



COLUMBIA COUNTY

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COLUMBIA COUNTY FINANCE COMMITTEE MINUTES JULY 13, 2022

MEMBERS PRESENT: Chairman Matthew L. Rohrbeck, Supervisors Darren W. Schroeder, Denise J. Brusveen, Keith F. Miller, and Douglas Richmond

ALSO PRESENT: County Board Chair Chris Polzer, Supervisor Eric Shimpach, Shonna Neary, Lois Schepp, Joseph Ruf III, Chris Hardy, Greg Kaminski, Greg Bisch, Amy Yamriska, Dave Drews, Kurt Calkins, and Jason Willemarck

The meeting was called to order at 8:00 a.m. and was properly noticed and published.

MOTION: On motion by Miller, second by Brusveen, the agenda was approved.

MINUTES

MOTION: On motion by Richmond, second by Miller, the minutes from the June 8, 2022 Finance Committee meeting were approved.

VOUCHERS

MOTION: On motion by Brusveen, second by Miller, monthly expenditures for June 3, 2022 through July 8, 2022 for the Treasurer's Office for a total of \$5,057.33 and the Accounting Department for a total of \$300,132.61 were approved.

Total Treasurer/Accounting/CDBG Projects: \$305,189.94

MOTION: On motion by Schroeder, second by Brusveen, the monthly disbursement journal (all departments) from June 3, 2022 through July 8, 2022 was approved for a total of \$4,750,153.17.

MOTION: On motion by Miller, second by Schroeder, County Board Payroll for June 2022 paid in July 2022 was approved for a total of \$11,378.25.

SOLID WASTE – CHANGE IN OUTLAY

Solid Waste Director Greg Kaminski budgeted for a loader in the 2022 budget, but is not able to obtain it in 2022 due to supply chain issues. He is requesting to use the funds towards four tires for the current loader instead.

MOTION: On motion by Miller, second by Richmond, the Committee approved the request to transfer \$32,000 from the Loader to the Loader Tires.

COLUMBIA COUNTY
FINANCE COMMITTEE MINUTES
JULY 13, 2022

LAND & WATER – LINE ITEM TRANSFER

Land & Water Director Kurt Calkins explained that there were some unexpected surcharge fees for the tree program.

MOTION: On motion by Schroeder, second by Brusveen, the Committee approved the request to transfer \$2,250 from the LWCD-Vehicles Account, \$1,500 from the LWCD-Training/Conventions Account, \$550 from the LWCD-Software Maintenance Account and apply \$4,300 to the LWCD-Trees/Shelters Account.

FACILITIES MANAGEMENT – EMERGENCY REPAIRS FUNDING

Facilities Management Director Jason Willemarck explained the need to repair the Health & Human Services chiller (\$18,600) and Huber roof (\$9,700). The funding will come from the Capital Improvements reserve.

MOTION: On motion by Miller, second by Schroeder, the Committee approved the request to fund the HHS chiller and Huber roof totaling \$28,300 from the Capital Improvements reserve.

FACILITIES MANAGEMENT – LINE ITEM TRANSFER

Willemarck explained the camera software maintenance agreement is over budget due to the additional cameras.

MOTION: On motion by Miller, second by Brusveen, the Committee approved the request to transfer \$4,280 from the Building Security/Camera Account to the Software Maintenance Account to cover the software renewal.

TOWER PROJECT REQUESTS

Chief Deputy Greg Bisch explained that the Jail Repeater is no longer supported and the cost to replace it is \$3,774. He is also requesting to use the balance of the project funds for batteries so they can be removed from their budget.

Willemarck is requesting funds to install an ethernet connection to the tower generator in the amount of \$14,140. There is a yearly firmware update with this.

MOTION: On motion by Miller, second by Schroeder, the Committee approved using the remaining \$25,611.45 tower project funds towards the Jail Repeater replacement, generator connection-ethernet, and UPS Batteries.

HIGHWAY – CHANGE IN OUTLAY

Highway Commissioner Chris Hardy explained that the current generator is not working and the cost to repair it is more than purchasing a new one and the trucks in the Capital Outlay budget are coming in over budget. He is postponing the Columbus Shop AST system to eliminate the budget shortfall.

MOTION: On motion by Miller, second by Brusveen, the Committee approved transferring \$98,692 from the Columbus AST Fuel System to the Generator, Tri-Axle, Tandem-Axle, and Single Axle (3) Plow Trucks.

UPDATE ON CDBG/RLF-CLOSE/REVIEW BIDS AND FINALIZE PROJECTS

Hardy gave an overview on the Highway, Health Care Center, and Elevator Projects.

COLUMBIA COUNTY
FINANCE COMMITTEE MINUTES
JULY 13, 2022

TERRACON CHANGE ORDER #5

Extra testing and field labor time were done to remove contaminated soil causing a \$2,000 increase.

MOTION: On motion by Richmond, second by Schroeder, the Committee approved the Terracon Change Order #5 request in the amount of \$2,000.

SECURITY SYSTEM CHANGE ORDER #2

This implementation connects directly to the County network and is more streamlined through MIS. Health Care Center would also be able to administer the system.

MOTION: On motion by Miller, second by Brusveen, the Committee approved the Integral Building Systems #2 Change Order request in the amount of \$2,320.

LINE ITEM TRANSFERS/CHANGE IN OUTLAY

No additional line item transfers/change in outlay were discussed.

AMERICAN RESCUE PLAN ACT OF 2021

Comptroller Select Shonna Neary gave an overview on the ARPA funding and current requests. The current requests will go to the July 14, 2022 Executive Committee meeting for approval.

OPIOID SETTLEMENT SECURITIZATION

The County will be receiving opioid settlement payments from distributors. Neary explained options for receiving payments. Final options will be presented at a future meeting and will require a resolution for the County Board.

MOTION: On motion by Rohrbeck, second by Miller, the Committee approved exploring securitization options for the opioid settlement.

REVIEW OF COUNTY FINANCES

Neary gave an overview on the July County financials.

2023 BUDGET – 1% DECREASE

Neary reported the 1% decrease excluding personnel will provide clarification to departments as they are working on their budgets.

COLUMBIA COUNTY
FINANCE COMMITTEE MINUTES
JULY 13, 2022

ADJOURNMENT

MOTION: On motion by Schroeder, second by Miller, the meeting was adjourned at 9:45 a.m.

Next Meeting: August 10, 2022

Respectfully Submitted:



Denise J. Brusveen, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair
Lois Schepp

Joseph Ruf III
Susan M. Moll
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