescue/recovery operation \$~~75.00~~100.00
 (second and ~~all~~ subsequent days ~~of operation~~)

- (2) Members shall not receive any per diems for ~~training, dive team organizational meetings, or time spent on equipment maintenance or repair.~~
- (3) Public service events will normally be limited to ~~three (3)~~ four (4) dive team members.
- (4) Active rescue/recovery operations will normally be limited to not more than ~~three (3)~~ four (4) days ~~each in a row.~~

The Dive Team Per Diem is included in budgeted funds.

MOTION: On motion by Richmond, second by Brusveen, the Committee approved the amended Ordinance Chapter 8.1702 as presented.

HHS – FEE ORDINANCE REVISIONS

Comptroller Shonna Neary explained the following changes to Chapter 7.07 – Fees in the Columbia County Ordinance:

Transportation	\$6.00 minimum/\$1.00 per mile <u>\$3.00 to local congregate dining center</u> \$2.00 per mile for residential facilities/MCOs
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Ensure	\$30.00 per case
Ensure Clear	\$35.00 per case
Ensure Special/Plus	\$35.00 per case

MOTION: On motion by Brusveen, second by Richmond, the Committee approved the amended Ordinance Chapter 7.07 – Fees as presented.

TREASURER'S REPORT

County Treasurer Stacy Opalewski gave an overview on investments and interest rates. Interest on investments received has exceeded the expected budget.

LINE ITEM TRANSFERS/CHANGE IN OUTLAY

No additional line item transfers/change in outlay were discussed.

AMERICAN RESCUE PLAN ACT OF 2021

Neary reviewed the ARPA summary. The Sheriff-cradlepoints/installation and Solid Waste-compactor will be going to the May 11, 2023 Executive Committee meeting for approval.

REVIEW OF COUNTY FINANCES

Neary gave an overview on the County financials, 2023 budget changes, personnel reclassifications and changes, notable issues, and Accounting Department initiatives/projects. The Committee discussed long term capital planning and asked for departments to prioritize their requests for the June 14, 2023 Finance Committee meeting.

Neary informed the Committee that the Government Finance Officers Association (GFOA) awarded Columbia County with the Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ended December 31, 2021. This is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

ADJOURNMENT

MOTION: On motion by Brusveen, second by Richmond, the meeting was adjourned at 9:45 a.m.

Next Meeting: June 14, 2023

Respectfully Submitted:


Denise Brusveen, Finance Committee Secretary


Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair

Joseph Ruf III
Susan M. Moll

Shonna Neary
Internet