



# COLUMBIA COUNTY

Accounting Office

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## COLUMBIA COUNTY FINANCE COMMITTEE MINUTES SEPTEMBER 14, 2017

**MEMBERS PRESENT:** Chairman John H. Tramburg, Supervisors Mary Cupery, James E. Foley, Mike Weyh, and Dan Drew

**ALSO PRESENT:** County Board Chair Vern E. Gove, Lois Schepp, Joseph Ruf III, Shonna Neary, Deborah Raimer, Andy Ross, Jordan Boehm and Jacob Lenell (CliftonLarsonAllen), Gregory Kaminski, Mat Schneider, Katie Parlier, Cathy Karls, Nancy Elsing, Darrel Kuhl, and Cory Wiegel

The meeting was called to order at 10:15 a.m. and was properly noticed and published.

**MOTION:** On motion by Foley, second by Weyh, the agenda was approved.

### MINUTES

**MOTION:** On motion by Foley, second by Cupery, the minutes of the June 21, 2017 and August 10, 2017 Finance Committee meeting were approved.

### VOUCHERS

Shonna Neary joined the meeting to review expenditures for the month.

**MOTION:** On motion by Weyh, second by Foley, monthly expenditures for the Accounting Department from August 3 through September 11, 2017 were approved for a total of \$13,366.88.

**MOTION:** On motion by Foley, second by Cupery, monthly expenditures for the Treasurer's Office from August 3 through September 11, 2017 were approved for a total of \$1,716.38.

Total Accounting/Treasurer Expenditures: \$15,083.26

**MOTION:** On motion by Weyh, second by Drew, County Board Payroll for August meetings paid in September was approved for a total of \$8,848.40.

**MOTION:** On motion by Foley, second by Drew, the monthly disbursement journal (all departments) for August 3 through September 11, 2017 was approved for a total of \$5,256,520.66.

### 2016 AUDIT PRESENTATION

Jordan Boehm (CPA) and Jacob Lenell (CPA) of CliftonLarsonAllen presented the 2016 audit results to the Committee. They had positive feedback on the items discussed and stated there were no uncorrected misstatements or audit adjustments needed. The County received an unmodified or "clean" opinion.

CCEDC UPDATE & BUDGET

CCEDC President Andy Ross gave a status report on the organization.

The Committee discussed whether or not to keep CCEDC a separate organization and pay rent or to have it become a County Department.

MOTION: On motion by Cupery, second by Weyh, the Committee approved to continue funding CCEDC through Columbia County. Approval was not unanimous.

ROLL CALL VOTE: Ayes – 4, as follows: Tramburg, Cupery, Drew, and Weyh  
Noes – 1, as follows: Foley

MOTION: On motion by Weyh, second by Drew, the Committee approved the 2018 amended CCEDC budget, which includes rent. Approval was not unanimous.

LTE RATE INCREASE

Director Gregory Kaminski explained the Solid Waste LTE hourly wage rate increase request from \$10/hour to \$12/hour.

MOTION: On motion by Foley, second by Drew, the request to increase the Solid Waste LTE hourly wage rate from \$10/hour to \$12/hour was approved.

SOLID WASTE CHANGE IN OUTLAY

Kaminski explained to the Committee the first building lease payment is deferred until January 2018 and he wants to apply \$6,573 towards replacement conveyor belts.

MOTION: On motion by Weyh, second by Foley, the change in capital outlay request to transfer \$6,573 from the building lease towards replacing conveyor belts was approved.

Kaminski explained due to major truck repairs, the Solid Waste Department needed to rent a truck to complete their routes. Since the first building lease payment is deferred until January 2018, he wants to transfer \$27,000 towards the truck rental.

MOTION: On motion by Foley, second by Weyh, the Committee approved the change in outlay request to transfer \$27,000 from the building lease to the truck rental.

CITY OF COLUMBUS BILL

Deborah Raimer presented a Final Assessments bill from the City of Columbus, parcel 657, which is listed under Columbia County. The County had the option to either pay the full amount of \$4,213.09 without interest by November 1, 2017 or make installment payments with 2.8011% interest.

MOTION: On motion by Weyh, second by Drew, the Committee approved to pay the full amount of \$4,213.09 for the City of Columbus final assessments bill.

SHERIFF-LIT BOAT/TRAILER PURCHASE

Chief Deputy Darrel Kuhl explained the line item transfer request to transfer \$2,420 from the vehicle maintenance account to the capital outlay account to cover the cost of the custom boat ordered for rescue, recovery, and patrol functions on Columbia County waters. The capital outlay request was not enough because the estimate was received in July 2016 and the boat was built in the summer of 2017.

MOTION: On motion by Drew, second by Weyh, the line item transfer request to transfer \$2,420 from the vehicle maintenance account to the capital outlay account to cover the cost of the boat was approved.

BUILDINGS & GROUNDS-LIT AND CHANGE IN OUTLAY

Director Cory Wiegel presented the Buildings and Grounds line item transfers and change in outlay requests.

MOTION: On motion by Drew, second by Foley, the line item transfer request to transfer \$900 from the Equipment/Repair account to the Contracted Services account to cover overages in contracted services waste hauling was approved.

MOTION: On motion by Drew, second by Foley, the line item transfer request to transfer \$1,201 from the Equipment/Repair account to the Contracted Services account to cover overages in contracted services waste hauling was approved.

MOTION: On motion by Foley, second by Drew, the Committee approved the change in capital outlay request to transfer \$1,500 of remaining funds from the floor scrubber order to purchase a washer and dryer for the Administration Building.

MOTION: On motion by Foley, second by Drew, the Committee approved the change in capital outlay request to transfer \$2,150 from remaining funds in Sealcoat and Stripe, to cover the overage in the Jail/Huber Desiccant Wheel.

LINE ITEM TRANSFERS/CHANGE IN OUTLAY

No line item transfers other than the ones previously discussed.

2017 EQUALIZED VALUE REPORT

Lois Schepp presented the 2017 Equalized Value Report to the Committee.

ACCOUNTING-POSITION REPLACEMENT AT HHS

Schepp explained to the Committee an Accounting Assistant is retiring from HHS Accounting and the need to fill the position.

MOTION: On motion by Foley, second by Drew, the request to fill the Accounting Assistant position in the Health & Human Services Accounting Department was approved.

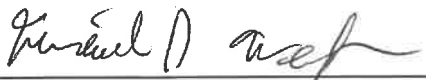
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ADJOURNMENT

MOTION: On motion by Foley, second by Drew, the meeting was adjourned at 11:35 a.m.

Next Meeting: October 12, 2017

Respectfully Submitted:



Mike Weyh, Finance Committee Secretary



Sarah Parker, Recording Secretary

CC: Finance Committee  
County Board Chair  
Lois Schepp

Joseph Ruf III  
Susan M. Moll  
Internet