



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Executive Committee Minutes July 13, 2023

Members present: Denise Brusveen, Adam R. Field, Chris Polzer, Darren W. Schroeder

Also in attendance during all or portions of the meeting: Keith Miller, Liz Miller, Roger Brandner, Rebekka Cary, David Drews, Heather Gove, John Grams, Greg Kaminski, Lisa Krintz, Vicki Matula, Sue Moll, Shonna Neary, Joe Ruf, Jason Willemarck

The meeting of the Executive Committee was called to order by Chair Polzer at 8:00 a.m. A quorum of the committee was present. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

Approval of Agenda

Motion by Schroeder to approve the agenda as published. Second by Field. Motion carried.

Public Input

None.

Approval of Minutes

Motion by Brusveen to approve the minutes of the June 15, 2023 Executive Committee meeting. Second by Schroeder. Motion carried.

Motion by Brusveen to approve the minutes of the June 16, 2023 Columbia County Director of Land Information Interview Committee. Second by Schroeder. Motion carried. Field abstained.

Operational Review: Veterans Service Officer

Motion by Brusveen to approve the June 2023 Expenditure Report from 6/9/2023 through 7/6/2023 for the Veterans Service Office. Second by Field. Motion carried.

Cary reported the budgets are on track and a staff member earned 2 hours of compensatory time for attending a Legion meeting in Lodi. Out of county travel was reported to Madison last week and again in August; Kenosha; Dodge County for VSO interviews; and Juneau County for a SW District meeting.

Cary stated the VSO Digital Campaign is operational and has received 339 clicks to the SVSO website to date. Cary and staff may offer to assist the newly hired VSO in Dodge County, if necessary. A \$1,000 donation was received from the Elks Lodge and \$675.00 anonymous donation was received from a family of a veteran.

Operational Review: Register of Deeds

Motion by Schroeder to approve the June 2023 Expenditure Report from 6/9/2023 through 7/6/2023 for the Register of Deeds Office. Second by Field. Motion carried.

Krintz reported the budgets are on target, with the exception of the Real Estate Transfer Fees revenue which is lower than budgeted. There was no compensatory time or out of county travel to report.

Operational Review: Land Information

John Grams, newly hired Land Information Director, was introduced.

Motion by Schroeder to approve the June 2023 Expenditure Report from 6/9/2023 through 7/6/2023 for the Land Information Office. Second by Field. Motion carried.

Grams reported there was no compensatory time or out of county travel.

Award Bid for Next Gen 911 Upgrade

Matula and Grams gave an overview of the bids received for the Next Gen 911 Upgrade. Five bids were received. MI-TECH Services, Inc. bid in the amount of \$42,000.00 was recommended for the project.

Motion by Schroeder to award the bid of \$42,000.00 from MI-TECH Services, Inc. for the Next Gen 911 Upgrade Project. Second by Brusveen. Motion carried.

Operational Review: County Clerk

Motion by Brusveen to approve the June 2023 Expenditure Report from 6/9/2023 through 7/6/2023 for the County Board. Second by Field. Motion carried.

Motion by Brusveen to approve the June 2023 Expenditure Report from 6/9/2023 through 7/6/2023 for the County Clerk and Elections. Second by Field. Motion carried.

Motion by Schroeder to approve the June 2023 Expenditure Report from 6/9/2023 through 7/6/2023 for Insurance. Second by Brusveen. Motion carried.

Moll reported the budgets are in line. Compensatory time was earned for staff to attend the night county board meeting, and there was no out of county travel to report. Moll reported on the Recall Election unofficial results for County Supervisory District 10. The election was held on July 11th.

American Rescue Plan Act (ARPA) Summary Review

Neary gave an update on the ARPA funding and provided a handout. The following department requests were considered:

MIS

Election Servers \$ 25,790.00

Solid Waste

Consulting Services \$ 7,612.00

COVID-19 Premium Pay

Based on the April 10, 2023 end of the COVID-19 national emergency, the U.S. Treasury Department directed that ARPA funds can no longer be used for COVID-19 Premium Pay. Neary stated Retention Pay is allowable under ARPA funds.

Motion by Brusveen to continue quarterly payments as Retention Pay until the end of 2023. Second by Field. Motion carried.

Resolution: Authorize American Rescue Plan Act Expenditures

Motion by Schroeder to approve the request to transfer \$7,612.00 in ARPA funds to cover the cost of the Solid Waste consulting services. Second by Brusveen. Motion carried.

Motion by Brusveen to approve the request to transfer \$25,790.00 in ARPA funds to cover the cost of the election servers. Second by Field. Motion carried.

Solid Waste Fire Update

Kaminski gave an update on the fires stating County officials continue to work with the insurance company to determine the estimated replacement costs and revenue loss. Temporary plans include compactor rental and installing a manual sorter to market material. Currently, loose material is being shipped to two locations.

Funding for the Drug Treatment Court in 2024 Budget

K. Miller and Sheriff Brandner gave an overview of the funding requests to fund the drug treatment court in 2024. Neary stated \$500,000.00 in funds have been received to date. The total award of 2.8 million will be received over a period of time to 2038.

Motion by Schroeder to use \$68,040.00 in opioid abatement funding to fund the Drug Treatment Court in the 2024 budget, with the understanding that statistics will be kept and required. Second by Field. Motion carried.

Funding for Prevention, Education, Treatment, and Recovery Services Beginning this Fall through 2024 Budget

K. Miller and Sheriff Brandner stated the Opioid Abatement Committee has identified prevention, education, treatment, and recovery services as a priority for opioid abatement funds up to \$250,000.00. The committee would like approval from the Executive Committee to move forward with the identified priorities and proceed with associated options/costs. Final consideration will be determined by the Executive Committee.

Motion by Schroeder to proceed with exploring prevention, education, treatment, and recovery service options available to put in bid through 2024. Second by Polzer. Motion carried.

Outside Counsel Expenditures

Ruf distributed a packet of invoices for the committee to review. The invoices are for outside counsel expenses.

August County Board Meeting

Per Standing Rules, the Executive Committee could decide by two-thirds vote that a meeting is not necessary. Polzer suggested not to hold an August Board meeting unless an emergency. Brusveen

stated the Standing Rules state the Board shall meet monthly and favored having an August meeting. No action was taken.

The Executive Committee meeting was adjourned at 9:35 a.m.

The next regularly scheduled meeting of the Executive Committee is August 10, 2023 at 8:00 a.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Darren W. Schroeder", with a long, sweeping horizontal flourish extending to the right.

Darren W. Schroeder
Executive Committee Secretary

These minutes were recorded by Sue Moll, County Clerk