



# COLUMBIA COUNTY

Accounting Office

608-742-9645  
FAX: 608-742-9846  
Email: [accounting@co.columbia.wi.us](mailto:accounting@co.columbia.wi.us)  
Website: [www.co.columbia.wi.us](http://www.co.columbia.wi.us)

112 East Edgewater Street  
P.O. Box 473  
Portage, WI 53901

## COLUMBIA COUNTY FINANCE COMMITTEE MINUTES SEPTEMBER 12, 2019

MEMBERS PRESENT: Chairman Dan F. Drew, Supervisors James E. Foley, Barry Pufahl, and JoAnn Wingers

EXCUSED ABSENCE: Matthew L. Rohrbeck

ALSO PRESENT: County Board Chair Vern E. Gove, Lois Schepp, Shonna Neary, Roger Brandner, Dawn Woodard, Cory Wiegel, and Jake Lenell (CLA)

The meeting was called to order at 8:00 a.m. and was properly noticed and published.

MOTION: On motion by Pufahl, second by Foley, the revised agenda was approved.

### MINUTES

MOTION: On motion by Foley, second by Pufahl, the minutes of the August 8, 2019 Finance Committee meeting were approved.

### VOUCHERS

MOTION: On motion by Foley, second by Pufahl, monthly expenditures for the Treasurer's Office from August 2 through September 5, 2019 were approved for a total of \$982.92.

MOTION: On motion by Pufahl, second by Foley, monthly expenditures for the Accounting Department from August 2 through September 5, 2019 were approved for a total of \$1,179.87.

Total Treasurer/Accounting: \$2,162.79

MOTION: On motion by Foley, second by Pufahl, the monthly disbursement journal (all departments) for August 2 through September 5, 2019 was approved for a total of \$4,593,020.87.

MOTION: On motion by Foley, second by Pufahl, County Board Payroll for August meetings paid in September was approved for a total of \$4,037.40.

### SHERIFF – LINE ITEM TRANSFER

Sheriff Brandner presented the request to purchase updated emergency lighting for 12 squad cars at a reduced rate.

MOTION: On motion by Pufahl, second by Foley, the Committee approved the request to transfer \$16,550 from the Sheriff's Gas & Oil account to the Sheriff's Capital Outlay Autos account.

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SHERIFF – CHANGE IN CAPITAL OUTLAY

Sheriff Brandner explained that the AED supplies are sufficient for 2019 and an additional squad Arbitrator System is needed as SD version needs to be updated.

MOTION: On motion by Pufahl, second by Foley, the Committee approved the request to transfer \$6,600 from the AED's account to the Squad Video System account, contingent on Public Safety Committee approval.

HHS – POSITION REPLACEMENT REQUEST

Health & Human Services Director Dawn Woodard explained the jail social worker position specific to medication assisted treatment. The position was not filled due to recruiting difficulties and grant year one (1) ending. This position was not included in 2020 budget. HHS was awarded a 2<sup>nd</sup> year of grant funding of \$67,500 for 7/1/19-6/30/20.

MOTION: On motion by Pufahl, second by Foley, the Committee approved the position request contingent on funding. The position will sunset if grant funding is not renewed.

RESOLUTION – TRANSFER FOR MIS OFFICE VENTILATION PROJECT

Facilities Management Director Cory Wiegel explained to the Committee that a machinery room containing the air handler and other major ventilation components for the entire Administration Building is located directly next to the MIS Department. The noise and vibration generated by the air handling and ventilation machine are causing a very difficult working environment. Wiegel is requesting to have a duct silencer installed to resolve the noise problem.

MOTION: On motion by Pufahl, second by Foley, the Committee approved the Resolution to transfer a sum of not to exceed \$15,000 from the General Fund Account No. 100.388100 to the Capital Outlay Pool-Administration Building Account No. 8000.844000.347.

COURTHOUSE CARD READER REQUEST

County Board Chair Vern Gove explained the need for a card reader at the Courthouse.

MOTION: On motion by Pufahl, second by Foley, the Committee approved \$3,225.57 to come out of the bond premium to cover the cost of a card reader at the Courthouse.

LINE ITEM TRANSFER/CHANGE IN OUTLAY

No Line Item Transfers/Change in Outlay other than what was previously discussed.

2018 AUDIT PRESENTATION

Jake Lenell (CPA) of CliftonLarsonAllen (CLA) presented the 2018 audit results to the Committee. The County received an unmodified or "clean" opinion.

2019 EQUALIZED VALUES

Comptroller Lois Schepp presented the 2019 Equalized Value Report to the Committee.

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ADJOURNMENT

MOTION: On motion by Foley, second by Wingers, the meeting was adjourned at 8:55 a.m.

Next Meeting: October 10, 2019

Respectfully Submitted:

  
Matthew L. Rohrbeck, Finance Committee Secretary

  
Sarah Parker, Recording Secretary

CC: Finance Committee  
County Board Chair  
Lois Schepp

Joseph Ruf III  
Susan M. Moll  
Internet