



COLUMBIA COUNTY

Accounting Office

608-742-9645
FAX: 608-742-9846
Email: accounting@co.columbia.wi.us
Website: www.co.columbia.wi.us

112 East Edgewater Street
P.O. Box 473
Portage, WI 53901

COLUMBIA COUNTY FINANCE COMMITTEE MINUTES SEPTEMBER 9, 2021

MEMBERS PRESENT: Chairman Matthew L. Rohrbeck, Supervisors Christopher Polzer, James E. Foley, Bob Koch, and JoAnn Wingers

ALSO PRESENT: County Board Chair Vern E. Gove, Supervisor Nancy Long, Lois Schepp, Shonna Neary, Joseph Ruf III, Chris Hardy, Greg Kaminski, Selina Hooker, Jordan Boehm (CLA)-virtual, and Mike Anderson (CLA)-virtual

The meeting was called to order at 8:00 a.m. and was properly noticed and published.

MINUTES

MOTION: On motion by Koch, second by Foley, the minutes from the August 12, 2021 Finance Committee meeting were approved.

VOUCHERS

MOTION: On motion by Koch, second by Wingers, the following expenditure reports were approved:

- The monthly expenditures for August 6 through September 3, 2021 for the Treasurer's Office for a total of \$5,072.10 and the Accounting Department for a total of \$2,641.54.

Total Treasurer/Accounting: \$7,713.64

- The monthly disbursement journal (all departments) from August 6 through September 3, 2021 was approved for a total of \$3,678,455.99.
- The County Board Payroll for August 2021 meetings paid in September 2021 was approved for a total of \$8,844.32.

CHILD SUPPORT – CHANGE IN OUTLAY

Child Support Director Selina Hooker explained that their Laser Jet Printer/Copy/Scan/Fax is still working, but the shredder broke. She would like to use the funds for a new shredder instead.

MOTION: On motion by Koch, second by Foley, the Committee approved the request to transfer \$1,578 from the Laser Jet Printer/Copy/Scan/Fax to Fellowes HS-440 Shredder to purchase a shredder.

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LINE ITEM TRANSFERS/CHANGE IN OUTLAY

Solid Waste

Solid Waste Director Greg Kaminski explained that a telehandler was originally budgeted, but instead bid out a small loader which will be more compatible with the new system. The lease payment on the loader will be \$4,000 more than budgeted.

MOTION: On motion by Foley, second by Wingers, the Committee approved the request to transfer \$23,000 from the Telehandler/Auto Side Load Truck to Small Loader to purchase a small loader.

AMERICAN RESCUE PLAN ACT OF 2021

Accounting Assistant/Project Manager Shonna Neary gave an update on the ARPA funding. There are currently no changes. The interim report was submitted prior to the August 31 deadline. She is still evaluating department needs and what the funds can be used for.

2022 RETIREMENT AND REPLACEMENT OF COMPTROLLER AND ASSISTANT COMPTROLLER

Human Resources/Corporation Counsel Director Joseph Ruf III has been updating all of the committees on the upcoming retirement of the Comptroller and Assistant Comptroller in August 2022. They would like to have a Comptroller Select appointed by March 31, 2022.

UPDATE ON CDBG/RLF-CLOSE

Highway Commissioner Chris Hardy gave an overview on the Highway and Health Care Center projects. The Committee also discussed repairing the Courthouse elevator since it has already been approved by the State. The Committee wants to move forward with repairing the elevator.

MOTION: On motion by Foley, second by Wingers, the Committee approved moving forward with repairing the Courthouse elevator.

CLIFTONLARSONALLEN AUDIT PRESENTATION

Jordan Boehm and Mike Anderson of CliftonLarsonAllen (CLA) presented the Financial Statement audit results to the Committee. The County received an unmodified or "clean" opinion. Columbia County is the first county to implement the GASB Statement No. 87, Leases.

REVIEW OF COUNTY FINANCES

Comptroller Lois Schepp gave an overview on the County financials, 2021 budget changes, personnel reclassifications and changes, notable issues, and Accounting Department initiatives/projects.

2021 EQUALIZED VALUES

Schepp presented the 2021 Equalized Value Report. She noted that equalized values are up 7%.

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ESTABLISH CRITERIA FOR EVALUATION OF 2022 OUT-OF-STATE CONFERENCE REQUESTS

Finance Committee Chair Matthew Rohrbeck discussed evaluation criteria examples for out-of-state conferences.

MOTION: On motion by Rohrbeck, second by Foley, the Committee approved recommending to the Executive Committee to have further review on out of County trainings, due to the pandemic.

2022 BUDGET REVIEW

Budget materials were distributed to the Committee.

Comptroller Lois Schepp gave an overview of the budget process. Per the County Levy Limit, the total allowable levy increase is approximately \$283,954. To meet this limit, \$967,551 will need to be reduced from the levy. She also gave an overview on budget requests and the increases/decreases to the levy.

Human Resources/Corporation Counsel Director Joseph Ruf III gave an overview on requests for 2021 and 2022 for new/revised positions and requests for increased weekly hours/pay. At this time, the requests are not included in the 2022 budget.

ADJOURNMENT

MOTION: On motion by Koch, second by Polzer, the meeting was adjourned at 10:50 a.m.

Respectfully Submitted:



JoAnn Wingers, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee
County Board Chair
Lois Schepp

Joseph Ruf III
Susan M. Moll
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