



COLUMBIA COUNTY

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COLUMBIA COUNTY FINANCE COMMITTEE MINUTES JULY 15, 2021

MEMBERS PRESENT: Chairman Matthew L. Rohrbeck, Supervisors Christopher Polzer, James E. Foley, and Bob Koch

ABSENT WITH NOTICE: JoAnn Wingers

ALSO PRESENT: County Board Chair Vern E. Gove, Supervisor Eric Shimpach, Lois Schepp, Shonna Neary, Joseph Ruf III, Chris Hardy, Greg Kaminski, James Stilson, Amy Yamriska, Sheriff Brandner, and Susan Moll

The meeting was called to order at 8:00 a.m. and was properly noticed and published.

MOTION: On motion by Foley, second by Polzer, the revised agenda was approved.

MINUTES

MOTION: On motion by Foley, second by Koch, the minutes from the June 10, 2021 Finance Committee meeting were approved.

VOUCHERS

MOTION: On motion by Foley, second by Polzer, monthly expenditures for June 5 through July 13, 2021 for the Treasurer's Office for a total of \$4,789.79 and the Accounting Department for a total of \$6,237.98 were approved.

Total Treasurer/Accounting: \$11,027.77

MOTION: On motion by Koch, second by Foley, the monthly disbursement journal (all departments) from June 5 through July 13, 2021 was approved for a total of \$2,880,985.43.

MOTION: On motion by Foley, second by Koch, County Board Payroll for June 2021 meetings paid in July 2021 was approved for a total of \$11,779.28.

CHCC – CHANGE IN OUTLAY

Columbia Health Care Center Administrator Amy Yamriska explained that they do not have an EZ Stand for bariatric residents.

MOTION: On motion by Koch, second by Foley, the Committee approved transferring \$970 from the EZ Way Lift w/ Scale & Slings to EZ Stand & Slings to purchase a bariatric EZ Stand.

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COUNTY CLERK – LINE ITEM TRANSFER

County Clerk Susan Moll explained that there was an unbudgeted charge in Hardware Support for the three new laptops received during the pandemic.

MOTION: On motion by Koch, second by Foley, the Committee approved the request to transfer \$860 from the Office Supplies account to the Computer Support account to cover the overage in Hardware Support.

REVIEW LABOR COMPLIANCE CONSULTANT BID-CDBG-PF PROJECT AND DETERMINE IMPLEMENTATION PLAN

Highway Commissioner Chris Hardy informed the Committee there was only one bid for the CDBG project. Jewell & Associates bid \$28,300 for the Elevator Upgrades and Health Care Center Upgrades. Hardy gave an overview on three options for the award. He recommended going with a hybrid model consisting of Jewell completing “Part A” activities and the County completing “Part B” activities.

MOTION: On motion by Koch, second by Foley, the Committee approved moving forward with the hybrid model for the award.

RESOLUTION – ACCEPT 2021 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING GRANT

Sheriff Roger Brandner explained to the Committee that the County applied for the 2021 Coronavirus Emergency Supplemental Funding Grant through the Department of Justice (DOJ). The County was awarded \$144,000. The funds will be used to purchase and install a TEK84 Body Scanner at the Jail. The Grant includes equipment and training.

MOTION: On motion by Koch, second by Polzer, the Committee approved accepting the Grant funds in the amount of \$144,000 and applying the funds to business unit 1944.

CLOSED SESSION

MOTION: On motion by Koch, second by Foley, the committee went into closed session at 8:30 a.m. pursuant to sec. 19.85(1)(c), Wis. Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Jailer Protective Status; Compensation Adjustment for Facilities Management Staff – Janitors, Facilities Maintenance Worker and Facilities Maintenance Mechanics]; and, pursuant to Wisconsin Statutes Section 19.85 (1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session [Extension Proposal for Agricultural Consortia; Future Leaders Active in Government (F.L.A.G.) Program Proposal]. If the Committee goes into closed session, it will return to open session.

ROLL CALL VOTE: Ayes: 4, as follows: Rohrbeck, Polzer, Foley, and Koch
Noes: 0

OPEN SESSION

MOTION: On motion by Foley, second by Koch, and unanimous committee approval, the meeting reconvened in open session at 9:42 a.m.

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*JAILER PROTECTIVE STATUS

MOTION: On motion by Koch, second by Polzer, the Committee approved the Jailer Protective Status as presented in closed session.

*COMPENSATION ADJUSTMENT FOR FACILITIES MANAGEMENT STAFF – JANITORS, FACILITIES MAINTENANCE WORKER AND FACILITIES MAINTENANCE MECHANICS

MOTION: On motion by Foley, second by Polzer, the Committee approved the proposal that was discussed in closed session.

**EXTENSION PROPOSAL FOR AGRICULTURAL CONSORTIA

There was no discussion outside of closed session.

**FUTURE LEADERS ACTIVE IN GOVERNMENT (F.L.A.G.) PROGRAM PROPOSAL

There was no discussion outside of closed session.

LINE ITEM TRANSFERS/CHANGE IN OUTLAY

Other than what was previously discussed, no line item transfers/changes in outlay were discussed.

AMERICAN RESCUE PLAN ACT OF 2021

Accounting Supervisor/Project Manager Shonna Neary updated the Committee on the American Rescue Plan funds. The County received 50% of the funding in the amount of \$5,587,458.50 and placed it in a restricted investment fund. The remaining 50% will be received in one year. Neary is currently compiling department requests to determine eligibility.

SOLID WASTE – LINE ITEM TRANSFER

Solid Waste Director Greg Kaminski explained the need to replace the loader tires.

MOTION: On motion by Koch, second by Rohrbeck, the Committee approved the request to transfer \$10,900 from the Insurance account and \$5,800 from the Building Maintenance account and apply \$16,700 to the Machine Maintenance account to purchase loader tires.

SOLID WASTE – ORDINANCE CHANGES

Kaminski explained that they updated rates. The Ordinance will go before the full County Board.

MOTION: On motion by Foley, second by Polzer, the Committee approved the Ordinance changes.

UPDATE ON CDBG/RLF-CLOSE

Comptroller Lois Schepp stated that they are working on finalizing bids to post. They want to get Columbia Health Care Center bids posted soon so the windows can be installed before winter.

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REVIEW OF COUNTY FINANCES


Schepp gave an overview on the County finances.

ADJOURNMENT

MOTION: On motion by Foley, second by Polzer, the meeting was adjourned at 10:25 a.m.

Next Meeting: August 12, 2021

Respectfully Submitted:



JoAnn Wingers, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair
Lois Schepp

Joseph Ruf III
Susan M. Moll
Internet