



# COLUMBIA COUNTY

Accounting Office

608-742-9645  
FAX: 608-742-9846  
Email: [accounting@co.columbia.wi.us](mailto:accounting@co.columbia.wi.us)  
Website: [www.co.columbia.wi.us](http://www.co.columbia.wi.us)

112 East Edgewater Street  
P.O. Box 473  
Portage, WI 53901

## COLUMBIA COUNTY FINANCE COMMITTEE MINUTES SEPTEMBER 14, 2018

PRESENT: Chair Dan F. Drew, James E. Foley, Matthew L. Rohrbeck, Barry Pufahl, and JoAnn Wingers

ALSO PRESENT: Board Chair Vern E. Gove, Lois Schepp, Joseph Ruf III, and Lyn Jerde (PDR)

### 2019 BUDGET REVIEW

The meeting was called to order at 9:00 a.m. and was legally noticed/published.

Budget materials were distributed to the Committee.

### REVIEW PERSONNEL COSTS/ISSUES

Corporation Counsel Joseph Ruf III gave an overview of requests for 2019 new/revised positions and requests for increased weekly hours. The requests were approved and ranked at a joint HR/Executive Committee meeting in August. The HR Committee will be meeting this afternoon to discuss market adjustments, ATB increases, and review individual positions hours and wages. They do not have final numbers on Health Insurance from Dean Insurance, but it will be under the 8.9% cap. There was discussion to move all employees at 37.5 hours per week to 40 hours per week, to make staff consistent throughout the County.

### 2019 POSITION REQUESTS

RANK	DEPARTMENT	POSITION	REQUEST
1	MIS	Application Developer 1	Reclass to Application Developer II
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2	Sheriff	Deputy	New Position
3	Clerk of Court	Chief Deputy/Deputies/Judicial Assist.	Increase from 37.5-40 hrs./week
3	Register in Probate	Register in Probate/Deputy	Increase from 37.5-40 hrs./week
4	Health Care Center	Dietary Crew Leader	New Position
5	Highway	Highway Maintenance Workers	Upgrade twelve employees on steps 1 thru 5 to step 6

COLUMBIA COUNTY  
 FINANCE COMMITTEE MINUTES  
 SEPTEMBER 14, 2018

RANK	DEPARTMENT	POSITION	REQUEST
6	Sheriff	Deputy	New Position
7	District Attorney	Legal Secretary	Increase from 18.75-40 hrs./week
8	Health & Human Services	Social Worker	New Position
9	Health & Human Services	Children & Families Supervisor	New Position
10	Sheriff	Patrol Lieutenant w/ Midnight Shift Differential	New Position
11	Sheriff	Jail Lieutenant	New Position

BUDGET REVIEW

Comptroller Lois Schepp reviewed the budget fact sheet. Per the County Levy Limit, the total allowable levy increase is \$107,417. To meet this limit, \$2,407,143 will need to be reduced from the tax levy. This amount does not include new position requests.

*Other:*

- *Reserves Applied.* No General Fund or Fuel Utility Reserve has been applied to the 2019 Budget, at this point. This has increased the levy to date by \$1.6 million, which was the amount applied in 2018.
- *Callable Bonds.* In 2019, we will restructure in October. In 2020, we will again restructure, adding additional debt for approved projects.
- *Personnel Issues.* Personnel Requests not built into the proposed budget, total \$600,000.  
 -The Contingency Fund has been budgeted at \$200,000. A 1% increase for all departments needing funding, would be \$225,000. Health Care Center and Highway would fund any increase from their proposed budgets. There will be a contingency year end balance that will carryover.

ADJOURNMENT

MOTION: On motion by Foley, second by Rohrbeck, the meeting was adjourned at 10:25 a.m.

Respectfully Submitted:

  
 Matthew L. Rohrbeck, Finance Committee Secretary

  
 Sarah Parker, Recording Secretary

CC: Finance Committee  
 County Board Chair  
 Lois Schepp

Joseph Ruf III  
 Susan M. Moll  
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