



COLUMBIA COUNTY

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COLUMBIA COUNTY FINANCE COMMITTEE MINUTES JULY 11, 2019

MEMBERS PRESENT: Chairman Dan F. Drew, Supervisors James E. Foley, Barry Pufahl, and Matthew L. Rohrbeck

ABSENT: JoAnn Wingers

ALSO PRESENT: County Board Chair Vern E. Gove, Supervisor Tom Borgkvist, Lois Schepp, Krista Miller, Cory Wiegel, Roger Brandner, Greg Bisch, Robyn Preston, Jon Hochkammer (WCA), Jason Stringer (PACE), and Mary Panzer (Riverwood Eagle's Nest Senior Community)

The meeting was called to order at 8:00 a.m. and was properly noticed and published.

MOTION: On motion by Pufahl, second by Foley, the revised agenda was approved.

MINUTES

MOTION: On motion by Foley, second by Rohrbeck, the minutes of the June 13, 2019 Finance Committee meeting were approved.

VOUCHERS

MOTION: On motion by Foley, second by Rohrbeck, monthly expenditures for the Treasurer's Office from June 7 through July 9, 2019 were approved for a total of \$3,104.13.

MOTION: On motion by Foley, second by Pufahl, monthly expenditures for the Accounting Department from June 7 through July 9, 2019 were approved for a total of \$2,524.59.

Total Treasurer/Accounting: \$5,628.72

MOTION: On motion by Pufahl, second by Rohrbeck, the monthly disbursement journal (all departments) for June 7 through July 9, 2019 was approved for a total of \$4,474,650.89.

MOTION: On motion by Foley, second by Rohrbeck, County Board Payroll for June meetings paid in July was approved for a total of \$7,502.24.

SHERIFF – APPROVE CHANGE IN OUTLAY & LINE ITEM TRANSFER

Sheriff Roger Brandner presented the requests for vehicles and equipment changeover to get more squads on the road.

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MOTION: On motion by Pufahl, second by Rohrbeck, the Committee approved the following:

- Change in Outlay – To transfer \$42,250 from the Jail Classification Software account to the Sheriff – Capital Outlay – Autos account.
- Line Item Transfer – To transfer \$30,000 from the Gas/Oil account to the Sheriff – Auto Outlay account.

HEALTH AND HUMAN SERVICES BUILDING ROOF SNOW GUARDS BID

Facilities Management Director Cory Wiegel explained the two bids for roof snow guards on the Health and Human Services Building. The bids needed to be submitted by an authorized Carlisle Roofing Contractor so that all warranties can be maintained. For safety, OSHA requires tie-offs be installed on the roof.

MOTION: On motion by Foley, second by Rohrbeck, the Committee approved the following costs to come out of the bond premium:

- Pioneer Roofing, LLC roof snow guards bid for \$33,588
- Pioneer Roofing, LLC roof tie-offs for \$5,865

ORDINANCE – CREATE TITLE 5, CHAPTER 14 – PROPERTY ASSESSED CLEAN ENERGY (“PACE”) FINANCING

Jon Hochkammer (WCA) gave an overview on Property Assessed Clean Energy “PACE”. There are no Federal, State or local dollars used through this program. Currently, there are 41 Wisconsin member counties in the Commission.

Jason Stringer (PACE) explained the program assists local businesses with financing towards renewable energy, energy efficiency, and water conservation. There is no cost to the County to make this financing available. The program makes funds available for property owners to do enhancements to increase property value, which in turn increases property taxes for the County.

MOTION: On motion by Pufahl, second by Foley, the Committee approved the Ordinance to create Title 5, Chapter 14, PACE Financing and the Resolution to Authorize Columbia County’s membership in the Wisconsin PACE Commission.

RESOLUTION – AUTHORIZE COLUMBIA COUNTY’S MEMBERSHIP IN THE WISCONSIN PROPERTY ASSESSED CLEAN ENERGY (“PACE”) COMMISSION

MOTION: The motion was included in the previous topic.

LINE ITEM TRANSFERS/CHANGE IN OUTLAY

UW-Extension – Line Item Transfer

The Committee reviewed the request to transfer \$700 from the Educational Materials account and \$400 from the Copy Machine account to apply \$1,100 into the PC/Printer Pool account.

MOTION: On motion by Foley, second by Rohrbeck, the Committee denied the request and would like UW-Extension to attend the August 8, 2019 Finance Committee meeting to better explain the request.

Facilities Management – Line Item Transfers

Facilities Management is requesting to use remaining funds from the Bobcat Toolcat purchase to cover the overage for the Cisco Switch purchase.

MOTION: On motion by Pufahl, second by Rohrbeck, the Committee approved the request to transfer \$530 from the Capital Outlay account #8000.844000.347 to the Capital Outlay account #8000.844000.344 to cover the overage for the Cisco Switch.

Facilities Management is requesting to transfer funds from the Contracted Services account to the Vehicle Maintenance account since they will not be signing the Lutron contract this year.

MOTION: On motion by Pufahl, second by Rohrbeck, the Committee approved the request to transfer \$2,850 from the Contracted Services account to the Vehicle Maintenance account to cover repair costs.

ADJOURNMENT

MOTION: On motion by Rohrbeck, second by Foley, the meeting was adjourned at 8:50 a.m.

Next Meeting: August 8, 2019

Respectfully Submitted:



Matthew L. Rohrbeck, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair
Lois Schepp

Joseph Ruf III
Susan M. Moll
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